

DULLINGHAM PARISH COUNCIL
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Chairman: K Owen

Clerk: Mrs J Weaver

Minutes of the meeting of Dullingham Parish Council held in The Taylor Hall, Dullingham at 7.15p.m. on Thursday 4th August 2016

Present:- Cllr K Owen (Chair), Cllrs Mardon, Algar, Parkins, Robertson and Morley
District Councillor C Morris

Cary Simpson (Prospective New Parish Councillor)

040816/001 To receive and approve apologies for absence
No apologies received

040816/002 To receive declarations of Interest
Cllr K Owen – Other Matters - Rural Services Grant (Defibrillator)

040816/003 Open Forum
No parishioners present

040816/004 To approve the Minutes of 7th July 2016
The minutes of the Meeting of the Parish Council held on 7th July 2016 were approved and signed as a true and correct record.

Cllr M Robertson arrived 7.30pm

040816/005 Matters arising - Consideration of Action Update Sheet
Council considered the attached Action Update Sheet. Cllr K Owen asked Cary Simpson if he would supply the recently discussed gateway feature, Cary Simpson agreed. It was agreed that items for the next Newsletters should be forwarded to Cllr G Parkins by 20th August. The Local Highways Improvement Initiative – 2016/17 funding which had recently been secured was discussed, a plan had been received from Adam Cobb at the County Council Highways Department. The Clerk was asked to contact Adam Cobb to raise concern that a new house was not shown on the plan and this was in the vicinity of the proposed speed change from 40 to 30mph. Cary Simpson agreed to look into possible suggestions for new office equipment for use by the Clerk following funds received from the Transparency Fund for Smaller Authorities.

040816/006 County and District Councillor Reports

District Cllr C Morris arrived 8.40pm

District Councillor Chris Morris reported on various meetings he had recently attended. Cllr Morris informed Council that the new southern bypass for Ely was due to commence in November 2016 with target for completion by the end of 2017. Cllr Morris informed Council that a new PR company had now been employed by East Cambridgeshire District Council. Cllr Morris reminded Council about the proposed diversion of Footpath 22/19 and that recommendations concerning this were due to East Cambridgeshire District Council were due by the end of August. Cllr K Owen informed Cllr Morris that following the recent visit to a Parish Council meeting by Rebecca Saunt (Senior Planning Officer – East Cambridgeshire District Council) subsequent suggestions from the Parish Council were made regarding possible development areas within the village. Cllr M Robertson had since seen an employee of East Cambridgeshire District Council carrying out site surveys in the village in areas not suggested by the Parish Council and Cllr Robertson had been informed by the employee concerned that he knew nothing of the areas

suggested by the Parish Council. Cllr Morris was asked to speak to Rebecca Saunt expressing the Parish Council's concern regarding this.

040816/007 Finance

007.1 Payments To approve accounts for payment

The following payments were approved and cheques signed accordingly:
J Weaver (Salary) - £318.24 (Standing Order)

007.2 Receipts

Thurston Fair - £95.00
Transparency Grant (CAPALC) - £382.65
Claire Bush (Village Green) - £20.00
Church (Village Green) - £15.00

007.3 Finance Report

The Clerk presented the Finance Report for the Quarter ending June 2016. This was explained in detail by Cllr K Owen. It was agreed to contact Balfour Beatty to establish the schedule of work they had carried out. The Clerk was asked to forward a copy of the Balfour Beatty Contract to Cllr K Owen.

Cllr S Mardon arrived 7.40pm

007.4 Correspondence from The Cambridge Building Society regarding tax on savings interest

A Letter had been received from The Cambridge Building Society informing the Council that from 6th April 2016 they had stopped deducting tax from the interest paid on any of their savings accounts. The Clerk was asked to declare interest received at the end of the tax year and send this to the tax office.

007.5 Asset Register

Cllr R Algar had recently checked the items included on the Asset Register. The Clerk was asked to contact a member of the Sports Committee to arrange to meet with them to discuss working with them to enhance the Pavilion. It was reported that finger posts in the village were in need of varnishing. The Memorial Garden was in need of a tidy up. The Clerk asked that work be carried out to the notice board as it was difficult to open. It was suggested that a sign writer be contacted to enhance the word 'Dullingham' on the village sign. It was suggested that someone be employed to carry out general DIY jobs within the village.

007.6 Consideration of earmarked reserves

It was agreed that earmarked reserves be reserved for street lights within the village.

040816/008 Environment and Footpaths

008.1 Monthly Footpath Report

Cllr S Mardon reported that she had contacted the County Council regarding a number of complaints regarding the village footpaths. Hedgerows were encroaching on to footpaths and there were a number of potholes making the footpaths dangerous. Concern was expressed about services provided by Cambridgeshire County Council.

