

DULLINGHAM PARISH COUNCIL
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Chairman: K Owen

Clerk: Mrs J Weaver

Minutes of the meeting of Dullingham Parish Council held in The Taylor Hall, Dullingham at 7.15p.m. on Thursday 1st December 2016

Present:- Cllr K Owen (Chair), Cllrs Algar, Mardon, Morley, Robertson and Simpson
District Councillor C Morris

011216/001 To receive and approve apologies for absence
None

011216/002 To receive declarations of Interest
Cllr K Owen – 16/01224/CLE Pavillion House, 133 Station Road
Cllr S Mardon – Planning Application for Cross Green (Not yet received from ECDC)
Cllr R Algar – Planning Application for Cross Green (Not yet received from ECDC)
Cllr M Robertson – Planning Application for Cross Green (Not yet received from ECDC)

011216/003 Open Forum
A number of members of the public were present with an interest in the planning application for Cross Green (Not yet received from ECDC).

Julie Brega – Director & Head of Centre, The Open College of Equine Studies
Phil Brega – The Open College of Equine Studies
Regarding Planning Application for Cross Green, Dullingham (Not yet received from ECDC)

Julie Brega briefly outlined the history of the Open College of Equine Studies and explained that she hoped to obtain planning permission to build bespoke premises at Cross Green. Julie gave out copies of her proposed plans to members of the Council and members of the public. Julie explained the nature of the college and outlined the courses they run.

Councillors and members of the public asked a number of questions which Julie answered accordingly.

Cllr Owen explained to the members of the public present the procedure the Parish Council will follow once the formal planning application is received from East Cambridgeshire District Council. Cllr Owen also stated that the Parish Council would not discuss this application further until the formal Planning Application is received.

Julie and Phil Brega and the members of the public then left the meeting.

011216/004 To approve the Minutes of 3rd November 2016
The minutes of the Meeting of the Parish Council held on 3rd November 2016 were approved and signed as a true and correct record.

011216/005 Matters arising - Consideration of Action Update Sheet
Council considered the attached Action Update Sheet. Adam Cobb from the Highways Department was scheduled to meet Cllr Simpson and Cllr Algar in the village on 5th December regarding the approval of the location of the new gateway feature, the Eagle Lane/B1061 Junction, and the LH116/17. Cllr Robertson had talked to village residents regarding Anglian Water and the Clerk had gathered correspondence from Anglian Water for perusal. The presentation for the application for the LH117/18 was due to be held in February, Cllr Mardon would liaise with Cllr Robertson regarding this. Prices for replacement street lighting in the village would be obtained.

District Councillor Chris Morris arrived 8.14pm

011216/006 County and District Councillor Reports

Cllr Chris Morris reported on various meetings he had attended since our previous meeting. He also updated Council on traffic bypass work currently being carried out in the district and an additional commuter car park to be introduced in Ely. Cllr Morris advised that the next Parish Forum is due to take place in Saxon Street on 28th February 2017.

011216/007 Finance

- 007.1 Payments To approve accounts for payment
The following payments were approved and cheques signed accordingly:
J Weaver – (Salary) - £318.24 (Standing Order)
J Weaver – (Line Rental / Broadband) - £250.00 (Annual Allowance – Bills March – August 2016)
Burwell Parish Council – (Photocopying) – £16.75
- 007.2 Receipts
None
- 007.3 Parish Precepts – Year Ending 31st March 2018
Details of precepts for the parish were required by East Cambridgeshire District Council by 13th January 2017. It was felt that the parish may have to increase the precept due to the cost of maintaining the street lights owned by the Parish Council. It was suggested that a public meeting of half an hour be held at the beginning of the January Parish Council meeting to enable Councillors to discuss this with residents.
- 007.4 Internal Audit
It was suggested that Glyn Davies may consider taking over the role as Internal Auditor for the Parish Council. Cllr Owen agreed to liaise with the Clerk regarding this.

011216/008 Environment and Footpaths

- 008.1 Monthly Footpath Report
Cllr Mardon stated that the diversion of footpath 22 seems to be up and running and that some waymark signs were needed. The school has conceded responsibility for the cutting of the hedge on the footpath bordering the school and we have asked Karen Champion to add the grass to their cut list.
- 008.2 Trees
No concerns.

