

DULLINGHAM PARISH COUNCIL

Minutes of the Meeting held on Thursday 4th June 2015 at 7.15 pm, The Taylor Hall, Dullingham

Present: Cllr K Owen (Chair) Cllrs Mardon, T Owen, Parkins and Robertson. Also present Y Rix (Clerk)

- 040615/001 **To receive and approve apologies for absence**
There were no apologies for absence.
- 040615/002 **To receive declarations of Interest**
Cllr K Owen declared an interest in item 040615/007.1 Finance (Payments)
- 040615/003 **Open Forum**
No matters were raised during the Open Forum
- 040615/004 **To approve the Minutes of 16th April 2015, 30th April 2015 and 21st May 2015**
The minutes of the meetings held on 16th April 2015, 30th April 2015 and 21st May 2015 were all approved and signed as a true and correct record.
Proposed – Cllr T Owen Seconded Cllr G Parkins
- 040615/005 **Matters arising** - Consideration of Action Update Sheet.
The attached Action Update Sheet was considered. No repair work has been carried out yet to the King's Head wall. Ideally the work needs to be carried out before winter. The new build work on the former site of 18 Cross Green is ongoing. No update or planning application has been received by the Parish Council from East Cambridgeshire District Council (ECDC). The Clerk has written to the County Council regarding the amount of lights being removed through the Privately Funded Initiative but has yet to receive a response. ECDC has informed the Council that the proposed siting for the new bin in Watery Lane may not be suitable as it is likely to be hit by tractors. They have suggested another site, but this is on privately owned land. The Clerk to make ECDC aware of this. Cllr Mardon will meet with ECDC to find a suitable location if necessary. The next Newsletter is due to be published around September. Councillors were asked to think of items to be included. The adoption of the revised Local Plan for East Cambridgeshire was suggested, informing parishioners that the revised plan made no changes for the parish. Highways do not foresee a problem with work being carried out to the monolith trunk on the corner of Balsham Road and Station Road, as long as the work is carried out by an appropriately qualified tree surgeon. Cllr Robertson to speak to Stuart Bradnum prior to obtaining further quotations. The timber from the tree could be sold to help cover some of the costs of felling and carving the tree. The interactive speed sign on the approach to the village from Burrough Green is covered with foliage. The Clerk to report to Highways. Cllr Robertson is still investigating information on Quiet Lanes.
- 040615/006 **County and District Councillor Reports**
District Councillor Morris had emailed a short report to Council Members informing of his District Council appointments following this year's Annual Meeting of the District Council.
- 040615/007 **Finance**
- 007.1 **Payments** To approve accounts for payment
Prior to approval of the payments, the Clerk confirmed that she would send a letter of thanks to Dullingham Guides for painting the benches in the Millennium Garden. Concern was raised about the quality of grass cutting carried out by CGM this season. The Clerk to write a letter of complaint to CGM.
The following payments were approved and cheques signed accordingly:
Y Rix Salary £309.19 DDR
K Owen Maintenance Materials Millennium Garden £104.90
Y Rix Expenses £199.22
The Ellesmere Centre Donation £200.00
CGM Grasscutting £203.36
Burwell Parish Council – Photocopies (Annual Report) £20.00
- 007.2 **Receipts**
Council noted the following receipts:
ECDC 1st Instalment of Precept £7698.05
ECDC DCLG Additional Funding 2015/16 1st Instalment £102.00
- 007.3 **Appointment of Internal Auditor 2015/2016**
Council agreed that Mrs J A Neale should be appointed as Internal Auditor for 2015/2016 and that the scope of the audit should remain the same as 2014/2015.

040615/008 **Environment and Footpaths**

008.1 Monthly Footpath Report

Cllr Mardon reported that all paths are growing well and reminded Council of her previous report stating that there will be a delay in path cutting by the County Council this year as they have only just gone out to tender for the grass cutting contract. Cllr Mardon continued by reporting that she had cut back some of the bushes along Watery Lane. The paths around the Widgham Estate are very overgrown. Cllr Mardon will report these to the County Council. The path alongside Taylor's Field is being maintained to a high standard by the owner. The same applies to the path between the Sports Field and Church. It was agreed that recognition should be given to landowners who maintain paths on their land in the next Newsletter.

040615/009 **Planning**

009.1 To receive Planning Application decisions:

No Planning Application decisions had been received.

