

DULLINGHAM PARISH COUNCIL
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Chairman: K Owen

Clerk: Mrs J Weaver

Minutes of the meeting of Dullingham Parish Council held in The Taylor Hall, Dullingham at 7.15p.m. on Thursday 2nd February 2017

Present:- Cllr K Owen (Chair), Cllrs Algar, Mardon, Parkins, Robertson and Simpson
District Councillor C Morris

020217/001 To receive and approve apologies for absence
Cllr R Morley

020217/002 To receive declarations of Interest
Cllr M Robertson – 17/00061/OUT Land between 31 and 37 Brinkley Road, Dullingham

020217/003 Open Forum

003.1 Mike Burrows – Street Lighting
Mike Burrows was absent from the meeting, no notification had been received.

Guy Taylor updated the Council on the work currently being undertaken at Hill House Farm and the forthcoming relocation of necessary equipment to Lower Farm. Council informed Mr Taylor of concerns raised by neighbouring residents especially regarding the number of lorries entering and exiting the site and waiting on Station Road. Mr Taylor informed Council that this issue had now been alleviated and this should only arise again in exceptional circumstances. Mr Taylor also informed the Council that he has now purchased a road cleaner to clean the surrounding road and pavement.

Cllr G Parkins arrived 7.25pm

003.2 James Mason – Widgham Park, Dullingham Ley
James Mason the owner of Widgham Park informed the Council that he had recently purchased the property and intended to relocate there with his family. He informed Council of his intentions to develop the building. He had met with representatives from the Planning Department at East Cambridgeshire District Council to discuss this in more details before a formal planning application was put in. Subject to planning permission Mr Mason informed Council that he intended the work to commence in Summer 2017 and to last for approximately 2 years. Material was planned to be purchased in bulk to reduce the number of delivery vehicles on Dullingham Ley and surrounding roads. Mr Mason also stated that he intended to purchase a road cleaner and would be prepared to clear neighbouring ditches and passing areas on Dullingham Ley if residents were in agreement. Mr Mason stated that he did not intend to run a business from his property and that his fields would be used for agriculture and that he had a particular interest in rare breeds. It was noted that a building had been erected in the woods on the property, Mr Mason stated that this was for a site office and livestock.

Nick Cooper the owner of Ley Cottage informed Council that had recently been in contact with the Planning Department at East Cambridgeshire District Council regarding his plans for proposed work on the cottage and hoped that a formal planning application would be submitted in the next few weeks with the work to begin in the Summer of 2017 and to be completed by the end of 2018.

District Councillor Chris Morris arrived 7.55pm

020217/004 To approve the Minutes of 12th January 2017

The minutes of the Meeting of the Parish Council held on 12th January 2017 were approved and signed as a true and correct record.

020217/005 Matters arising - Consideration of Action Update Sheet
Council considered the attached Action Update Sheet. Mostly the items remained unchanged. It was agreed that items should be gathered for the next newsletter which should be circulated by the end of February.

020217/006 County and District Councillor Reports
Cllr Chris Morris reported on various meetings he had attended since our previous meeting. Cllr Morris updated Council on work on the Ely bypass and Leisure Centre. Cllr Morris informed the Council that he had received verbal confirmation that the application 16/01638/FUL Land South of 1 Cross Green had been withdrawn. Concern was expressed to Cllr Morris that it was felt that regarding the Local Plan Dullingham is considered a medium sized village as the parish is a great deal larger than the actual village of Dullingham which is actually small, Cllr Morris was asked to raise the concern of the Parish Council with East Cambridgeshire District Council.

020217/007 Finance

007.1 Payments To approve accounts for payment
The following payments were approved and cheques signed accordingly:
J Weaver – (Salary) - £318.24 (Standing Order)
Burwell Parish Council – (Photocopying) – £8.50 – Note cheque to be signed at the March meeting as the cheque book was not present.

007.2 Receipts
None

District Councillor Chris Morris left the meeting at 8.20pm

020217/008 Environment and Footpaths

008.1 Monthly Footpath Report
Cllr Mardon informed Council that she had now received three quotations for the work in relation to the LH11 2017/18 on footpath 2. The presentation to the County Council Highways Department was schedule for 6th February and these quotations would be available.

008.2 Trees
No concerns.

020217/009 Planning

009.1 To receive Planning Application decisions:
16/01660/OUM Middle Park Stud, Dullingham Ley, Dullingham
Expansion of Middle Park bloodstock business to include new covered riding area and stable block
– **WITHDRAWN**

16/01600/LBC & 16/01601/FUL Solomons, 45 Station Road, Dullingham
Revised entrance porch (2 storey) side elevation. Enclosure of a rear balcony at first and ground floor levels. A first floor flat roof extension on an existing ground floor link at the front
– **APPROVED**

16/01649/FUL Fieldview, 30 Vicarage Close, Dullingham
Single storey extension to the north west elevation
– **APPROVED**

009.2 To consider recent Planning Applications:
16/01638/FUL Land South of 1 Cross Green, Dullingham
Equine educational business to include erection of outdoor arena and managers dwelling. Amendment – Revised transport statement and access plan.
Notification had been received from East Cambridgeshire District Council that this application has now been withdrawn.

