

DULLINGHAM PARISH COUNCIL
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Chairman: K Owen

Clerk: Mrs J Weaver

Minutes of the meeting of Dullingham Parish Council held in The Taylor Hall, Dullingham at 7.15p.m. on Thursday 2nd March 2017

Present:- Cllr K Owen (Chair), Cllrs Mardon, Morley, Robertson and Simpson

020317/001 To receive and approve apologies for absence

Cllr R Algar and Cllr G Parkins
County Cllr M Shuter and District Cllr C Morris

020317/002 To receive declarations of Interest

Cllr M Robertson – 17/00061/OUT Land between 31 and 37 Brinkley Road, Dullingham
(Additional Planning Application – Amendment received after the Agenda was issued)

020317/003 Open Forum

003.1 Gary Atkinson – Street Lighting

Gary Atkinson from Enlight attended the meeting to talk to the Council about street lighting in the village. Mike Burrows had been scheduled to attend but had recently left the company. The Parish Council currently own 41 street lights in the village and these are becoming increasing in need of repair and replacement. Enlight proposed that structural testing be carried out on the existing lights by an independent electrical testing company. LED lights proposed by Enlight last 3 times longer than the traditional lights. Enlight's lights have preloaded energy efficient technology and can be preprogrammed to detect a number of occurrences including impacts from vehicles, passing traffic and pollen levels. The lights are remotely monitored and can have various settings managed remotely. Mr Atkinson provided the Parish Council with details of current customers and the Council felt it may be beneficial to contact these companies and possibility arrange visits to view the street lights. Cllr Keith Owen thanked Mr Atkinson for attending the meeting and Cllr Robertson agreed to liaise with Mr Atkinson further as necessary.

Ray Hasler a village resident attended the meeting to express concern over the number of heavy vehicles currently using Dullingham Ley. Mr Hasler also expressed concern over flooding issues in Dullingham Ley and stated he was aware that one of his neighbours had raised these concerns with the Highways Department at Cambridgeshire County Council. Concern was also expressed regarding the heavy vehicles causing damage to the verges in Dullingham Ley. Cllr Owen informed Mr Hasler that the Council are aware of the situation and along with the Highways Department are monitoring this.

020317/004 To approve the Minutes of 2nd February 2017

The minutes of the Meeting of the Parish Council held on 2nd February 2017 were approved and signed as a true and correct record.

020317/005 Matters arising - Consideration of Action Update Sheet

Council considered the attached Action Update Sheet. A newsletter had recently been distributed around the village. The next newsletter was scheduled for distribution in the summer. Concern was raised regarding the road conditions in Dullingham Ley due to the increase in heavy vehicles using the road. As mentioned earlier in the meeting the Parish Council are monitoring this situation along with the Highways Department at the County Council and the Planning Department at the District Council and agreed a meeting on site.

020317/006 County and District Councillor Reports

Cllr Matthew Shuter and Cllr Chris Morris were unable to attend the meeting and had sent their apologies.

020317/007 Finance

- 007.1 Payments To approve accounts for payment
The following payments were approved and cheques signed accordingly:
J Weaver – (Salary) - £318.24 (Standing Order)
J Weaver – (Expenses & Mileage) - £72.00
Cambridgeshire County Council – (Street Lighting Energy) - £1458.73
Patrick Drane – (Grounds Maintenance) - £150.00
Burwell Parish Council – (Photocopying - Newsletter) – £16.75

020317/008 Environment and Footpaths

- 008.1 Monthly Footpath Report
Cllr Mardon reported that following the presentation to the County Council Highways Department relation to the LHII 2017/18 application the results would be known on 14th March 2017.

- 008.2 Trees
Concern was raised regarding the number of the trees that has been removed from the site behind the King's Head however, this site is outside the conservation area and there are no tree protection orders on trees in this area. Following Storm Doris on 23rd February 2017 it was reported that there was little damage in the village, Cllr Robertson had tended a fallen tree in Stetchworth Road and this had been reported as necessary.

