

DULLINGHAM PARISH COUNCIL
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Chairman: K Owen

Clerk: Mrs J Weaver

Minutes of the meeting of Dullingham Parish Council held in The Taylor Hall, Dullingham at 7.15p.m. on Thursday 7th September 2017

Present:- Cllr K Owen (Chair), Cllrs Algar, Morley, Parkins, Robertson and Simpson

Two members of the public were present and two applications for the position of Parish Clerk who had been invited to attend the meeting.

070917/001 To receive and approve apologies for absence
Cllr Mardon

070917/002 To receive declarations of Interest
Cllr K Owen – 070917/013.9 Community Defibrillator
Cllr R Morley - Planning Application – 17/01430/FUL Woodlands, 1 Elm Close, Dullingham

070917/003 Open Forum
Two members of the public were present regarding planning applications 17/01313/FUL and 17/01314/FUL Land East of 59 Brinkley Road, Dullingham. They clarified that two applications had been submitted as one application was larger than the other.

070917/004 To approve the Minutes of 3rd August 2017
The Minutes of the Meeting of the Parish Council held on 3rd August 2017 were approved and signed as a true and correct record.

070917/005 Matters arising - Consideration of Action Update Sheet
Council considered the attached Action Update Sheet. Concern was raised regarding the forthcoming closure of Brinkley Road to allow Anglia Water to carry out work. The Clerk was asked to write to the Highways Departments expressing the Council's concern.
The Play Area annual inspection was scheduled to be carried out during the week commencing 18th August. Cllr Morley was now unable to attend, Cllr Simpson agreed to attend in Cllr Morley's absence. Cllr Morley would seek clarification of an exact date and time.
The Clerk was asked to contact the Highways Department to arrange a meeting to discuss the proposed work in Dullingham Ley.
Cllr Simpson would contact Adam Cobb at the Highways Department regarding additional Highways issues in the village.
The next newsletter would be issued before Christmas, information would be included on how to report footpaths concerns direct to the Highways Department.
Cllr Robertson reported that he had found an additional company to provide a quotation for LED streetlights. It was agreed that a survey should be completed and if any of the lights are condemned immediate action would need to be taken to make them safe.
The Rural Services Grant is an Agenda item later in the meeting.

070917/006 Policy and Regulation Review
The Clerk had circulated copies of the current Policies and Regulations to the Councillors prior to the previous meeting. No concerns were raised.

070917/007 County and District Councillor Reports
No District Councillor or County Councillor were present and no reports had been received.

070917/008 Finance
008.1 Payments. To approve accounts for payment
The following payments were approved and cheques signed accordingly:
J Weaver – (Salary) - £318.24 (Standing Order)
L F Field – (Grass Cutting) -£450.00

008.2 Receipts
None

008.3 Confirmation of Precept Figures 2017/2018
Cllr Owen informed Council that Precept figures had not been formally discussed at a meeting. Cllr Owen had met with the Clerk and minor adjustments to the figures had been outlined, Cllr Owen discussed the revised figures and no objections were received. The next Quarterly Report was scheduled in October.

Cllr Parkins arrived 7.45pm

008.4 Costings for bollards outside the King's Head Pub
Costings had now been received from the Highways Department for proposed bollards outside the King's Head Pub following concerns raised regarding inappropriate parking on the pavement. Cllr Owen suggested this should be considered under the LHII 2017/18 to be discussed later in the meeting.

070917/009 Environment and Footpaths

009.1 Monthly Footpath Report

Cllr Mardon was absent from the meeting, however she had sent a written report. The Clerk was asked to write to Mr Gredley asking for the shrubbery to be cleared from the land following recent hedge cutting. A resident had reported falling and injuring herself after slipping on the shrubbery left in the lane.

The Clerk was asked to place a notice on the Community Facebook page reminding residents that they can report problems with village footpaths direct to the Highways Department online, the link would be provided.

Clarification would be sort as to who owns Watery Lane, if no ownership can be clarified it was suggested that the Parish Council register this as common land.

009.2 Trees
No concerns raised.

070917/010 Planning

010.1 To receive Planning Application decisions:

17/00725/FUL Land North East of Widgham Park, Dullingham Ley

Proposed new house and garages

– APPROVED

17/00917/FUL 3 Kettlefields, Dullingham

Proposed conversion, extension, new pitched roof to the existing detached garage with a new link covered entrance to the main dwelling

– APPROVED

17/01016/LBC Albert Farmhouse, 57 Station Road, Dullingham

Re-position internal plasterboard stud wall

– APPROVED

17/01228/FUL 12 Vicarage Close, Dullingham

Replacement of roof tiles

– APPROVED

010.2 To consider recent Planning Applications:

17/01313/FUL Land East of 59 Brinkley Road, Dullingham

Proposed new dwelling with detached garage and associated driveway.

NO OBJECTIONS

17/01314/FUL Land East of 59 Brinkley Road, Dullingham

Proposed new dwelling with detached garage and associated driveway.

NO OBJECTIONS

17/01430/FUL Woodlands, 1 Elm Close, Dullingham

Part demolition/re-construction of existing dwelling and erection of a new dwelling.

NO OBJECTIONS

17/01481/FUL 59 Brinkley Road, Dullingham

Internal alterations. Replacement window on north elevation. Additional window and wall on west elevation. Enlarge dormer window on west elevation.

NO OBJECTIONS

17/01497/FUL Fairways, 14 Cross Green, Dullingham

Replacement of existing concrete pantile roof tiles with composite slate tiles.

