

**DULLINGHAM PARISH COUNCIL**  
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Chairman: K Owen

Clerk: Mrs J Weaver

Minutes of the meeting of Dullingham Parish Council held in The Taylor Hall, Dullingham at 7.15p.m. on Thursday 3<sup>rd</sup> August 2017

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- Present:-** Cllr K Owen (Chair), Cllrs Mardon, Morley and Simpson
- 030817/001** **To receive and approve apologies for absence**  
Cllrs Algar, Robertson and District Councillor Chris Morris
- 030817/002** **To receive declarations of Interest**  
Cllr K Owen – Finance (Use of Village Green) and Planning Applications – 17/01156/FUL 9 Eagle Lane & 17/01228/FUL 12 Vicarage Close
- 030817/003** **Open Forum**  
One member of the public present regarding planning application 17/01156/FUL 9 Eagle Lane
- 030817/004** **To approve the Minutes of 6<sup>th</sup> July 2017**  
The Minutes of the Meeting of the Parish Council held on 6<sup>th</sup> July 2017 were approved and signed as a true and correct record following the amendment of the Councillors present to include Cllr Morley. Cllr Algar was absent from the meeting and had been incorrectly recorded as present as well as giving his apologies.
- 030817/005** **Matters arising - Consideration of Action Update Sheet**  
Council considered the attached Action Update Sheet. It was reported that the leak outside the hairdressers had now been repaired.  
Other items listed were scheduled to be discussed later in the meeting.
- 030817/006** **Policy and Regulation Review**  
The Clerk had circulated copies of the current Policies and Regulations to the Councillors. The Chairman asked the Councillors to read through the documents and any comments would be discussed at the September meeting.
- 030817/007** **County and District Councillor Reports**  
District Councillor Chris Morris was unable to attend the meeting and had sent his apologies. No report had been received.
- 030817/008** **Finance**
- 008.1 Payments To approve accounts for payment  
The following payments were approved and cheques signed accordingly:  
J Weaver – (Salary) - £318.24 (Standing Order)  
L F Field – (Grass Cutting) -£330.00  
Anglian Water - £16.87 (Direct Debit)
- 008.2 Receipts  
K Owen – Use of Village Green - £25.00  
K Langlands – Use of Village Green £25.00
- 008.3 Consideration of the purchase of an additional VAS Sign  
Two quotations had been received for the purchase of an additional VAS sign for the village. These were both for mobile units. The Councillors unanimously agreed to accept the quotation from Swarco Traffic Ltd of £2672.55 and additionally the purchase of two mounting clips and brackets at a cost of £54. These prices exclude VAT. This unit displays the speed of the traffic and has data logging capabilities.

**030817/009 Environment and Footpaths**

009.1 Monthly Footpath Report

Cllr Mardon reported that the Ickneild Way footpath remained overgrown. This had been reported. Karen Champion the County Council Footpaths Officer had recently visited the village and had walked a number of footpaths. Following contact from Cllr Mardon the footpaths at Aislabie Stud had been cut. Cllr Mardon informed the Council that the 2 gates for use on footpath 3 were due to be erected during the following week. The Clerk informed the Council that she had been informed by the school that the hedges alongside this footpath were scheduled to be cut during the summer holidays.

009.2 Trees

No concerns raised.

**030817/010 Planning**

010.1 To receive Planning Application decisions:

**17/00329/FUL Ley Cottage, 2 Dullingham Ley, Dullingham**

Demolition of existing house and construction of new replacement dwelling.

**- APPROVED**

**17/00562/VARM Hill House Farm, 127-129 Station Road, Dullingham**

To vary condition 16 (Bat Mitigation Measures) of previously approved 16/00978/FUM for the conversion of agricultural building to provide 6 dwellings and erection of 4 new dwellings

**- APPROVED**

**17/00711/FUL The Granary North East of 104 Station Road, Dullingham**

Agricultural Fertilizer Tank (Retrospective), concrete block bund and placement of a water tank

**- APPROVED**

**17/00684/VAR 44 Dullingham Ley, Dullingham**

To vary condition 6 (Reinstatement of land) or previously approved 15/00330/FUL for amended design of replacement dwelling approved under Ref 12/00308/FUL.

