

## **DULLINGHAM PARISH COUNCIL**

Minutes of the Meeting held on Thursday 5<sup>th</sup> February 2015 at 7.15 pm, The Taylor Hall, Dullingham

Present: Cllr K Owen (Chair), Cllrs Mardon, Parkin (McDonnell) and White. Also present: Yvonne Rix (Clerk) and District Councillor Chris Morris.

- 050215/001 **To receive and approve apologies for absence**  
Apologies for absence had been received from Cllrs Robertson and T Owen.
- 050215/002 **To receive declarations of Interest**  
Cllr Mardon declared an interest in item 050215/009.1 Planning – 1 Cross Green.
- 050215/003 **Open Forum**  
No matters were raised during the Open Forum.
- 050215/004 **To approve the Minutes of 8<sup>th</sup> January 2015**  
The minutes of the meeting held on 8<sup>th</sup> January 2015 were approved and signed as a true and correct record.
- 050215/005 **Matters arising**  
The attached Action Update Sheet was considered. Cllr White needs to liaise with Cllr T Owen regarding the mounting of the signs for the Play Area. The Clerk is still trying to resolve the issue of the cut branch near to street light PC4 in Stetchworth Road with Balfour Beatty. Since the drainage work has carried out on Brinkley Road by Highways, less water is tending to stand on the road. Cllr Parkin mentioned that she would report a problem with the drains in Stetchworth Road. The new sign has been erected in Stetchworth Road, but the flashing lights on the sign are still to be installed.
- 050215/006 **County and District Councillor Reports**  
There were no reports at this stage of the meeting.
- 050215/007 **Finance**
- 007.1 Payments  
The following amounts were approved for payment. Proposed Cllr White, seconded Cllr Parkin.  
Y Rix Salary £309.19 DDR  
Dullingham Charities £50.00 (Donation Section 137)
- 007.2 Receipts  
Notification had been received from the Cambridge Building Society of Interest of £41.95 being added to the Council's account.
- 007.3 Update on the payment of invoice for street light energy 1.10.13 to 30.9.14  
The invoice for street light energy for the period 1.10.13 to 30.9.14 has now been paid. The County Council had sent a detailed explanation for previous invoices which included that an error had been made with the dates of periods shown on the invoices. The Chairman and Clerk had agreed that the response had answered the query raised by the Parish Council.
- 007.4 Consideration and update on work to Footpaths 17, 18, 19  
Council discussed the proposed work to Footpaths 17, 18 and 19. The cost for the work to be carried out is £1820.00 plus VAT. The County Council will contribute £1500.00. Cllr Parkin proposed, Cllr White seconded that the balance of £320.00 should be paid out of the existing ring-fenced P3 funding. Subject to confirmation of the landowners' agreement for the work to be carried out and from the County Council for their part of the funding, Council agreed that the work should be carried out.
- 050215/008 **Environment and Footpaths**
- 008.1 Monthly Footpath Report  
Cllr Mardon informed Council that Watery Lane and Gypsy Hall are due to be resurfaced. Gibson's have cut back their hedge along Watery Lane. There are no problems with the other footpaths.
- 050215/009 **Planning**
- 009.1 To receive Planning Application decisions:  
The following decision was noted:  
14/01151/FUL 1 Cross Green - First floor extension - Approval
- 009.2 To consider recent Planning Applications:  
There were no planning applications to be considered.
- 009.3 Planning Report(Cllr. T Owen)  
There was no Planning Report.
- 050215/010 **Play Area**
- 010.1 Play Area Weekly Maintenance  
Council considered the response from Lars Laj to the recent Annual Inspection Report. Cllr White

agreed to look at several of the items, now that Lars Laj's comments have been received. Council agreed that replacement foot rests should be purchased and that no action at this point in time would be taken with the swing, basket swing and cableway. Lars Lar will resolve the issues with the hand hold on the climbing wall and the finger entrapment between the post and bridge. When they have an inspector in the area, they will also investigate the concerns with the new item of equipment. Council agreed that the matting and additional chipping should be installed as soon as possible. Cllr White to arrange a date when the weather conditions allow.

050215/011 **Correspondence**

011.1 Dept for Communities and Local Government – Honours Nominations 2016

A letter had been received requesting nominations for the 2016 New Year's Honours List. There were no suggestions made.

