

# Dullingham Parish Council

www.dullingham.org.uk

Chairman: Keith Owen  
Address: 15 Eagle Lane  
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MINUTES of the Meeting of Dullingham Parish Council held on Thursday 1<sup>st</sup> February 2018 at  
7.15pm at Taylor Hall, Dullingham

PRESENT: Cllr Richard Morley (RM)  
Cllr Cary Simpson (Vice Chair) (CS)  
Cllr Robert Algar (RA)  
Cllr Sarah Mardon (SM)

In attendance: Mrs L Morgan (LM)  
DCllr Chris Morris (CM)

## PUBLIC FORUM

PC has received a Statement from the Applicants regarding planning application **18/00096/FUL**.

010218/1 APOLOGIES  
Cllr Keith Owen (Chair) (KO)  
Cllr GP (Absent)

010218/2 DECLARATIONS OF INTEREST

None

010218/3 CONFIRMATION OF MINUTES

The Minutes of the Ordinary Meeting held on 4<sup>th</sup> January 2018 were signed as a true record of the meeting.

010218/4 MATTERS ARISING :

1. To discuss appointing a Data Protection Officer and Training  
LM to attend Training in March provided by CAPALC and inform PC.
2. To update current standing orders to incorporate Online Banking  
Current Standing Orders are up to date. Financial Regulations should be updated to include the Authorisation of Online banking signatories. LM to send Cllrs copies of Standing Orders/ Regulations.
3. To discuss East Cambridge District Council's Expressions of Interest for projects for inclusion on the Council's CIL Regulation 123 List.  
PC don't have any projects at this moment that warrant CIL funding , due to the size of projects within the village and matching funds.
4. To discuss the Streetlighting Survey  
The Contractor has found 5 lights that will require attention. Light on the Green on the Crescent cannot be worked on due to High Cables. Uk Power Network will have to be contacted regarding any works on Lights with High Cables nearby. There are some lights with Ivy growing up, PC have been informed that that is the PC responsibility. Once removed the lights can be worked on. Cllr MR to seek quotes for undertaking the work and quotes for changing lights to LED and seeking new maintenance contracts.  
Cllr CS to contact Solicitor to get advise with regards to Balfour Beatty.

Signed: \_\_\_\_\_

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010218/5

## COUNTY AND DISTRICT COUNCILLOR REPORT

DCllr CM has informed the PC of the meetings he has attended. DCllr CM informs the PC about Universe Credit rolling out in May 2018. East Cambridgeshire Local Plan consultation period has now ended, full comments have been uploaded on the web. No Inspector has been appointed. Local MP Lucy Frazer has been appointed Junior Minister in the Justice Department.

LM to write to Cllrs Mathew Shuter to highlight the danger on the A11, with regards to the roadworks and 40 mph signs.

010218/6

## PLANNING APPLICATIONS:

1. **18/00040/FUL : Erection of 2 Storey rear and side extension. Amend existing roof pitch and add dormers and rooflights. 9 Eagle Lane, Dullingham, CB8 9UZ**
2. **Parish Council recommend APPROVAL**
3. **18/00043/FUL : Replacement extensions to front and rear: 75 Stetchworth Road, Dullingham, CB8 9UJ**
4. **Parish Council Recommend APPROVAL**
5. **18/00096/FUL : Erection of new detached dwelling with garage, garden room and new access. Re-application of 17/01835/FUL. Site north of 52 to 56 Brinkley Road, Dullingham.**

## **Parish Council Recommend APPROVAL**

However, the Parish Council would like to note that there are no plans submitted for the garage and garden room. Parish Council would like to see re-submitted plans clarifying the correct layout and wording. Parish Council would also like to clarify the proposed new access is not through a Grade II Listed brick wall. Parish Council would like to know whether correct planning consent was sort after for accessing the mains water through the Brick Wall.

## DECISIONS

1. **17/02107/FUL : APPROVAL** Remove existing site entrance and replace with two new sites from highway.

010218/7

## CORRESPONDENCE

LM informs PC that the registration form for the Defibrillator has arrived, but not filled in yet until the Defibrillator is in place.

010218/8

## PLAYAREA

Play area is in good order considering the time of year. Concerns have been raised over the gates in the play area. There are no springs on either gate. Concerned over the gates being open all the time. New returning springs are required.

Signed: \_\_\_\_\_

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## 010218/9 ENVIRONMENT AND FOOTPATHS

Cllr SM reported to the PC of the recent problems around the village following heavy winds. Cllr SM has removed a obstructing branch from a collapsed tree in the Churchyard. Cllr SM contacted Sean Dudley regarding a fallen Willow that was blocking the gate by the Sports Field. Mr Dudley has promptly removed. PC appreciate his quick response and action. Cllr SM contacted Oliver at Aislabie regarding a very large fallen tree Ash branch blocking water lane. The branch has since been clear. LM has written to Marwell Park, prompting grass cutting for this year. LM has written to Cargate, informing them of a collapsed fence in FP17. Cllr SM has replaced the waymark signs around the Stour Valley footpaths. Cllr SM informs PC of the broken post at the junction of Stour Valley Way and Footpath 15. Cllr SM informs the PC that James Mason has begun replacing the old fencing with Deer Proof plastic fencing.

## 010218/10 ASSETS

Nothing to report at the moment.

## 010218/11 FINANCIAL MATTERS

- 011.1 Bank Reconciliation for signature  
Bank Balance:  
Current Balances at bank as at 4<sup>th</sup> Jan 2018 (Paper Statement)  
Treasurers Account £ 28,188.14  
Saving Account £ 16,908.81  
Currently 1 month behind on receiving paper Statements.
- 011.2 **Payments – To approve payments**  
L Morgan – SO – Wages £ 285.60  
L Morgan – Wages Ch No 1025 £36.00  
L Morgan – Exps Jan & Feb 2018 Ch no 1023 £ 30.67  
Anglian Water – SO £ 24.23  
Electrical Testing – Ch no 1024 - £1196.40

## 010218/12 COUNCILLORS' FORUM

Cllr CS informs the PC that the White Gates A1061 will be installed on Friday 2<sup>nd</sup> Feb 2018 by Highways. Cllr CS has spoken with Mark at The Boot, public house. They confirm they are happy for the Defibrillator to be housed on their outside wall with electrics. Cllr CS has completed the registration of the War Memorial with Historic England. The Sign on the Green has been taken down to be refurbished. MYAS ( Speed Sign) has had 2 weeks in reverse direction ( Stetchworth towards Dullingham centre), it is now on Station Road from Sunday 28<sup>th</sup>, again in reverse direction (Dullingham centre towards Station). It's currently location is Kings Head and then it will be placed on Eagle Lane. Parish Forum 28<sup>th</sup> Feb at Ashley. Cllrs are looking into transferring the Newsletter on to the Dullingham Parish Council Website. This is planned to be update monthly of Council and Community news. Litter pick date will be 24<sup>th</sup> March 2018 10am on the Green. LM will supply Cllr RM with numbers of contractors regarding Grass cutting.

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Signed: \_\_\_\_\_

010218/13      ITEMS FOR THE NEXT MEETING – THURSDAY 1<sup>st</sup> MARCH 2018  
Grass cutting quotes if acquired in time.

There being no further business the meeting closed at 21:00 pm

Signed: \_\_\_\_\_

Chair of the Meeting

Dated: \_\_\_\_\_