

DULLINGHAM PARISH COUNCIL

Minutes of the Annual Parish Council Meeting
held on Thursday 21st May 2015 at 7.15 pm, Taylor Hall, Dullingham

- Present:** Cllrs Mardon, K Owen, T Owen, G Parkins and M Robertson. Also present County Councillor Mathew Shuter and Y Rix (Clerk).
- 210515/1 **To receive and approve apologies for absence**
There were no apologies for absence
- 210515/2 **To receive declarations of Interest**
There were no declarations of Interest
- 210515/3 **Election of Chair and Declaration of Acceptance of Office**
Cllr K Owen thanked the Clerk for her support for the last year during his role as Chairman. Cllr Parkins proposed Cllr Robertson as Chairman, seconded by Cllr T Owen. Cllr Robertson informed Council that due to work commitments he was unable to accept the proposal. Cllr Mardon was asked if she would consider the role, but she felt that she had not gained enough experience with the Council at this point in time. Cllr T Owen proposed Cllr K Owen, seconded by Cllr Parkins. Cllr K Owen confirmed that he would be willing to continue as Chairman in the short term, until another Councillor was in a better position to take over the role.

Cllr K Owen was duly elected as Chairman and signed the Acceptance of Office of Chairman to Dullingham Parish Council.
- 210515/4 **Election of Vice Chair**
Cllr Robertson proposed Cllr Mardon as Vice Chairman, seconded by Cllr Parkins. Cllr Mardon was duly elected as Vice Chairman to Dullingham Parish Council.
- 210515/5 **Election of Councillors for specific responsibilities**
Council agreed that the following responsibilities should continue as previous:

Environment and Sustainable Housing – Cllr Robertson
Finance – Cllr K Owen
Footpaths and Environment Group – Cllr Mardon
Grass Cutting
Newsletter – Cllr Parkins
Planning and Conservation – Cllr T Owen
Playground – Mr S White has agreed to continue this role on behalf of the Council
- 210515/6 **Policy and Regulation Review**
The following policies were reviewed. The only document requiring any amending is the Council's Standing Orders which require changes to bring them in line with the latest changes in the law. Council agreed that the Clerk should make the changes and circulate the revised document to all members of the Council.

Standing Orders
Financial Regulations
Risk Management Policy
Complaints Procedure
Freedom of Information-
Publication Scheme
Publication Scheme- Information Document
- 210515/7 **Planning**
To consider any comments to be made in response to Cambridgeshire County Council's consultation on the 3rd revision of the Local validation List for applications for planning permission
Having considered the draft proposals for the 3rd revision of the Local Validation List for applications for planning permission, Council agreed that the proposals worked in favour towards the parish and would be good if they are enforced. More detail could be requested for the management of surface water, with greater emphasis on prevention of flooding.
15/00431/FUM Brook Farm, Dullingham Ley
Erection of an indoor menage
Council agreed that they had no objections in principle to the proposal, but did have concerns regarding the lack of and information provided regarding the management of water. A SUD

Scheme would be more appropriate than soakaways.

210515/8

Consideration of Meeting dates and times 2015/2016

Council agreed that meetings should continue to be held on first Thursday of the month starting at 7.15 pm.

Cllr Mardon informed Council that Footpath 16 is getting overgrown with nettles that need cutting. She reported that she had spoken to Karen Champion, Footpaths Officer at the County Council who had informed her that the cutting of footpaths by the County Council will be later this year as they had yet to appoint a contractor.

Cllr K Owen had been made aware by a parishioner of several paths in the village that tended to be slippery due to rotting leaves.

Cllr Parkins informed Council that there is a supply of chippings at the Boot which are available if any footpaths need some attention.

Cllr K Owen informed Council that the Guides had made a good job of treating the benches at the Millennium Garden. This had been carried out as part of their Environment Badge.

The Parish Council to pay for the materials used.

There is a water leak near the Church. This may need to be repaired.

Street Lights

Concern was expressed by County Councillor Mathew Shuter about the number of lights in Dullingham that are due to be removed under the Privately Funded initiative. He reported that it was his understanding that only 10% of County Council lights would be removed. This would mean that a maximum of 4 should be removed in Dullingham, not the 10 proposed. The Clerk was asked to write to Street Lighting about this and reiterate the need for the light opposite Kettlefield School to remain.

210515/9

Date of next Meeting

The next meeting is on Thursday 4th June at 7.15 pm.

The meeting closed at 8.15 pm.

Signed

Dated