008.2 Trees

Following a recent email sent by the Parish Council to a number of local landowners concerning diseased trees on their land we had been advised by Ron Gabain of Stetchworth Estates that their trees are showing signs of disease and tree work will be carried out accordingly. A large branch had recently been brought down by a vehicle delivering hay in Dullingham Ley, this had been left blocking the road and had subsequently been removed by Cllr Mardon with the help of Ray Hasler. The Clerk was asked to write to Mr Hasler thanking him for his help.

040816/009 Planning

009.1 To receive Planning Application decisions:

No Planning Application decisions received.

009.2 To consider recent Planning Applications:

16/00639/FUL 44 Dullingham Ley, Dullingham

Construction of two 372 sqm storage barns and 8 Isolation Boxes – NO OBJECTIONS, however, we do have concerns about the increased traffic in Dullingham Ley and damage to the road caused by large vehicles. Recently a vehicle delivering hay up Dullingham Ley brought down a large tree branch which was left in the road. We also have concerns regarding large developments.

Additional Planning Applications:

An additional Planning Applications had been received since the Agenda was issued, Council agreed to discuss these:

16/00847/FUL Land to the West of 24 Dullingham Ley, Dullingham

Construction of ménage, creation of hardstanding and relation of existing stables
– NO OBJECTIONS

16/00854/OUT 59 Brinkley Road, Dullingham

One new dwelling with off road parking plus widen original drive by 5 metres – OBJECTION
Dullingham Parish Council objects to this proposal as we feel the plans are insufficient and incomplete.

009.3 **Planning Report**

No Planning Report had been received.

Cllr G Parkins left the meeting at 8.50pm

040816/010 Play Area

010.1 Play Area Weekly Maintenance

It was noted that a ROSPA Inspection was now due at the playground. The Clerk was asked to obtain three quotes for the inspection and report back to Council once the quotes had been received. The Clerk was also asked to send an inspection report form to Cllr Morley.

040816/011 Correspondence

011.1 Letter from Came & Company Local Council Insurance regarding Change of Trading Style
A letter had been received from the Parish Council Insurance Company advising us as a formality of the change of name.

011.2 Letter from K & M Lighting Services regarding LED Lamps
A letter had been received from K & M Lighting Services regarding LED Lamps for street lights, this was passed to Cllr Robertson for further consideration.

040816/011 Other Matters

011.1 Rural Services Grant

Cllr K Owen had obtained a number of costings for tree to replace the dead tree which had recently been removed. Cllr Algar agreed to obtain quotes to tidy and level the land in this area. Cary Simpson volunteered to paint the fence at the bottom of Balsham Lane. Prices for benches had also been received, possible areas for new benches were Cross Green and The Crescent. The possible purchase of a Defibrillator for the village was considered.

011.2 Grass Cutting Contract

The Parish Council felt that Cambridgeshire County Council was not fulfilling its obligation to cut the grass within the village. The Clerk was asked to liaise with Cllr Morley and send a letter outlining our concerns to the Highways Department. Cllr Morley had recently talked to the Director of CGM, the current grass cutting contractor employed by the Parish Council and had subsequently met with the contractors stating our concerns regarding the work they were carrying out within the village. The grass cutting contract is due for renewal, it was agreed that three companies would be invited to tender for this contract and that a plan of areas within the village which should be included in the contract be drawn up. Cllr K Owen agreed to the purchase of a new lock and keys for the sports field.

040816/012

Councillors' Reports - To receive reports from Parish Councillors

Cllr S Mardon raised concern about the state of the village footpaths.

Cllr Robertson asked that large bags be obtained for the bins at the sports field, Cllr K Owen stated that he was able to source large bags. Cllr Robertson also suggested interactive speed signs could be considered for the village at an approx. cost of £1800. It was noted that the grass had been cut between Station Road and The Crescent although the area that had been cut was narrow. The mobile building at the King's Head had been reported to East Cambridgeshire District Council and a response was awaited, since the installation of this building car parking at the King's Head was considered inadequate. A speed reduction bollard opposite the King's Head had been knocked down, this had been reported to the Highways Department.

Cllr Morley reported that the ditch to the rear of the bungalows in The Crescent was full of old tyres and other debris, Council agreed to talk to the residents concerning this situation. The hedge on Lady Nourse's property was encroaching the footpath, the Clerk was asked to write to Lady Nourse asking her to arrange for the hedge to be cut back.

The Clerk was asked to send a letter to the Highways Department raising concern regarding drainage on driveway at the home of Mr and Mrs Peacock, Cllr K Owen would liaise with the Clerk regarding this.

The Clerk was asked to contact East Cambridgeshire District Council to ascertain when bin numbering was scheduled to take place.

040816/013

Absences

All absences were noted by the Clerk.

040816/014

Risk Assessments

Council agreed that there was no need to carry out additional risk assessments.

040816/015

Date of the next meeting

The next meeting of the Parish Council will take place on Thursday 1st September 2016.

The meeting closed at 10.10 pm.

Signed

Dated