

# Dullingham Parish Council

www.dullingham.org.uk

Chairman: Keith Owen  
Address: 15 Eagle Lane  
Dullingham, Newmarket  
CB8 9UZ  
Tel: 01638 507455  
Email: [keith@dullingham.org.uk](mailto:keith@dullingham.org.uk)

Clerk: Louise Morgan  
Address: 1 Rowley Mile Stands  
Newmarket  
CB8 0TF  
Tel: 07972 398428  
Email: [dullinghamparishclerk@yahoo.com](mailto:dullinghamparishclerk@yahoo.com)

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MINUTES of the Meeting of Dullingham Parish Council held on Thursday 4<sup>th</sup> January 2018 at 7.15pm  
at Taylor Hall, Dullingham

PRESENT: Cllr Keith Owen (Chair) (KO)  
Cllr Cary Simpson (Vice Chair) (CS)  
Cllr Robert Algar (RA)  
Cllr Sarah Mardon (SM)

In attendance: Mrs L Morgan (LM)

## PUBLIC FORUM

### 040118/1 APOLOGIES

Cllr Gail Parkins (GP)  
Cllr Richard Morley (RM)

### 040118/2 DECLARATIONS OF INTEREST

Cllr KO declares an interest in the Defibrillator.

### 040118/3 CONFIRMATION OF MINUTES

The Minutes of the Ordinary Meeting held on 7<sup>th</sup> December 2018 were signed as a true record of the meeting.

### 040118/4 MATTERS ARISING :

#### 1. Defibrillator

PC are in agreement ( voted 5-0) to purchase the Defibrillator from the British Heart Foundation. PC set the budget of £900.00 for the purchase. Cllrs MR & SM suggested putting in Newsletter and FaceBook about free training to be held at the Village Hall and seeking donations for the Heated Cabinet needed. PC to ask The Boot to sight the Defibrillator on their external wall.

#### 2. Parish Council Insurance

PC are in agreement ( Voted 5-0) to go ahead and add the extra items to the existing Insurance Policy. Having revisited the Insurance for PC Assets, LM is to write to The Sports Club to clarify that they have their own insurance needed and to send PC a copy of their certificate annually for the PC to hold on file.

#### 3. Chairman and Councillor training

LM to confirm dates. Cllr RA has shown an interest in Councillor Training.

Signed: \_\_\_\_\_

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## 040118/5 PLANNING APPLICATIONS:

1. 17/02114/FUL Construction of equine manager's dwelling with guest accommodation and associated facilities. Resubmission of previously approved 13/01042/FUL. The Beeches London Road Newmarket Suffolk CB8 0TR

NO COMMENT

2. 17/02107/FUL Remove existing site entrance and replace with two new site entrances from highway. Little Haven Stud (Beeches Stud) London Road Newmarket Suffolk CB8 0TP

The Parish Council have major concerns about the safety of this plan and Seek REFUSAL. The existing entrance has been safely used for many years and is located to optimise the best vantage point for access on to a major route in and out of Newmarket. The proposed entrances might achieve a geometric visibility splay but this does not in our opinion demonstrate that the topography of the road is suitable for this change. The Southern of the two entrances is least affected but sits in a dip that means visible sight distance is reduced. The North proposed entrance sits in a dip with a crest on each side. The visibility from Newmarket direction is particularly reduced and would be very dangerous given the speeds that vehicles travel on this road (in addition to which are those that exceed the prescribed limit). This application contains no supporting evidence regarding traffic including the speed and number of vehicles. Whilst surveys generally exclude the highest speeds these should not be ignored in this case as those vehicles present the highest risk at this site. We strongly recommend a full site survey. Should it be requested, and it must include both race day and non-race days.

## 040118/6 COUNTY AND DISTRICT COUNCILLOR REPORTS

NONE

## 040118/7 ENVIRONMENT AND FOOTPATHS

Cllr SM reports that the Footpaths are passable for this time of year. Cllr SM suggests filing a report on the East Cambs website - [www.eastcambs.gov.uk/roads-transport/road-maintenance-road-safety-street-lighting](http://www.eastcambs.gov.uk/roads-transport/road-maintenance-road-safety-street-lighting), if there are any issues with footpaths and pot holes.