011216/009 Planning

- 009.1 To receive Planning Application decisions:
16/01224/CLE Pavillion House, 133 Station Road, Dullingham
Breach of agricultural occupancy condition and partial use of site for bed and breakfast accommodation (C1)
- CERTIFICATE OF LAWFULNESS OF EXISTING USE OR DEVELOPMENT
- 009.2 To consider recent Planning Applications:
16/01274/FUL Woodlands, 1 Elm Close, Dullingham
Form 2no. 3 bedroom, two storey detached dwellings from existing single Dwelling
- WITHDRAWN

Additional Planning Application:

An additional Planning Application had been received since the Agenda was issued, Council agreed to discuss this:

16/01601/FUL Solomons, 45 Station Road, Dullingham

Revised entrance porch (2 storey) side elevation, enclosure of a rear balcony at first and ground floor levels and first floor flat roof extension on an existing ground floor link at the front

- OBJECTION

Dullingham Parish Council **OBJECTS** to this application. The site is within the conservation area and is also adjacent to and links with a listed building. The changes that have been made already, do not, we believe have regard to planning guidelines for development in this location. That they have already been allowed does not constitute reason enough to allow further change that will

further adversely impact the location. The changes to the porch at the front will increase the dominance of the existing extension and rather than infill of existing it takes the form of a further extension. The changes to the side elevation with the infilling of the balcony only further serves to over dominate the listed building. The site has been developed beyond what many consider reasonable and we feel the further increase in this application is not acceptable. The proposed plans are contrary to the Dullingham Conservation Area SPD and to a number of parts of the local plan, both current and proposed. Dullingham Parish Council therefore recommends refusal of this application.

009.3 **Planning Report**

None

010216/010 Play Area

010.1 Play Area Maintenance
No concerns raised.

011216/011 Correspondence

011.1 Letter from Anglian Water regarding changes for non-household customers
For information, noted by Council.

031116/012 Other Matters

012.1 Notification of property name of new dwelling – Widgham Park, Dullingham Ley, Dullingham
Council noted the name of the new dwelling.

012.2 East Cambridgeshire District, Town & Parish Councillor Code of Conduct Complaints Procedure Review

Council noted the details of the East Cambridgeshire District, Town & Parish Councillor Code of Conduct Complaints Procedure Review.

012.3 Parking at Kettlefields School

Concern was raised regarding recent parking issues at drop off / collection time at Kettlefields School. Cllr Mardon reported that she believed the headmistress was considering organising a walking bus. It is felt that a number of parents / carers drive their children to school and a walking bus may discourage this. The Clerk agreed to speak to the PCSO to ask that the situation be monitored as it is felt this is a safety issue.

012.4 Street Lighting

Concern was raised regarding the cost of replacing parish council owned street lights in the village as it is felt that these lights may be now nearing the end of their lifetime. It was suggested that the villagers be consulted regarding the lights as it may be necessary to increase precept to fund the cost of replacing the lights. This would be discussed further at the January meeting and villagers would be made aware of this.

011216/013 Councillors' Reports - To receive reports from Parish Councillors

Cllr Simpson had provided a brief written report to Council (See attached).

It was also reported that the post near the King's Head had been knocked over again, the Clerk would report this to the Highways Department.

Cllr Algar reported that he had been contacted by a resident of Station Road concerning a drain which was full on the bend opposite the Old Maltings, this would be reported to Highways.

Cllr Morley asked about a salt bin for Elm Close, the Clerk had asked for a price for a salt bin from the Highways Department, the Clerk would contact the Highways Department again regarding this. The Clerk would also ask the Highways Department when we could expect the delivery of the salt we had requested for community gritting.

Cllr Mardon agreed to speak to Maggie Carvalho regarding Welcome Packs for the new residents.

011216/014 Absences

All absences were noted by the Clerk.

011216/015 Risk Assessments

Council agreed that there was no need to carry out additional risk assessments.

011216/016

Date of the next meeting

The next meeting of the Parish Council will take place on Thursday 12th January 2017.

The meeting closed at 9.25 pm.

Signed

Dated

DRAFT