

DULLINGHAM PARISH COUNCIL

www.dullingham.org.uk

E Mail: dullinghamparishcouncil@btinternet.com

Chairman: K Owen

Clerk: Mrs J Weaver

Notice is hereby given that a Meeting of Dullingham Parish Council will be held in the Taylor Hall, Dullingham at 7.15p.m. on Thursday 2nd June 2016.

All members of the Council are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting set out below.

Members 7 Quorum 3

Members of the Public welcome

AGENDA

- 020616/001 **To receive and approve apologies for absence**
- 020616/002 **To receive declarations of Interest**
Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.
- 020616/003 **Open Forum**
An opportunity for Parishioners to address their Parish Councillors and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.
- 020616/004 **To approve the Minutes of 19th May 2016**
- 020616/005 **Matters arising** - Consideration of Action Update Sheet
- 020616/006 **Election of Councillors for specific responsibilities**
Environment and Sustainable Housing
Finance
Footpaths and Environment Group
Grass Cutting
Newsletter
Planning and Conservation
Playground
- 020616/007 **Policy and Regulation Review**
Standing Orders
Financial Regulations
Risk Management Policy
Complaints Procedure
Freedom of Information
Publication Scheme
Publication Scheme- Information Document
- 020616/008 **County and District Councillor Reports**
- 020616/009 **Finance**
- 009.1 Payments To approve accounts for payment
J Weaver – (Salary) - £318.24 (Standing Order)
J Weaver – (Expenses & Mileage) - £68.39
CAPALC Membership Fees 2016/17 - £246.64
J A Neale (Internal Audit Services 2015/16) - £100.00
Burwell Parish Council (Photocopying – Annual Report) - £16.50
- 009.2 Review of Internal Controls
- 009.3 Review of Effectiveness of Internal Controls
- 009.4 Signing of Governance Statement and Annual Return
- 009.5 Asset Register Checklist
- 009.6 Appointment of Internal Auditor 2016/17

- 020616/010 **Environment and Footpaths**
 010.1 Monthly Footpath Report
 010.2 Trees
- 020616/011 **Planning**
 011.1 To receive Planning Application decisions:
 16/00387/FUL Middle Park Stud, Dullingham Ley
 Erection of four block of five stables - APPROVED
- 011.2 To consider recent Planning Applications:
 16/00546/FUL Paddocks South of 27 to 29 Stetchworth Road, Dullingham
 Erection of two stables with feed room and hay store
- 011.3 Planning Report
- 020616/012 **Play Area** 012.1 Play Area Weekly Maintenance
- 020616/013 **Correspondence**
 013.1 Email of resignation from the Parish Council from Tim Owen
 013.2 ECDC – 3R Campaign – Raising Awareness of Radicalisation
 013.3 CCC – Cambridgeshire Highways Depot Open Days 2016
 013.4 Letter from Wing Commander Venner RAF (Ret'd) – Regarding the Closure
 of the Stetchworth & Dullingham Branch of the Royal British Legion
 013.5 Letter from East Cambridgeshire Community Safety Partnership
- 020616/014 **Other Matters**
 014.1 Rural Services Grant
 014.2 Use of the Village Green for Car Parking
 014.3 100th Anniversary of the Battle of the Somme
- 020616/013 **Councillors' Reports** To receive reports from Parish Councillors
- 020616/014 **Absences**
- 020616/015 **Risk Assessments** To consider the need to carry out additional risk assessments.
- 020616/016 **Date of the next meeting** 7th July 2016



Mrs Jayne Weaver Clerk

Dated 25th May 2016

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