020317/009 Planning

- 009.1 To receive Planning Application decisions:
16/01638/FUL Land South of 1 Cross Green, Dullingham
Equine educational business to include erection of outdoor arena and managers dwelling
– **WITHDRAWN**

16/01581/FUL 30 Station Road, Dullingham
Erect summerhouse/shed (retrospective)
– **APPROVED**

- 009.2 To consider recent Planning Applications:
17/00198/FUL Solomons, 45 Station Road, Dullingham
First floor extension and enlarge the porch
And
17/00199/LBC Solomons, 45 Station Road, Dullingham
Enlarge the porch
OBJECTION - Dullingham Parish Council **OBJECT** to the above applications and request these applications be refused. This site has been developed as far as should be allowed. If this site is developed further its value as a listed building will be lost and the character of this area destroyed. "The setting of a Listed Building is also important, and proposals that detract from the setting will be resisted. Similarly, where a Listed Building has landscape value, contributing to the wider setting of a settlement or the countryside, it will be necessary to demonstrate that development proposals do not adversely affect character or views." The scale and changes far exceed what is acceptable.

Additional Planning Application:

An additional Planning Application (Amendment) had been received since the Agenda was issued, Council agreed to discuss this:

17/00061/OUT Land between 31 and 37 Brinkley Road, Dullingham

Residential development for one dwelling with ancillary buildings for garages & bin storage
OBJECTION - Dullingham Parish Council **OBJECTS** to this application. The land in question is outside the development envelope and adjacent to the conservation area and has been identified for its importance in maintaining open views both in and out of the village. The application attempts to indicate that the site cannot be seen from the highway but fails to mention the importance of views into and out of the church as well as nearby footpaths.

6.13.1 The Council has designated a number of Conservation Areas in the district. These are listed in Appendix 2 and the boundaries are shown in the maps in Part 2 of this Plan. These areas have been designated due to their particular architectural or historic interest, taking account of the overall quality of the area, mix and style of buildings, quality of open spaces, and other features which contribute to the overall character.

6.14.2 The setting of a Listed Building is also important, and proposals that detract from the setting will be resisted. Similarly, where a Listed Building has landscape value, contributing to the wider

setting of a settlement or the countryside, it will be necessary to demonstrate that development proposals do not adversely affect character or views.

No amendments can resolve these issues.

Rather than blending with existing development any further building in any of the area indicated would crowd the area and impose on the church as well as affect views from the foot path toward the Repton historic parkland south of Dullingham House.

Housing - "Dullingham is likely to continue to grow at a slow rate, with new housing being built on suitable 'infill' sites within the village. No new housing allocation sites are proposed on the edge of Dullingham. A 'development envelope' has been drawn around Dullingham to define the built-up part of the village where infill development may be permitted. The purpose is to prevent sprawl into the open countryside. Development on infill sites will need to be in line with Policy GROWTH 2. Outside the development envelope, housing will not normally be permitted"

This application does not meet the requirements of GROWTH 2 and should not therefore be allowed.

It is noted that the recent site notice INCREASES the area of land designated and this should be corrected with immediate effect to ensure no unintended outcome is created.

This has also been confirmed by previous refusals for planning on this land and these being upheld at appeal. In addition the request to move the footprint of an adjacent building by a matter of a few metres was also refused on the grounds it would adversely affect land included in this application. Development adjacent to this site, that would not of affected any views was not allowed further back from the current built line as it would have an adverse on the development pattern of the village.

The land in question is not rough grass as stated in the application with an implied element of neglect but maintained and indeed harvested for hay.

Given the importance of the land in maintaining the character and setting of the church and the village as a whole and the planning history related to this site and the remainder of the land around it the Parish Council request that this application is refused.

020317/010 Play Area

010.1 Play Area Maintenance

No concerns raised. Cllr Owen was in possession of the signs regarding on the village green and it was agreed that these would be passed to Cllr Simpson.

020317/011 Correspondence

011.1 Email from William Thurston regarding hire of Village Green for the Fun Fair

An email had been received from William Thurston requesting that the fun fair be allowed to use the village green from 2nd to 3rd June 2017 arriving a few days earlier to set up. Council agreed and the Clerk would respond requesting the usual fee of £95 and that a copy of the public liability insurance be provided prior to the event. The grass cutting contractor would be asked to cut the grass during the week before the fair.

011.2 Letter from Kettlefields School regarding donation towards the STEM Club Project

A letter had been received from Kettlefields Primary School regarding the STEM Club Project. The letter requested a donation from the Parish Council toward to purchase of Lego Mindstorms computers plus ancillary equipment. The cost of the equipment would be approx. £300 per unit. The Clerk was asked to respond to the letter requesting details of an accurate cost, once this figure had been ascertained Council unanimously agreed to donate £300 plus or minus 10% stipulating that this equipment would remain the property of Kettlefields School. Council agreed this donation should be from the current financial year and the Clerk would write a cheque and obtain signatures once a respond had been received from the school.