NO OBJECTIONS - No objections to the replacement of the roof tiles, however concern was raised over the inclusion of a car parking space on the plans which was not listed in the proposal.

Concern was expressed regarding the building to the rear of the King's Head Pub, Cllr Robertson would obtain further details regarding this property.

Correspondence had been forwarded to the Parish Council from District Cllr Chris Morris regarding Solomons, 45 Station Road, Dullingham. This application had been refused by East Cambridgeshire District Council and subsequently the applicant had appealed to the Secretary of State. Council agreed that we should reiterate our previous comments in response.

070917/011 Play Area

011.1 Play Area Maintenance

As discussed earlier in the meeting it was noted that the play area annual inspection was due to take place during the week commencing 18th September. An accompanied inspection had been requested and Cllr Simpson agreed to attend in Cllr Morley absence.

It had been noted that weeds were coming through the matting in a number of areas. The matting needed to be lifted and re-pegged in places.

A general tidy up was felt necessary and a date of 7th October was agreed. The Clerk would advertise the tidy up on the Community Facebook page and ask for volunteers to help on the day. A list of useful garden equipment to be used would be listed.

070917/012 Correspondence

012.1 Email from resident regarding access problems to Church Lane

An email had been received from a resident of Church Lane expressing concerns over recent access problems for refuse vehicles. The resident also expressed concern that emergency vehicles may be unable to gain access.

The Clerk had contacted East Cambridgeshire District Council regarding the refuse vehicles access, they had reported that they were unaware of recent issues. They would be using smaller vehicles following the beginning of new contracts and this may ease any issues should they arise. East Cambridgeshire District Council had however pointed out that the hedges in this area were in need of trimming and the Clerk was asked to write to the resident concerned to ask that the hedges are trimmed.

070917/013 Other Matters

013.1 Local Highways Improvement Grant

The LHII 2017/18 was discussed. It was considered that applying for work on footpaths was not viable as footpath work seemed to be given a lower priority. It was decided to apply for the grant for the erection of the bollards outside the King's Head to deter inappropriate and unsafe car parking. Cllr Simpson agreed to apply for the grant in conjunction with the Clerk. The closing date for application has been extended to 15th October 2017.

013.2 Rural Services Grant

It was agreed that prices for trees would be obtained and discussed at the next meeting. Council unanimously agreed the purchase of an additional bench for the village; this would be exactly the same as previously purchase earlier in the year.

013.3 Street Light – Outside the King's Head Pub

There was no further information regarding the street light outside the King's Head. Cllr Owen agreed to arrange for the light to be checked for safety.

- 013.4 Village Welcome Packs
It was suggested that Cllr Mardon contacts local businesses to ask if they would like to include vouchers to be included in the village welcome packs. Local business would also be asked if they would like to advertise in the proposed telephone box visitor's centre.
- 013.5 Parish Forum – Monday 30th October 2017
Cllrs Simpson and Morley agreed to attend the next Parish Forum on 30th October.
- 013.6 CPRE Planning Workshop for Parish Councils – 2nd November 2017
Cllrs Simpson and Algar agreed to attend the CPRA Planning Workshop on 2nd November.
- 013.7 Ownership of the green at The Crescent
It is unclear who owns the green at The Crescent. The Clerk was asked to try to find out details regarding the ownership.
- 013.8 Community Gritting Scheme 2017/2018
The Clerk had received forms for volunteers for the community gritting scheme. A number of councilors would volunteer. It was suggested that further volunteers be sought via the community Facebook page.
- 013.9 Community Defibrillator
It had been ascertained that the British Heart Foundation no longer provided defibrillators without the backing of a substantial donation. Cllr Owen informed Council that he would be able to source a defibrillator for approximately £650. It was agreed not to pursue this further at this time.

070917/014 Councillors' Reports - To receive reports from Parish Councillors
Cllr Robertson informed the Council about a 'Ribbon of Poppies' project taking place across the UK in 2018 to mark the end of the First World War. It was agreed that this would be considered at the October meeting.
Cllr Parkins informed Council that she had received a request for the use of the village green for car parking for a christening on 10th September. Council agreed this was acceptable. Cllr Parkins would liaise with the family concerned and obtain the necessary payment.
Cllr Parkins reported that the hedge at Dullingham House was encroaching on the footpath. The Clerk was asked to contact Lady Nourse to request the hedge be trimmed back.
Cllr Algar informed the Council that the bin that had been damaged in the vicinity of Stetchworth Road had been reported to East Cambridgeshire District Council. The Clerk agreed to contact East Cambridgeshire District Council to enquire about a new replacement bin.
Cllr Simpson suggested that new white gates be installed at the Newmarket end of the village. Cllr Simpson agreed to make further enquiries and this would be an Agenda item at the October meeting.
Cllr Simpson informed the Council that an order had now been placed for a second MVAS for the village.
Cllr Owen reported that a street light on Eagle Lane was not working, the Clerk agreed to report this.
Cllr Owen informed the Council that he had attended a service of welcome for the new vicar of St. Mary's Church, Dullingham.

070917/015 Absences
All absences were noted by the Clerk.

070917/016 Risk Assessments
Council agreed that there was no need to carry out additional risk assessments.

070917/017 Date of the next meeting
The next meeting of the Parish Council will take place on Thursday 5th October 2017.

The meeting closed at 9.34pm.

Signed

Dated