

DULLINGHAM PARISH COUNCIL

Minutes of the Meeting held on Thursday 5th March 2015 at 7.15 pm, The Taylor Hall, Dullingham
Present: Cllr T Owen (Chair), Cllrs Marden, Parkins (McDonnell) and White. Also present Yvonne Rix (Clerk)

- 050315/001 **To receive and approve apologies for absence**
Apologies for absence had been received from Cllrs K Owen, Robertson and District Councillor Morris.
- 050315/002 **To receive declarations of Interest**
There were no declarations of Interests.
- 050315/003 **Open Forum**
No matters were raised during the Open Forum.
- 050315/004 **To approve the Minutes of 5th February 2015**
The Minutes of the meeting held on 5th February 2015 were approved and signed as a true and correct record.
Proposed – Cllr Mardon, Seconded – Cllr White

Cllr Parkins arrived at 7.25 pm.
- 050315/005 **Matters arising - Consideration of Action Update Sheet.**
Council discussed the items on the attached Action Update Sheet. It was agreed that the draft letter to Anglian Water should be sent. Cllr T Owen reported that he had spoken to the Landlord of the Kings Head about the repairs that are needed to the front wall. The work to repair the wall has not yet been carried out. A response about the tree had been received from the County Council explaining that the fungi is not hazardous and that the type of wood was not best for carving. Council agreed that the tree should be left alone and monitored, unless anyone has any further ideas for a project using the monolith.
- 050315/006 **County and District Councillor Reports**
There were no County or District reports.
- 050315/007 **Finance**
- 007.1 Payments
The following amounts were approved and cheques signed accordingly:
- | | | |
|------------------|---------|-----|
| Y Rix Salary | £309.19 | DDR |
| Y Rix Expenses | £97.08 | |
| Y Rix Petty Cash | £32.21 | |
- 007.2 Receipts
Council noted the following receipts:
Cambridgeshire County Council – Footpath Maintenance Funding £1820.00
Use of Village Green for car parking £15.00
- 050315/008 **Environment and Footpaths**
- 008.1 Monthly Footpath Report
Cllr Mardon informed Council that the work to Footpaths funded by the County Council has been completed. The work took fewer days than first anticipated. If the invoice is less than the amount received from the County Council, Cllr Mardon will speak to the Footpath Officer to see if other work could be carried out with the remaining money. Footpath 20, at the end of Dullingham Ley is very wet and the footbridge is rotting. Cllr Mardon will now check way marking within the Parish. A branch is down along Watery Lane. Stetchworth Estate is due to deal with this. Cllr Mardon was thanked for all that she has done in relation to the footpaths.
- 050315/009 **Planning**
- 009.1 To receive Planning Application decisions:
There were no Planning Application decisions:
- 009.2 To consider recent Planning Applications:
15/00210/HEN – Lynrose 12 Cross Green
The Parish Council is not consulted on 'HEN' applications and no further applications had been received.
- 009.3 Planning Report
Concern was raised over 18 Cross Green which appears to have collapsed. The Clerk was asked to contact ECDC about the property.

050315/010 **Play Area**

010.1 Play Area Weekly Maintenance

The concerns with the play area raised at the Annual Inspection have been inspected by an independent inspector at Lars Lajs request. The head entrapment and other matters have been addressed by Lars Lajs. Council members will organise the laying of the mats and chippings as soon as the weather allows.

050315/011 **Correspondence**

011.1 Request from Thurston's Fair to use Village Green

Council agreed to a request from Thurston's Fair to use the Village Green on the 29th and 30th May 2015. As in previous years the fair will be charged £95.00.

011.2 Email from resident regarding Dullingham Ley

An email had been received from a resident concerning the condition of the road and verge along Dullingham Ley and the possibility of the lane being designated as a 'quiet lane'. The Clerk was asked to report the damage to Highways and to investigate the requirements for a quiet lane.

011.3 ECDC Parish Conference 2nd April 2015

The next Parish Conference is to be held on 2nd April 2015 at the Mandeville Hall in Burwell. Unfortunately no one is available to attend.

011.4 ECDC – Play Area Checks

Notification had been received from ECDC offering routine play area inspections to Parish Councils.

011.5 ECDC – Approval of work to trees subject to a Tree Preservation Order at Clare Farm

Council noted approval of work to trees at Clare Farm by ECDC.

050315/012 **Other Matters**

012.1 Newsletter

Cllr Parkins apologised for the delay in getting the newsletter ready for publication and informed Council that it would be ready shortly. Cllr Mardon suggested, having discussed distribution of village newsletters with another resident that the Parish Council Newsletter could be delivered at the same time as the Village News Sheet. It was agreed that the current Parish Council Newsletter should be delivered separately this time and that the option for joint distribution should be investigated further.

012.2 Parish Council Election

The Clerk had recently attended some election training organised by ECDC. She passed on the relevant information from the training session to those present. The Clerk also informed Council that she would be willing to take nomination forms on behalf of the current Councillors to ECDC on 1st April 2015.

012.3 Date of the April Meeting

The Clerk informed Council that they are unable to use the hall on the 9th April as previously agreed. Council therefore agreed to hold the April meeting on 16th April 2015.

The Litter Pick will be on 11th April 2015 10 am to 12 noon. Cllr K Owen to be asked to co-ordinate the equipment required.

050315/013 **Councillors' Reports**

Cllr Parkins raised concern over the wall to Dullingham House. Cllr T Owen informed Council that he had already been in contact with the owner about the required repair.

050315/014 **Absences**

All absences were noted.

050315/015 **Risk Assessments**

Council agreed that there was no need to carry out additional risk assessments.

050315/016 **Date of the next meeting**

The next meeting to be held on 16th April 2015

The meeting closed at 8.30 pm.

Signed

Dated