011.3 Letter from Anglian Water regarding opening of the water and wastewater market to business, public sector and charity customers

This letter was for information only and was noted by Council.

020317/012 Other Matters

012.1 Street Name Consultation – Development of 10 dwellings at Hill Farm, Station Road, Dullingham – Suggested Name – Hill Farm Lane

Correspondence had been received from East Cambridgeshire District Council regarding the street naming of the new dwellings at Hill Farm. East Cambridgeshire District Council had suggested the name Hill Farm Lane. Following discussion by the Parish Council it was felt that it is not a 'Lane' as it does not go anywhere. The Parish Council suggested Hill Farm Barns or Hill Farm View, the Clerk was asked to respond expressing the Councils views.

012.2 Grass Cutting Maintenance – Cambridgeshire County Council

A letter had been received from Cambridgeshire County Council Highways Department stating that if the Parish Council wished to consider taking over the grass cutting maintenance the County Council would pay the Parish Council a contribution of £1333.90, this would be for three cuts a year. Following consideration it was agreed the grass cutting should remain the responsibility of the County Council for the foreseeable future. It was agreed that 2016 had been a difficult year to maintain grass levels, partly due to wet/warm weather conditions, however it was felt the village had suffered greatly from the late first cut and also the poor level of workmanship by County Council contractors. The Parish Council would monitor the situation more closely this year and a meeting would be arranged in late May/early June to review the current condition of the verges and grass areas.

012.3 Approval of Policy – Dullingham Village Green – Use of the Village Green

Cllr Simpson had recently drawn up a policy – Dullingham Village Green – Use of the Village Green. Council reviewed and approved the policy.

012.4 Internal Audit 2016/2017

The Clerk informed the Council that an Internal Auditor for the year 2016/2017 had yet to be appointed. The Clerk would liaise with neighbouring Parish Clerks for recommendations for Internal Auditors and would update the Council at the next Parish Council meeting.

012.5 Information Commissioners Office – Registration

The Clerk informed the Council that it is a legal requirement for the Parish Council to register with the Information Commissioners Office. The cost of registration is approximately £40 per year. Council agreed that the Clerk would register the Council and this would be recorded under Finance at the April Parish Council meeting.

012.6 Street Lighting

Following the visit from Gary Atkinson earlier in the meeting the Council was unanimously in favour of obtaining a survey on the street lights owned by the Parish Council, this would cost in the region of £1000. Following this it would be necessary for quotes for the actual work to be obtained. Gary Atkinson had stated that Loddon Parish Council in Norfolk had used Enlight for work on their street lights, feedback would be requested from Loddon Parish Council.

012.7 Annual Parish Meeting / Annual Meeting of the Parish Council

The Clerk informed the Council that due to elections taking place on 4th May 2017 the Annual Parish Meeting and the Annual Meeting of the Parish Council would not be able to take place on 4th May. The next available dates at the Taylor Hall were the 18th and 25th May. The Clerk felt from an administrative prospective the 18th May would be preferable however it was a possibility that some of the councillors would not be available on that date. The Clerk was asked to contact Cllr Parkins and Cllr Algar to check their availability on the suggested dates. The date would be confirmed at the next Parish Council meeting and following this the Clerk would invite the County and District Councillors to attend.

020317/013

Councillors' Reports - To receive reports from Parish Councillors

Cllr Simpson informed Council that the VAS had not been installed for test purposes prior to official use.

Cllr Mardon reminded Councillors that the litter pick was due to take place on 25th March, the Clerk would contact the District Council to arrange for the litter to be collected following the event.

Cllr Robertson raised concern regarding foul water percentage figures. Increasing the size of the pipes a possible solution and identify where rain water is entering the system.

Cllr Owen had been contacted by the Guides who were interested in undertaking a community project in the village, consideration would be given to this and it would be discussed further at the next meeting.

The Clerk informed Council that the ROSPA inspection was due. The Clerk would liaise with Cllr Morley regarding this and it would be an Agenda item at the next meeting.

020317/014

Absences

All absences were noted by the Clerk.

020317/015

Risk Assessments

A litter pick was scheduled to take place in the village on Sunday 25th March, Cllr Owen would organise signs to be located at various locations in the village making road users aware of the event.

020317/016

Date of the next meeting

The next meeting of the Parish Council will take place on Thursday 6th April 2017.

The meeting closed at 9.55 pm.

Signed

Dated

DRAFT