**- REFUSED**

010.2 To consider recent Planning Applications:

**17/01156/FUL 9 Eagle Lane, Dullingham**

Erection of 2 storey rear and side extension. Amend existing roof pitch and add formers and roof lights.

**OBJECTION** - Dullingham Parish Council **OBJECT** to the above application due to street scene, the size of the development and the proximity of the neighbouring properties and the boundary with the neighbouring property. We have also received copies of letters of objection to this application sent from neighbours to East Cambridgeshire District Council and support these letters.

**17/01228/FUL 12 Vicarage Close, Dullingham**

Replacement of roof tiles.

**OBJECTION** - Dullingham Parish Council **OBJECT** to the above application due to the visual impact, the proposed roof tiles do not match the adjoining roof tiles or those of the neighbouring properties.

**030817/011 Play Area**

011.1 Play Area Maintenance

It was noted that the play area had been recently strimmed.

The Clerk was asked to check the insurance policy to confirm how often the play area was required to be inspected.

Confirmation was also requested from Wicksteed Leisure regarding the date of the official annual play area inspection.

**030817/012 Correspondence**

012.1 Letter of Resignation from Clerk to Dullingham Parish Council

Cllr Owen informed the Council that he had received a letter of resignation from the Clerk. Having discussed the reasons for her resignation with the Clerk Cllr Owen outlined the situation to the Council. The Clerk had agreed to remain in the position for the moment and the Council would wait and see if anyone applies for the position, no applications had been received to date.

**030817/013 Other Matters**

013.1 Rural Services Grant

It was discussed that a number of trees be purchased at a cost of approx. £30 each from a local nursery, additional tree guards would need to be purchased to protect the trees from wildlife. It was thought these would best be purchased in the Autumn and this would be considered at the next meeting.

The purchase of a second bench was also discussed and this would be discussed further at the next meeting.

013.2 Street Light – Outside the King’s Head Pub

Following the recent removal of the Parish Council owned street light on Stetchworth Road outside the King’s Head without permission of the Council no further information had been received regarding who had removed the light. This had now been reported to the Police and a crime reference number had been obtained.

013.3 CAPALC Training Courses

A number of Councillor Training Sessions were scheduled to take place in the Autumn. The Clerk was asked to circulate the dates to the Councillors and inform her by the end of August if they wished to attend.

013.4 CPRE Planning Workshop for Parish Councils – 2<sup>nd</sup> November 2017

Information had been received regarding a CPRE Planning Workshop for Parish Councils. The Clerk was asked to find out the cost of the workshop.

**030817/014 Councillors’ Reports - To receive reports from Parish Councillors**

Cllr Morley reported that the grassed areas throughout the village were looking good and he was scheduled to meet with Dennis Vacher from the Highways Department again in the next few days. Cllr Simpson reported that he currently had no additional information regarding speed watch.

Cllr Simpson reported that he had discussed village entrance gates on the approach from Newmarket with Adam Cobb at the Highways Department. The gates would cost approx. £200 for the Parish Council to have made, the Highways Department would be prepared to install the gates although a cost may be made, this would be discussed further.

Cllr Owen reported that a meeting had taken place between himself, Cllr Mardon and the Clerk with the PSCO, Pam Joyce of the Highways Department and an employee of the King’s Head. This was to discuss the parking issues in the lay by outside the King’s Head. Pam Joyce had agreed to look at costs for posts to be erected to stop vehicular access onto the pavement which had been causing concern.

It was also reported that some residents of Dullingham Ley may be prepared to contribute towards costs incurred in maintaining the highway up Dullingham Ley.

Consideration of the purchase of bulbs for the village would be discussed at the next meeting.

Cllr Mardon would liaise with the Clerk regarding quotations for a defibrillator for the village this would be discussed at the next meeting.

**030817/015 Absences**

All absences were noted by the Clerk.

**030817/016 Risk Assessments**

Council agreed that there was no need to carry out additional risk assessments.

**030817/017 Date of the next meeting**

The next meeting of the Parish Council will take place on Thursday 7<sup>th</sup> September 2017.

The meeting closed at 8.47pm.

Signed  
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Dated