

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Keith Owen
Address: 15 Eagle Lane
Dullingham, Newmarket
CB8 9UZ

Tel: 01638 507455

Email: keith@dullingham.org.uk

Clerk: Louise Morgan
Address: 1 Rowley Mile Stands
Newmarket
CB8 0TF

Tel: 07972 398428

Email: dullinghamparishclerk@yahoo.com

MINUTES of the Meeting of Dullingham Parish Council held on Thursday 7th December 2017 at 7.15pm at Taylor Hall, Dullingham

PRESENT: Cllr Keith Owen (Chair) (KO)
Cllr Cary Simpson (Vice Chair) (CS)
Cllr Mark Robertson (MR)
Cllr Robert Algar (RA)
Cllr Sarah Mardon (SM)
Cllr Richard Morley (RM)

In attendance: Mrs L Morgan (LM)

PUBLIC FORUM

071217/1 APOLOGIES

Cllr Gail Parkins (GP)

071217/2 DECLARATIONS OF INTEREST

Cllr RA declares an interest in seeking help with jobs for the Parish Council via a Professional Acquaintance . Cllr KO declares an interest in the Defibrillator. Cllr KO wished to withdraw his original offer to the PC. And will offer his support and guidance in sourcing a new Defibrillator.

071217/3 CONFIRMATION OF MINUTES

The Minutes of the Ordinary Meeting held on 2nd November 2017 were signed as a true record of the meeting.

071217/4 MATTERS ARISING :

1. Defibrillator

Cllr KO told the PC that purchasing a Defibrillator for £600, was a good price. Cllr KO suggested to check which type of Defibrillator it is and suggested that the PC looks at all the options available. Cllr SM suggested asking the Community to donate towards getting one or the possibility of donations towards paediatric pads, back up pads, charging and extra batteries. Parish Council all in agreement (6-0) to the purchase a Defibrillator up to a maximum value of £900.00 subject to certain conditions i.e extra costing of fitting and extra supplies. Cllr SM will look into the possibility of having one of the Public Houses, siting the Defibrillator on the outside wall.

2. 30 mph speed limit

PC received a letter from one of the Residents raising concerns over the speed in which some vehicles go through the village. LM replied to resident that the issue would be on the next agenda and explaining how the new Mobile Speed signs work and what the PC hopes to achieve by having up in different places and times throughout the month. All the data was published in the Autumn Newsletter. Cllr MR informed PC that Maggie Carvello and Louise Roberston have offered to volunteer for speed watch.

Signed: _____

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3. To Discuss registering War Memorial on Historic England.org.uk
LM to write to the Diocese of Ely to seek permission to register the War
Memorial on the Historic England.org.uk website. Cllr MR suggested writing a
letter to Bill Simmonds (Former Chairman to PC) informing him of the same.

071217/5 COUNTY AND DISTRICT COUNCILLOR REPORTS

NONE

071217/6 ENVIRONMENT AND FOOTPATHS

Cllr MR has tried to contact the owner of Old Maids corner, the house was flooded.
Cllr MR has also been chasing environment agency with regards to the sewer. LM
has contacted the Company who will be carrying out the Streetlight survey and now
waiting for them to send out a date for completion. Cllr MR to look at securing the
faulty light and getting a electrician to make it safe. Cllr SM informed the PC that they
was nothing to report about the footpaths due to the weather and time of year. Cllr RA
will put the bench in and reinstate rail that has been crashed into on the car park. Cllr
RA to reinstate the fence either side of the gate on Footpath 3.

071217/7 PLAYAREA

Cllr CS and RM to produce a monthly report for the Play area by next meeting.

071217/8 CORRESPONDENCE

Council received a letter from Lesley Bird thanking the PC for the donations.

071217/9 ASSETS

Council has received the updated Asset Register. LM will contact the PC's insurance
and check whether items have been added, if not to obtain a quote for adding them.
Cllr RA to action the repairs on the Asset Register, planning to start week of 11th
December 2017. Cllr RA would like help doing the jobs from a Professional
Acquaintance. Cllr KO agrees for Cllr RA to go ahead and buy materials up to £200,
Cllr RA will supply a complete costing for next meeting.

071217/010 FINANCIAL MATTERS

012.1 Bank Reconciliation for signature

Bank Balance:

Current Balances at bank as at 7th Dec 2017 (Paper Statement)

Treasurers Account £ 28,800.29

Saving Account £ £16,883.47

Statement hasn't come in yet, LM to check about online banking and
report back to PC.

Cllr Cary Simpson left the meeting at 8.40pm

012.2 Letter to Lloyds Bank re: change of Clerk Contact Details.

012.3 Letter to Lloyds Bank re: Set up standing order for Clerks wages

012.4 Draft Budget Council record 5% (£867.72) increase for Precept, to
be confirmed on 11th Jan 2018 Meeting.

Signed: _____

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012.5 **Payments – To approve payments**

L Morgan – Clerk’s Wages - £213.60 Ch No : 1011
L.Morgan – Clerk’s Exps - £16.20 Ch No : 1012
L.Morgan – Poppy wreath reimbursement - £40.00 Ch No: 1013
Burwell Parish Council – Newsletter Print out - £ 16.75 Ch no: 1014
L.F.Field – Grass cutting - £40.00 Ch no: 1015
CCC LHI Contribution - £820.76 – Ch no: 1016
LM to check the clarification for the payment and ask to have a breakdown. PC to defer payment until this comes in.

012.6 **Receipts**

VAT Repayment - £ 1,135.39

071217/11 COUNCILLORS' FORUM

Cllr CS has reported the Mobile Speed Sign to be moved on Sunday. Positive feedback for the residents following the Newsletter. No date yet from Highways for the new gates to go in.
Cllr RM suggested a possible grass cut, Council have agreed to wait until the Jan meeting and take a view then.
Cllr SM requests information of any new residents to receive Welcome Pack.
Cllr MR mentioned about gritting. Volunteer Cllrs have confirmed they have plenty of salt for the village. Cllr MR to check on the gritter at Doug’s yard and report back.
Cllr MR raised concerns over the overgrown verges. Footpath down to the station and up to the village, Clare farm and in front of Dullingham House. LM to contact Spencer Clark to arrange a site visit.
Cllr RM to supply LM with details for BT regards to the internet for the village. LM to Contact BT and discuss how to improve the service.
Cllr KO informed the PC that the church has approached Cllr KO asking for the Parish Council to represent the Council for a reading to be read at Church.
Cllr KO has asked LM to check with CCC on the electricity for the Street Lighting in the village and check if there is anything outstanding. To also check with Balfour Beatty for the maintenance contract and any bills paid. Cllrs have also asked for the bills from Balfour Beatty to be scanned and sent to them.
LM to chase Anglian Water Board re- water leak up at the Station, and to contact Highways once the leak has been fixed so the pot holes can be repaired.

071217/12 ITEMS FOR NEXT AGENDA

Confirm Precept.
Defibrillator

071217/13 DATE OF NEXT MEETING – THURSDAY 4th January 2018

There being no further business the meeting closed at 9.33pm

Signed: _____
Chair of the Meeting

Dated: _____