

DULLINGHAM PARISH COUNCIL

Minutes of the Meeting held on Thursday 3rd December 2015 at 7.15 pm, The Taylor Hall, Dullingham

Present: Cllr K Owen (Chair), Cllrs Algar, Mardon and Morley. Also present District Councillor Morris, Y Rix (Clerk) and Mr Pearman

- 031215/001 **To receive and approve apologies for absence**
Apologies for absence had been received from Cllrs T Owen, Parkins and Robertson. Cllr Algar informed Council that due to a prior engagement it would be necessary for him to leave the meeting at 8.30 pm.
- 031215/002 **To receive declarations of Interest**
Cllr K Owen declared an interest in the provision of car park signs for the Village Green.
- 031215/003 **Open Forum**
Mr Pearman of Brinkley Road informed Council that it is his intention to apply for planning permission for a new dwelling next to his property and the reasons for his decision. The site of the new dwelling would be partially out of the development envelope, but he intended that the new dwelling should be designed to be in line with the existing street scene. Ideally he would prefer to see both the new and existing dwelling with their own access, but would consider a shared access if necessary. Mr Pearman then left the meeting.
- 031215/004 **To approve the Minutes of 5th November 2015**
The minutes of the meeting held on 5th November 2015 were approved and signed as a true and correct record.
- 031215/005 **Matters arising - Consideration of Action Update Sheet**
Council considered the attached Action Update Sheet and agreed that the item concerning the Conservation Area and the iteming regarding the Kings Head Public House should be removed. An item should be included in the next Newsletter asking residents to record and ensure that Anglian Water is aware of all incidents of flooding. Further discussion needs to take place with the Church to see if it is possible to combine the Church and the Parish Council Newsletter. At least one more quotation needs to be obtained to fell the monolith on the corner of Balsham Lane. Work has been carried out to the curbs outside the property of Mr Jarvis in Eagle Lane. The request for a footpath along Eagle Lane will require Parish Council support and would be a possibility for consideration through the County Council LHII Scheme. The Clerk was asked to find out how much a footpath is likely to cost.
Cllr Robertson has agreed to attend the Panel Meeting in support of the current LHII application for a speed reduction to 30mph along the B1061 through the village.
- 031215/006 **County and District Councillor Reports**
There were no reports at this stage of the meeting from either the County or District Councillors.
- 031215/007 **Finance**
- 007.1 Payments
The following payments were approved:
Y Rix Salary £309.19 DDR and Expenses £85.80
Burwell Parish Council – Newsletter £16.50
- 007.2 Receipts
The following amount had been received:
M Robertson – Water Contribution £161.41
- 007.3 Consideration of quotation to clear ditch to rear of the Village Green
Cllr Algar informed Council that he had confirmed with Mr Threlfall that the quotation provided to carry out work to the ditch to the rear of the Village Green in the sum of £365.00 included all the work required. Council agreed unanimously therefore that Mr Threlfall should be asked to go ahead with the work. It was also suggested that the cost of the work could be covered by funds earmarked for the environment.
- 007.4 Consideration of Precept request and budget for 2016/2017
Council discussed the Precept request and budget request for 2016/2017. Cllr K Owen suggested that the Council should look to increase the Precept by 2% to £15,873.36. This was agreed by Council. This figure will be submitted to ECDC as an estimated figure and can be amended up until the 8th January if found necessary. Cllr Algar informed Council that he would like to see more funds available to support local organisations such as the Ellesmere Centre. Residents also need to be made aware of the Councils finances and financial obligations.
Prior to Cllr Algar leaving at 8.37 pm, Cllr K Owen informed Council of a possible opportunity of some land being available for Community Land Trust housing. Cllr Algar expressed that it would be good to have some starter homes in the village. It was agreed that this should be discussed further at the next meeting. Cllr Algar then left the meeting.

007.5 Consideration of donation request – Cruse Bereavement Care

A request for a donation had been received from Cruse Bereavement Care. Council agreed that on this occasion no donation would be made.

031215/008 **Environment and Footpaths**

008.1 Monthly Footpath Report

A letter had been received from Mr Gredley regarding a possible diversion of a footpath on his land. This will be discussed at the next meeting. Cllr Mardon reported that a number of directions signs used by the Scouts at a recent event along footpaths in Dullingham, Stetchworth and Woodditton needed to be removed. The Clerk agreed to contact Ely Scouts who had organised the event. The footpath running from Eagle Lane through to Kettlefields School is becoming damaged as a result of horses being ridden along the path. Cllrs Mardon and K Owen to investigate.

031215/009 **Planning**

009.1 To receive Planning Application decisions:

Council noted the following decisions

15/01014/LBC Dollyn Cottage 19 Stetchworth Road – Approval

Replacement of cement render with lime render

15/01000/FUL Pipers Barn 63a Station Road – Approval

Conversion of existing Cart Lodge to form a home office

15/01095/FUL Fairways 14 Cross Green - Approval

Single storey rear extension to form increased bedroom space and single storey front extension to form new kitchen

009.2 To consider recent Planning Applications:

There were no planning applications to consider.