17/00001/FUL Dollyn Cottage, 19-21 Stetchworth Road, Dullingham
Proposed installation of solid wood driveway gate
NO OBJECTIONS

17/00061/OUT Land between 31 and 37 Brinkley Road, Dullingham

Residential development for one dwelling with ancillary buildings for garages & bin storage

OBJECTION - Vote 5 object / 1 abstain

Dullingham Parish Council **OBJECTS** to this application. The site is outside the development envelope and this proposed development would not be in keeping with the road and surrounding area.

020217/010 Play Area

010.1 Play Area Maintenance

No concerns raised. Cllr Parkins informed Council that she had recently noticed that some work was required on the membrane on the ground in the play area, this would be checked.

020217/011 Correspondence

Additional items added since the Agenda was issued –

011.1 Letter from The Ellesmere Centre regarding donation

A letter had been received from the Chairman of the Committee of Managing Trustees of The Ellesmere Centre requesting a donation towards the running costs of the centre. The Clerk was asked to respond stating that we were not in a position to make a donation at this point in the financial year. A request would be considered later in the year.

011.2 Letter from Kettlefields School regarding Governors

A letter had been received from the Chairman of the Governors of Kettlefields School asking if any members of the Council would like to be considered as a Co-opted Governor of Kettlefields School. The Clerk was asked to respond to stating that no Councillors felt they were in a position to become a Governor at the moment although this may be something they would consider in the future.

020217/012 Other Matters

012.1 Notification of property name of new dwelling – The Garden House, 11 Brinkley Road, Dullingham (Site rear of The King's Head, 1 Stetchworth Road)

Council noted the name of the new dwelling.

012.2 Approval of Grass Cutting Contract

Council reviewed and approved the new grass cutting contract as discussed at the meeting on 3rd November 2016. Cllr Algar agreed to contact Les Field and arrange to meet with him to sign the contract, Cllr Algar would sign on behalf of the Parish Council. One copy of the signed contract would be given to Les Field and the other returned to the Clerk to be kept on file.

012.3 Approval of Policy – Car parking on the Village Green

Cllr Simpson was currently working on a new policy for car parking on the village green. Final details were to be included and this would be finalised at the March meeting.

012.4 Local Plan Consultation

Cllr Robertson was liaising with the District Council regarding the local plan the current consultation period is scheduled to end on 22nd February. The District Council's determination of the size of the village was of concern as the District Council was considering Dullingham to be a medium sized village however the Parish Council considered the village to be small. It was felt that the parishioners may also have concerns regarding the villages being considered to be medium sized and may wish to express their views on the plan to the District Council

012.5 Street Lighting

Mike Burrows from Enlight had been scheduled to attend the meeting to talk to the Council about options for upgrading the street lighting in the village however he had not arrived. Cllr Robertson agreed to contact Mr Burrows and to inform the Clerk if he would be attending the March meeting.

020217/013 Councillors' Reports - To receive reports from Parish Councillors

Cllr Parkins informed Council she had met the owner of a vehicle who had suffered an accident at Old Maid's Corner. The kerbs in this area of the road were in need of painting with white lines, this matter would be raised with the Highways Department as a matter of urgency.

Cllr Simpson reported that he would test the new VAS sign and contact Adam Cobb at the County Council Highways department regarding the paperwork. Sites for the VAS sign would need to be chosen and brackets installed as necessary. Cllr Simpson would also ask Adam Cobb about the line markings regarding the speed limits.

Cllr Robertson reported that the Highways Department had washed the new countdown signs however the old signs had not be washed, this would also be raised with Adam Cobb.

Cllr Algar reported that he had removed the sticks left in situ following the recent work near the pond.

Cllr Mardon raised the issue of the next newsletter and it was agreed to end relevant articles for the newsletter to Cllr Parkins and for the newsletter to be printed by the Clerk during week commencing 20th February. Details would be included in the newsletter regarding a spring litter pick. Cllr Mardon also agreed to update the current 'Welcome Pack'.

Cllr Owen agreed to purchase additional keys for the filing cabinet located at the Taylor Hall, currently only one key was available.

020217/014 Absences

All absences were noted by the Clerk.

020217/015 Risk Assessments

Council agreed that there was no need to carry out additional risk assessments.

020217/016 Date of the next meeting

The next meeting of the Parish Council will take place on Thursday 2nd March 2017.

The meeting closed at 9.35 pm.

Signed

Dated

DRAFT