

DULLINGHAM PARISH COUNCIL

Minutes of the Meeting held on Thursday 5th November 2015 at 7.15 pm, The Taylor Hall, Dullingham

Present: Cllr K Owen Chair, Cllrs Algar, Mardon, Morley and Robertson. Also Present: District Cllr Morris

- 051115/001 **To receive and approve apologies for absence**
Apologies for absence had been received from Cllr T Owen and Cllr G Parkins
Cllr Algar informed Council that he would need to leave the meeting at 8.10 pm.
- 051115/002 **To receive declarations of Interest**
There were no declarations of interests.
- 051115/003 **Open Forum**
No matters were raised during the Open Forum.
- 051115/004 **To approve the Minutes of 1st October 2015**
The minutes of the meeting held on 1st October 2015 were approved and signed as a true and correct record.
- 051115/005 **Matters arising**
The attached Action Update Sheet was considered. Residents will be asked to make Anglian Water aware of any drainage issues. Cllr Algar will compile an article on wildlife for the newsletter, which Cllr Mardon will put together, if Cllr Parkins is unable to do so. It will cost £400 to fell the tree on the junction of Balsham Lane or £850 to fell and to cut in to logs. Cllr Robertson agreed to obtain another quotation. The illegal entrance to the land in Station Road is still there. There have been no sightings of the drainage plans for the building work being carried out at 5 Eagle Lane. A copy of a letter from Stetchworth Estates to Highways has been received by the Council explaining the plans for cutting back the trees and hedges along the B1061. The Clerk was asked to acknowledge the work carried out by Stetchworth Estate so far. However Cllr Robertson did not feel that the planned work would address the issues on the north side of the junction and that a further letter should be sent to Highways insisting that all trees and hedges are cut back to improve safety at this dangerous junction. The resident in Eagle Lane is dealing directly with Highways to try to alleviate the problem of surface water from the road running off in to his property.
Cllr Robertson has continued to investigate the possibility of designating Dullingham Ley as a Quiet Lane. Unfortunately Cambridgeshire, along with the majority of other councils in the country has not shown any intention to participate in the scheme, making it difficult to move the proposal forward. An application to reduce the speed limit on the B1061 through the village has been submitted for funding through the Local Highways Improvement Initiative for 2016/2017. Members of the Council were asked to get details of accidents, incidents and as much support from residents for the reduction in the speed limit as possible. These can then be used as part of the presentation to the panel, which is the next stage of the process.
- 051115/006 **County and District Councillor Reports**
No reports were available at this stage of the meeting.
- 051115/007 **Finance**
- 007.1 Payments To approve accounts for payment
The following payments were approved. A payment to Lars Laj for £72.00 for the cable way seat was also approved.
- Y Rix Salary £309.19 DDR
Burwell Parish Council – New Councillor Training £105.00
CGM Grass cutting £203.36
CCC Sign Stetchworth Road LHII £336.08
- 007.2 Receipts
The following income had been received:
- ECDC 2nd Precept Payment £7698.05
ECDC 2nd DCLG Additional Funding £101.00
- 007.3 Consideration of quotation to clear ditch to rear of the Village Green
A quote had been received to clear the ditch to the rear of the Village Green. Cllr Algar was asked to find out if the quotation included trimming the hedge. A decision whether to accept the quotation to be made at the next meeting.
- 051115/008 **Environment and Footpaths**
- 008.1 Monthly Footpath Report
Cllr Mardon reported that there were no current concerns with any of the footpaths in the Parish.
- 008.2 CCC Review of draft Rights of Way Improvement Plan
Cllr Mardon informed Council that she had read and had no issues with the draft Rights of Way

Improvement Plan.

051115/009 **Planning**

009.1 To receive Planning Application decisions:

Council noted the following planning application decisions.

15/00903/FUL 3 Kettlefields – Approval

Proposed two storey extension

15/00940/LBC The Guildhall, 2 Station Road – Approval

Remedial works to ground floor WC

15/00937/FUL 18 Cross Green - Approval

Erection of replacement dwelling to include previously approved side and rear extensions (14/01178/FUL)

15/00745/FUL & 15/00747/LBC The Thatches, 19 London Road – Approval

Erection of hardwood and glass conservatory to rear elevation

009.2 To consider recent Planning Applications:

There were no planning applications to be considered.

009.3 Planning Report(Cllr. T Owen)

There was no Planning Report due to the absence of Cllr T Owen.

Concern was raised over stables that appear to be being built on the parcel of land at the top of the Kings Head Hill.