009.3 Planning Report(Cllr. T Owen)

The Clerk reported that she had asked the question to ECDC regarding the need for planning permission for the stable buildings on land along the B1061 but had yet to receive a response.

031215/010 **Play Area**

010.1 Play Area Weekly Maintenance

The Clerk has still not received the hard copies of the fortnightly playground checks. The Zip Wire has now been repaired.

031215/011 **Correspondence**

011.1 ECDC Approval of Tree Work at Dullingham House, 34 Station Road

Council noted the above approval of tree work.

011.2 ECDC Community-Led Development and Community Land Trusts

Cllr K Owen asked all Councillors to look through the Community-Led Development and Community Land Trusts documents which are currently under consultation by ECDC and to submit their own comments.

011.3 ECDC Community Facilities Audit

Council noted the Community Facilities Audit carried out by ECDC. Information relating to the Taylor Hall may be beneficial to any grant application that members of the Taylor Hall Committee may wish to apply for.

011.4 ECDC Street Trading – Policy review and re-designation of streets for the purpose of Street trading

An email had been received regarding a policy review being carried out by ECDC on Street Trading. This does not affect Dullingham.

011.5 ECDC Litter Bins

ECDC will be numbering all of their litter bins throughout the district to help identify bins requiring attention. The Clerk to make ECDC aware of all bins in the parish.

011.6 CCC Community Transport provision in East Cambridgeshire

Details of community transport available in East Cambridgeshire had been received from the County Council. Details of the local Dial-a-Ride scheme to be included in the next newsletter

011.7 Local Council Boundary Commission for England – Electoral Review of East Cambridgeshire: Draft recommendations

Council noted the recommendations of the Local Council Boundary Commission which will see the parishes of the current Woodditton Ward merging with parishes from the existing Cheveley Ward. The new ward will be represented by two councillors. District Councillor Morris thoughts are that the villages of Brinkley, Burrough Green and Westley Waterless should also be in the new ward and not with Bottisham Ward as suggested by the Local Council Boundary Commission for England.

District Councillor Morris gave his report. Following the Public Conveniences Consultation, for which 152 people responded, it had been agreed that the toilets should remain free to use. Other options are being considered for the toilets in Littleport, Fordham and Burwell. Recycling in the district is continuing to increase. ECDC is now in 26th position out of 320 Councils in the Country. The next Parish Forum is to be held on 22nd February 2016 and will be attended by Mark Mehaffey, Enforcement Officer at ECDC, who will address the meeting about issues such as dog fouling.

There have been no reported incidents to ECDC of dog fouling in the Dullingham Area. Cllr Mardon informed Council that she was concerned about the number of dog poo bags being left in fields. District Councillor Morris listed the recent meetings he had attended.

031215/012 **Other Matters**

012.1 **Recent Power Cuts**

Council noted an email regarding recent power cuts within the parish and that the problem had hopefully been resolved by repair work recently carried out.

012.2 **Safety Concerns regarding speeding traffic in Balsham Lane**

A letter had been received from a resident regarding the speed of traffic in Balsham Lane especially on the approach to the entrance to the village. In the letter the resident offered to provide white gates on the verges to help drivers appreciate that they are entering a residential area. The resident also offered to assist with some speed watch sessions within the locality. The Clerk was asked to speak to Highways about the gates and to advise the resident that speed watch sessions will be carried out when the weather improves.

District Councillor Morris left at 9.15 pm.

012.3 **Parking on the Village Green**

Cllr K Owen informed Council that it would cost between £50 and £60 to purchase 2 no. 600mmx200mm and 3 small aluminum temporary car park signs for the Village Green. Council agreed that they should be purchased. Those wishing to use the Village Green for car parking for an event will be charged and asked to ensure that cars are parked in a considerate and orderly manor

012.4 **LHII Panel Meeting 14.12.15**

As discussed earlier, Cllr Robertson will attend the meeting.

031215/013 **Councillors' Reports**

Concerns were raised about the amount of fallen leaves in the vicinity of Old Maids Corner along with trees blocking signs in the same area and in Eagle Lane.

Cllr K Owen reported that the curb and concrete block on the junction with Dullingham Road, Stetchworth and the B1061 had not yet been repaired. A resident is interested in compiling details of village servicemen who died during the first and second world wars.

031215/014 **Absences**

The Clerk noted all absences.

031215/015 **Risk Assessments**

Council agreed that no further risk assessments were required.

031215/016 **Date of the next meeting**

The next meeting of the Parish Council will be held on 14th January 2016.

The meeting closed at 9.32 pm.

Signed

Dated