

DULLINGHAM PARISH COUNCIL

Minutes of the Meeting held on Thursday 16th April 2015 at 7.15 pm, The Taylor Hall, Dullingham

Present: Cllr K Owen (Chair), Cllrs Mardon, T. Owen, Parkins, Robertson and Y Rix (Clerk)

- 160415/001 **To receive and approve apologies for absence**
There were no apologies for absence.
- 160415/002 **To receive declarations of Interest**
No interests were declared.
- 160415/003 **Open Forum**
No matters were raised during the Open Forum.
- 160415/004 **To approve the Minutes of 5th March 2015**
The minutes of the meeting held on 5th March 2015 were approved and signed as a true and correct record.
- 160415/005 **Matters arising** - Consideration of Action Update Sheet.
The attached Action Update Sheet was considered. The Clerk was asked to check with ECDC to find out when the bin is likely to be installed in Watery Lane. She was also asked to find out from Highways if they would be prepared for the tree monolith on the junction of Station Road and the Crescent to be cut back allowing for a seat to be created out of the remaining trunk.
- 160415/006 **County and District Councillor Reports**
No reports had been received from the County and District Councillors.
- 160415/007 **Finance**
- 007.1 Payments To approve accounts for payment
The following payments were approved and the cheques were signed accordingly.
Y Rix Salary £309.19 DDR
CAPALC – Membership 2015-16 £292.62
Fordham Landscapes £2184.00
Anglian Water (DDR 15.4.15) £54.05
Came & Company – Insurance 2015/2016 £538.87
- 007.2 Receipts
No income had been received.
- 007.3 Ellesmere Centre – Request for Funding
A donation request had been received from the Ellesmere Centre. Cllr Parkins proposed, seconded by Cllr Mardon, that a donation of £200.00 should be made. This will leave some funding available should other similar requests be received.
- 007.4 Consideration of Accounts for the year ended 31st March 2015 and Annual Return
The Clerk presented the Accounts for the year ended 31st March 2015 and the Annual Return. Both the Accounts and the Annual Return were approved by Council. Council considered and completed the Annual Governance Statement accordingly. Council noted that the two benches near the village pond had not been shown on the asset list within the Annual End of Year Statement.
- 007.5 Magpas Helimedix – Request for Funding
A donation request had been received from Magpas Helimedix. Council agreed that they were not in a position to help on this occasion.
- 160415/008 **Environment and Footpaths**
- 008.1 Monthly Footpath Report
Cllr Mardon informed Council that the paths had been cut and generally in a good condition. Watery Lane has some wet areas which may require attention in the future. Cllr Robertson informed Council that the hedge along the set-a-side land along Watery Lane is beginning to encroach on to the bridleway. Cllr Mardon to monitor and liaise with the County Council's Footpath Officer.
- 008.2 Quiet Lanes
Cllr Robertson agreed to investigate to see if there were any other Quiet Lanes in Cambridgeshire. The Council has previously discussed the possibility of designating Dullingham Ley as a Quiet Lane in the past, but had not progress as it had been felt that it did not meet the criteria.
- 160415/009 **Planning**
- 009.1 To receive Planning Application decisions:
No Planning Application decisions had been received.
- 009.2 To consider recent Planning Applications:
Council considered a Planning Application for 44 Dullingham Ley, which included changes to the previously approved application. Council found the plans confusing and were disappointed with

the quality of the drawings. However they agreed that they had no objections to the changes.

009.3 Planning Report(Cllr. T Owen)

There were no further items to report.

009.4 ECDC Enforcement – Acknowledgement letter 18 Cross Green

Following acknowledgement of the complaint by the District Council, not further information had been received. Cllr T Owen agreed to contact the Enforcement Officer for an update.

Details had been received from the County Council of a consultation being carried out regarding the 3rd revision of the Local Validation List for applications for planning permission. It was agreed that this should be discussed further at the next meeting.

160415/010 **Play Area**

010.1 Play Area Weekly Maintenance

The Chairman informed members that Cllr S. White intended not to stand for re-election, but was happy to continue carrying out the playground checks on behalf of the Council. Council agreed to accept his offer. The mats and remaining chippings need to be put down in the next week or so and Cllr T. Owen agreed to speak to Cllr. White regarding the signs. The bin in the Millennium Garden is often not emptied by ECDC. The Clerk agreed to report this.

160415/011 **Correspondence**

011.1 Cambridgeshire Police and Crime Commissioner- Introductory letter for new outreach worker

Council noted a letter from the Police and Crime Commissioner introducing the new outreach worker for the area.

011.2 Anglian Water – Flooding (response to Parish Council letter of 9.3.15)

A letter in response to the last Parish Council letter had been received from Anglian Water.

They are still denying any flood risk for the village despite a potential pollution incident being reported to them where foul sewerage could have flooded into the watercourse. Cllr Robertson agreed to write a further letter to Anglian Water and this time, it was agreed that a copy of the letter should be sent to the Environment and other agencies involved.

011.3 The Pensions Regulator – Automatic Enrolment

The Clerk agreed to be the named contact that information from the Pension Regulator regarding Automatic Enrolment should be sent to.

011.4 CCC – Re-painting of road markings etc following surface dressing

Council noted a letter from the County Council setting out the procedure for the reinstatement of road markings following surface dressing.

Cllr K Owen made Council aware of the email previously circulated from Highways regarding the concerns of a resident with speeding in Eagle Lane.

160415/012 **Other Matters**

012.1 Newsletter/Annual Report

The Spring Newsletter will now be combined with this year's Annual Report. If possible it should be ready to be distributed at the same time as the Church Newsletter.

012.2 Annual Parish Meeting

It was agreed that the Annual Parish Meeting should have a similar format to last year and will be followed by refreshments for those attending. The County and District Councillors should be invited.

012.3 Street Lighting

The Clerk had circulated the proposals for the village for the imminent update of the County Council owned street lights. The update will not affect any of the Parish Council owned lights, although could if the Parish Council was willing to pay for the work to be carried out. The proposal includes the removal of around 10 lights including the one opposite the school entrance. Council noted its disappointment that the proposal does not include using the most up to date, energy efficient LED lights and the Clerk was asked to comment about this and the light opposite the school to the County Council. Details of the website where comments can be made regarding the proposals will be included in the Newsletter.

160415/013 **Councillors' Reports**

Cllr Robertson informed Council that he would look at the goals on the Village Green to see if they could be repaired.

The Sports Field does not appear to be being cut with a cylinder mower as requested. The Clerk to remind the contractor about the requirement.

Sarah Mardon left the meeting at 9.30 due to family commitments.

Cllr Parkins informed Council that paths around the village are becoming narrow and disappearing. This particular applies along Old Maids Corner they are covered with ivy and leaf litter and could benefit from clearing. The Clerk to report to Highways. Another bad area is the hedgerow between Tilbrook Farm and Tilbrook Cottages.

Cllr K Owen commented that the Spring Litter Pick had been successful. A couple of residents had agreed to paint some of the fire hydrants around the village. The Guides had agreed to paint the benches and tables in the Millennium Garden.

160415/014

Absences

Absences were noted by the Clerk.

160415/015

Risk Assessments

Council agreed that no further risk assessments were required for any decision agreed to during the meeting.

160415/016

Date of the next meeting

The following meetings will be held on 21st May 2015:
Annual Parish Meeting and Annual Meeting of the Parish Council.

The meeting closed at 9.39 pm.

Signed

Dated