

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Keith Owen
Address: 15 Eagle Lane
Dullingham, Newmarket
CB8 9UZ
Tel: 01638 507455
Email: keith@dullingham.org.uk

Clerk: Louise Morgan
Address: 1 Rowley Mile Stands
Newmarket
CB8 0TF
Tel: 07972 398428
Email: dullinghamparishclerk@yahoo.com

MINUTES of the Meeting of Dullingham Parish Council held on Thursday 2nd November 2017 at
7.15pm at Taylor Hall, Dullingham

PRESENT:

Cllr Cary Simpson (Vice Chair) (CS)
Cllr Mark Robertson (MR)
Cllr Robert Algar (RA)
Cllr Sarah Mardon (SM)
Cllr Richard Morley (RM)

In attendance: DCllr Chris Morris (CM)
Mrs L Morgan (LM)
2 Members of Public

PUBLIC FORUM

2 Member of the Public have attended for the Planning Application 17/01835/FUL. Both members spoke and left the meeting at 7.30pm

021117/1 **APOLOGIES**

Cllr Keith Owen (Chair)
Cllr G Parkins

021117/2 **DECLARATIONS OF INTEREST**

Cllr MR declares an interest in the Water contribution £30.00

021117/3 **CONFIRMATION OF MINUTES**

The Minutes of the Ordinary Meeting held on 5th October 2017 were signed as a true record of the meeting.

021117/4 **MATTERS ARISING :**

1. Consideration of Action Update Sheet
2. Consultation of Local Development Plan
PC have raised concerns that the draft Local Development Plan is out of date and doesn't contain up to date information regarding the true number of developments within the village. Cllr MR will prepare the draft statement to be sent off for the 8th Nov 2017.
3. Poppy Wreath for Memorial Service
LM to organise.
4. Growing a Rural Community
Cllr RA to look at this further and comment back to PC.
5. Funding Alert for Cambridgeshire and Peterborough
Cllr RA to look at this further and comment back to PC
6. Autumn Newsletter 2017
Ideas for the Newsletter are : Christmas Switch on Lights
Late night Shopping
Speeding Traffic
Play Area Inspection
Winter Wonderland in Newmarket
Local Development Plan

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- 021117/5 COUNTY AND DISTRICT COUNCILLOR REPORTS
DCllr Chris Morris has informed PC about the Roadworks within the Region. Awaiting written report.
- 021117/6 PLANNING APPLICATION:
1. 17/01835/FUL Erection of new detached dwelling with garage and garden room and new access to the highway. Site north of 52 to 56 Brinkley Road
- The Parish Council have raised concerns with the new planning application for this site. The original and approved planning consent for this site dated April 2017 states in the restrictions that no other buildings are to be erected within the Grounds. With the new plans there are an extra 2 possible buildings , one of which is a Garden Room and the other is a Detached Garage. Both of which go against the restrictions state out by East Cambridgeshire County Council.
- The change of orientation is thought to be over dominant as the elevation toward the road frontage will no longer be a gable end view but a larger aspect. The increase in scale we believe appears to be approximately 20% or more with a greater increase in volume which is felt to be more than a slight increase.
- The Parish Council also raise concerns over the visual impact this will have on the neighbouring Listed Building. The Parish Council recommends that the application be considered for REFUSAL.
- 021117/7 ENVIRONMENT AND FOOTPATHS
Cllr SM has received comments about some of the footpaths looking untidy and grass in need of being cut. Cllr SM has spoken with the relevant people and action has been taken to maintain the footpaths.
- 021117/8 PLAY AREA
Nothing to report at this time. Consideration into re-staining equipment next year 2018.
- 021117/9 CORRESPONDENCE
Response from Hope Hall Stud regarding the gate repair. Hope Hall have confirmed that they have carried out the repairs and informed PC.
Newmarket Day Centre Quarterly Magazine.
- 021117/10 ASSETS
Cllr RA is updating the Assets register and will forward it on the LM for processing.
Pavilion – PC to have a meeting to decide how to go forward for next year.
Pond – In need of de-weeding and tidying
Car Park – in need for de-weeding
Village Sign – in need for repair and overhaul.
Salt Bin un Dullingham Lane – Cllr RM to chase
New bench to install
- 021117/11 FINANCIAL MATTERS
012.1 Bank Reconciliation for signature
 Bank Balance:
 Current Balances at bank as at 2nd Nov 2017 (Paper Statement)
 Treasurers Account £ 33,112.03
 Saving Account £ 16,883.47

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- 012.2 Letter to Lloyds Bank re: change of Clerk Contact Details.
Unable to Sign Chairman not present.
- 012.3 Assets Register.
Cllr RA to update
- 012.4 To finalise the Clerk's wages.
PC all in agreement for £10.20 Hour, 8.75 Hour per week, £357.00 per month
- 012.5 To discuss the use of SALC service for Clerk's Payroll.
PC in agreement for SALC to provide the payroll for the Clerk
- 012.6 **Payments – To approve payments**
CPRA – Parish Council Planning Workshop 2nd Nov -£40.00
CH NO: 1004
Dullingham Education Foundation donation- £50.00 CH NO: 1002
Dullingham Charities donation - £70.00 CH NO: 1003
L Morgan – Wages & Expenses – £357.00 CH NO: 1009 Exps - £44.35 CH NO: 1008
Glasdon – Phoenix Seat - £500.02 CH NO: 1005
Anglian Water- Sports Field DD -£27.42
CAPALC- Councillor Training - £35.00 CH NO: 1006
L.F.Field – Grass Cutting - £200.00 CH NO : 1007
- 012.7 **Receipts**
Water Rates contribution – Cllr Robertson - Cheque - £30.00
Petty Cash Paid in - £50.00
- 021117/12 COUNCILLORS' FORUM
Cllr SM is preparing the Village Welcome Packs for New residents
Cllr CS confirms the MYAS- Traffic Sign- is up and running and will be placing it in 5 key positions within the village. Cllr CS is hoping to have collated enough data to place in the Autumn Newsletter.
The tree will be coming next week and located at the Cross Roads of Station Road, Eagle Lane and Balsham Lane Junction on the Green.
White Gates 1061 North – ready and awaiting installation date.
- 021117/13 ITEMS FOR NEXT AGENDA
Defibrillator
Draft Budget
- 021117/14 ITEMS FOR NEXT MEETINGS – THURSDAY 7TH December 2017

There being no further business the meeting closed at 21.20 pm

Signed: _____

Chair of the Meeting

Dated: _____