009.2 To consider recent Planning Applications:

There were no Planning Applications to consider.

009.3 Planning Report(Cllr. T Owen)

Cllr Robertson updated the Council on the response to the planning application for an Indoor Menage at Brook Farm and the concerns with newts living in the vicinity. Natural England will now approach ECDC with a view to being consulted on the application.

Cllr T Owen was asked to check the conditions relating to the demolition of the existing property at 44 Dullingham Ley following concerns that two properties may remain on site.

Cllr T Owen informed Council that he had no further planning matters to report.

040615/010 **Play Area**

010.1 Play Area Weekly Maintenance

Council considered the Weekly Play Area Inspection Report carried out by S White. There is some damage to the seat of the Zip Wire that needs to be sorted out and also the wire is exposed above the hand grips on the Balance Roller. Lars Lajs to be asked to look at these items following an initial inspection by Cllr T Owen and Cllr Robertson. Some concern was shown that the damage may be as a result of vandalism. Cllr K Owen agreed to remove the damaged goal posts and dispose of them. The new mats and chippings, currently in storage, will be laid once they are accessible. Cllr K Owen will contact S White about the signs.

The Village Green will be used for car parking on Saturday 13th June 2015.

040615/011 **Correspondence**

011.1 Local Government Boundary Commission – Electoral Review of Cambridgeshire Draft Recommendations

Details of the consultation for the Electoral Review of Cambridgeshire had been circulated to Council. The Review recommends a reduction in the number of County Councillors for the area from 69 down to 61. The reduction does not affect Dullingham. The Council agreed that they were happy with the recommendations and had no objections or concerns.

011.2 ECDC Statement of adoption of the East Cambridgeshire Local Plan

Notification had been received from ECDC of the adoption of the East Cambridgeshire Local Plan. The Clerk agreed to locate a copy of the plan relating to Dullingham and retain for information at future meetings.

011.3 ECDC Parish Council CIL Workshop

ECDC is holding a Parish Council CIL Workshop on the evening of 25th June 2015. If available Cllrs T Owen and K Owen will attend.

Cllr K Owen informed Council that the revised Standing Orders adopted by the Council at the last meeting have now been circulated to Members by the Clerk.

040615/012 **Other Matters**

012.1 Councillor Vacancy

Two vacancies exist on the Council. Mr R Algar, Mr R Morley and Mr J Armour.

Following a vote Council resolved that Mr R Algar and Mr R Morley should be co-opted to the Council.

040615/013 **Councillors' Reports**

Cllr Robertson advised Council that a resident had spoken to him regarding an extension to his property that he may wish to build which may extend further than the parish development line. Cllr Robertson had advised him to contact ECDC and to come along if he wished to a Parish Council meeting. The hedge along the B1061 near Eagle Lane is reaching the highway again. The Clerk was asked to report to Highways.

There are a number of properties where foliage is overgrowing the path and concern was shown over the full length of the flint wall along Stetchworth Road. The verges around the village are very overgrown. The Clerk to find out from Highways when they are due to be cut.

Cllr Robertson agreed to circulate to Councillors the draft response to the letter from Anglian Water. Cllr T Owen informed Council that he was now working with ECDC, looking at the proposals for property to be listed as of Local Interest.

Cllr K Owen informed Council that the leak in Church Close has been reported and investigated by Anglian Water. If this is not repaired by Anglian Water, the Parish Council could ask Rob Wright to carry out the necessary work.

The Fair this year had not been well attended on the Friday evening, although attendance did improve on the Saturday night. The Dodgems have changed ownership and the new owner may not be willing to attend in future years. This may prevent the rest of the fair coming to Dullingham in future. The possibility of including the fair as part of a 'Feast Week' has been suggested to make more of the event.

Burwell Parish Council will be hosting some CAPALC New Councillor training sessions in September if any one wishes to attend.

Council noted that a new sign had been erected in Eagle Lane warning drivers of pedestrians in the road. Members of the Council questioned the appropriateness of the sign in this location.

040615/014

Absences

All absences were noted by the Clerk.

040615/015

Risk Assessments - To consider the need to carry out additional risk assessments.
No additional risk assessments need to be carried out/

040615/016

Date of the next meeting – 2nd July 2015

The next ordinary Parish Council meeting will be held on 2nd July 2015.

As there was no further business the meeting closed at 8.40 pm.

Signed

Dated