011.2 ECDC – Local Elections 2015

Initial details have been received from the District Council for the Parish Council elections to be held on 7<sup>th</sup> May 2015. Nomination Forms need to be with the Returning Officer by 4pm on the 9<sup>th</sup> April 2015.

011.3 Proposed Ely Leisure Village – Funding

A copy of correspondence between Littleport Parish Council and ECDC had been circulated to Parish Councils. Although those present agreed with Littleport Parish Council as to the funding for the proposed Ely Leisure Village, they agreed that it was unlikely that any opposing would change the outcome.

011.4 ECDC – Community Payback

A letter had been received from ECDC asking for suggestions of work that the Community Payback Team could carry out. Council agreed that the following could be suggested: Painting of Play Area fencing, litter picking, clearing of the ditch and area to the rear of the Play Area on the Village Green and tidying the Churchyard. Work to the station platform could also be considered. Clerk to find out what equipment if any the Council would need to provide.

012.5 Anglian Water – Response to Council's letter of 17<sup>th</sup> January 2015

A reply had been received to the Council's recent letter. Unfortunately Anglian Water has not agreed to a meeting with the Parish Council. Cllr Robertson had informed members prior to the meeting that he would draft another letter in response.

District Councillor Morris arrived at 8.30 pm. He informed Council of the meetings he had attended and that he been on a tour of some of the Sanctuary properties including the new properties at Borough Green. There have been improvements to the services provided by Sanctuary. The District Council has achieved a balanced budget for 2015/16, making a Council Tax freeze for the District possible. This will be confirmed at the full council meeting on 26<sup>th</sup> February 2015. Connecting Cambridgeshire is on track to meet targets. District Councillor Morris gave his apologies for the March meeting.

050215/012 **Other Matters**

012.1 Newsletter

Cllr K Owen informed Council of the recent death of Mr Waterhouse, and as result of Mr Waterhouse's contribution to the parish, suggested that there should be a small article reflecting on his involvement with the village at the start of the newsletter. Other articles agreed include the forthcoming elections, clarification of the winter gritting scheme and what is covered, the spring litter pick which was agreed to be held on 12<sup>th</sup> April 2015, the Railway Franchise Consultation and the Annual Parish Meeting. The Newsletter needs to be out by the end of the month.

Cllr K Owen asked members to consider if the Parish Council should do something in recognition of Mr Waterhouse's contribution to the village. However members agreed that tax payer's money should not be used in this way and that it should be for individuals to choose to make a donation if that was their wish. Naming a road in the village after Mr Waterhouse could be a possibility, should an opportunity arise.

012.2 Railway Franchise Consultation

Cllr K Owen informed Council that he had been made aware that there is an ongoing consultation prior to the renewal of the East Anglian Railway Franchise. Comments on the service need to be submitted by 16<sup>th</sup> March 2015. Any comments to be included need to be with Cllr Owen before that date.

012.3 Dates for the Annual Meeting of the Parish Council and Annual Parish Meeting

Council agreed that the meeting in April should be held on the 9<sup>th</sup> of the month and the Annual Parish meeting and the Annual Meeting of the Parish Council should be held on 21<sup>st</sup> May 2015. Due to a family commitment Cllr Mardon left the meeting at 9.20 pm.

050215/013 **Councillors' Reports**

Cllr Parkin informed Council that she had spoken to councillor from another parish who was involved in a Community Land Trust. She suggested that he should be invited to attend a Council meeting to discuss his experience.

Cllr White raised concern with the road surface at Eagle Lane. This area of road is due to be resurfaced on 1<sup>st</sup> March 2015. The new road surface will not have the red colouring, but will still have the same performance rating.

Cllr K Owen informed Council that he had obtained details of a grant available from the County Council that may be suitable for a resident who wished to compile a record of local war history. Council agreed to write a letter of support should this be required.

The bins in the Churchyard have not been emptied. The Clerk to refer this matter to ECDC.

050215/014

**Absences**

All absences were noted by the Clerk.

050215/015

**Risk Assessments**

It was agreed that there was no requirement for any further risk assessments to be carried out.

050215/016

**Date of the next meeting – 5<sup>th</sup> March 2015**

The next Parish Council meeting will be held on 5<sup>th</sup> March 2015.

The meeting closed at 9.31 pm.

**Signed**

**Dated**