## 040118/8 PLAYAREA

Play Area and Sports Field.

Cllr RM reports that he has checked all equipment and found to be in good working order and the fenced area weed free. The Village Green area, currently grass levels are acceptable but tufts away from main walking areas. Cllrs RM suggests the PC consider a light cut towards month end but weather may determine different. Cllr RM has emptied both litter bins.

Playing Field litter bins are full, Cllr RM will empty when better weather. Grass levels at this stage acceptable. Quite a lot of surface water on football pitch. Pavilion windows/doors secure.

Signed: \_\_\_\_\_

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## 040118/9 CORRESPONDENCE

Correspondence from Bill Simmonds regarding the War Memorial. He advises the PC to contact War Memorial Trust to discuss registering with the Historic England. LM to phone the War Memorial and confirm. Annual Report and Statement of Assurance 2016/17 received from Cambridgeshire and Peterborough Fire Authority. LM to write to C & P Fire Authority and clarify how often are the fire hydrates serviced within the village and when are they next scheduled to be done.

## 040118/10 ASSETS

Cllr RA reports the new Bench has been installed on the green at the corner of Stetchworth Rd/ Tea Kettle Lane. The railings have been installed either side of the gate on the footpath by the side of Tailors Field, they will stained in better weather. The railing has been reinstalled at the end of the Little Car park. Car park will need de-weeding in a few weeks times. The edge of the pond has been cut back. The Ditch along side the Green has been cut but and will need some attention towards the Millennium Gardens. PC would like to formally Thank Cllr RA for all his efforts in repairing the Assets.

## 040118/11 FINANCIAL MATTERS

- 011.1 Bank Reconciliation for signature  
Bank Balance:  
Current Balances at bank as at 4<sup>th</sup> Jan 2018 (Paper Statement)  
Treasurers Account       £  
Saving Account            £ £16,908.81  
Statement hasn't come in yet, LM to contact the bank and chase.
- 011.2 To discuss online banking- LM to amend Standing Orders for next meeting. PC to run both the current banking method and online in parallel.
- 011.3 To finalise 2018/2019 Precept – PC have finalised at a 5% increase for the Precept. Vote 5-0 in favour
- 011.4 **Payments – To approve payments**  
L Morgan – Clerk's Wages SO- £285.60  
British Heart Foundation - £600.00 – CH no: 1017  
Paul Sadler - £75.00 – Ch No: 1019  
Stage Construction Ltd - £230.40- Ch No: 1020  
HMRC – PAYE on Clerks Wages - £214.20 – Ch No: 1021  
CCC LHI Contribution - £820.76 – Ch no: 1016

Signed: \_\_\_\_\_

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## 040118/12 COUNCILLORS' FORUM

Streetlighting – PC are unhappy with the current contractors Balfour Beatty. LM currently waiting for a reply to the an email sent to clarify the contract. PC to check the conditions set in the contract, Balfour Beatty have failed to comply with these and are in breach of Contract over the last 6 years. LM to write to Balfour Betty to give them 14 days to address the PC concerns and to carry out all the outstanding works including a street light condition report and to attend on site to make the Kings Head light safe. The light that went missing has been removed and reported to the police.  
Gritting – Cllr RA – To take charge of the gritting in the village.  
Cllr CS reports the White Gates (New) A1061 North will be installed once the weather is suitable. The White Gates (old) A1061 South will be repainted once the new gates are in place. MVAS/MYAS Signs will be moved on 6th Jan and full report will be circulated to PC covering all sites now that MYAS has been at each location for a 2 week period. Eagle Lane location will be moved to opposite Vicarage close. Water Leak near Station has now been completed and Highways informed about potholes.

## 040118/13 ITEMS FOR THE NEXT MEETING – THURSDAY 1<sup>st</sup> FEBRUARY 2018

Standing Order to be updated to incorporate Online Banking.  
Data Protection Office

There being no further business the meeting closed at 9.10pm

Signed: \_\_\_\_\_  
Chair of the Meeting

Dated: \_\_\_\_\_