Cllr Robertson commented that Parish Councils are not always being consulted on planning application amendments.

051115/010 **Play Area**

010.1 Play Area Weekly Maintenance

Cllr Mardon informed Council that she had emptied the bins in the play area, but she had not found the task particularly easy. Cllr Morley will also empty the bins in future. The bin bags can be left with the Taylor Hall bin bags ready for collection.

Copies of the Playground Inspection Sheets have been forwarded to the Clerk by Steve White. He has also asked that a member of the Council regularly accompanies him when inspecting the play area. The connectors for the climbing net supplied by Lars Laj are not the correct ones.

051115/011 **Correspondence**

011.1 CCC Proposed 40mph extension – Brinkley Road

Notification had been received from the County Council regarding an amendment to a Traffic Order which will extend the 40mph further back along the B1061 on the Kings Head Hill required as a result of the planning consent to build a new dwelling to the rear of the Kings Head. Council agreed that they should object to the amendment as the entrance to the main property still appears to be outside the speed limit.

011.2 CCC Budget Consultation

Council noted details of press releases issued by the County Council of proposed cuts to budgets. Council agreed that information explaining how residents could give their views about the proposed cuts should be included in the Newsletter.

011.3 Invitation to CAPALC AGM 10.12.15

An invitation had been received to the CAPALC AGM which is to be held on 10.12.15. The Clerk was asked to send the Council's apologies as no one was available to attend.

051115/012 **Other Matters**

012.3 Winter Gritting of Footpaths

Discussed prior to Cllr Algar leaving at 8.10pm

Cllr K Owen briefly outlined the arrangement with Highways for the gritting of footpaths during the winter. Those intending to help will need to complete the Training Pack provided by Highways.

Cllr K Owen agreed to be the main contact person. Cllr Robertson to check the condition of the existing salt reserve. The machines need to be checked to ensure that they are still working.

Cllr Robertson agreed to demonstrate how the machines work.

District Councillor Morris arrived at 8.22 pm.

051115/013 **Councillors' Reports - To receive reports from Parish Councillors**

Cllr Morley asked if the Council had considered having allotments. If enough demand is shown, the Council could ask local landowners if they would be able to make any land available for this purpose. An item will be included in the Newsletter to find out if there is any interest amongst parishioners.

The BT cover has been broken again on the Stetchworth side of the junction opposite Eagle Lane on the B1061.

Cllr Robertson agreed to investigate a metal grill which had been left outside Dullingham House.

There had been reports of mud on the road near the Station. This had since been swept from the road, but left on the path. Cllr K Owen asked any councillor to mention this to Mr Taylor if they saw

him.

The car park signs for the Village Green are no longer in the possession of the Parish Council. Cllr K Owen agreed to discuss replacing these signs at the next meeting.

Cllr K Owen reported that he had attended the recent Parish Forum with Cllr Robertson. Some items raised were of interest. ECDC is providing a Code of Conduct training session for its members on 24th November 2015 to which Parish Councillors have been invited to attend. ECDC has also formed a trading company. The meeting had included a presentation on Community Payback. The team has its own tools, but materials may need to be provided. Community Payback could possibly be used for clearing the ditch to the rear of the Village Green. The level of recycling in the district is falling. Some felt that this was because residents did not have enough green bin space. Several of the Councils present have had problems with CAPALC and are questioning the value of membership. Any future problems should be noted. Cllr Robertson had raised the problem of speeding in the County and the need for speed limits to be reduced to 30 mph through villages in line with government legislation. Other issues raised were access to leisure facilities, Sanctuary Housing and street lights.

District Councillor Chris Morris gave his report and listed the meetings he had attended. He will take turns with Mathew Shuter and Peter Cresswell to chair the Parish Forum meetings. Sanctuary Housing is sorting out some of the problems raised at the Parish Forum. Lucy Fraser MP should be contacted about speeding. Newmarket Citizens Advice will also give advice to those living in the East Cambs area. The company, Climate Energy Ltd, which has been providing solid wall installation, has gone in to administration. However another company has agreed to take over their work.

Cllr Robertson left the meeting at 8.43 pm due to work commitments.

051115/014 **Absences**

Future absences were noted by the Clerk.

051115/015 **Risk Assessments**

Council agreed that there was no need to carry out additional risk assessments for any item agreed during the meeting.

051115/016 **Date of the next meeting**

The next Parish Council meeting will be held on 3rd December 2015.

The meeting Closed at 8.51 pm.

Signed

Dated