

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Keith Owen
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Dullingham, Newmarket
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Clerk: Louise Morgan
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MINUTES of the Meeting of Dullingham Parish Council held on Thursday 5th April 2018 at 7.15pm at Taylor Hall, Dullingham

PRESENT: Cllr Keith Owen (Chairman) (KO), Cllr Cary Simpson (Vice Chair) (CS),
Cllr Robert Algar (RA), Cllr Richard Morley (RM), Cllr Mark Roberston (MR),
Dcllr Chris Morris (CM)

In attendance: Mrs L Morgan (LM)

PUBLIC FORUM None Present

050418/1 APOLOGIES

Cllr Gail Parkins (GP), Cllr Sarah Mardon (SM)

050418/2 DECLARATIONS OF INTEREST

None

050418/3 CONFIRMATION OF MINUTES

The Minutes of the Ordinary Meeting held on 6th March 2018 were signed as a true record of the meeting.

050418/4 MATTERS ARISING :

1. To Discuss an update on Grass Cutting
Cllr RM informs the PC about the 2 quotes from Contractors.
All in agreement for Les Fields to remain the contractor for Dullingham.
Cllr RM will ask to include harrowing the playing field. Cllr RM will draft a letter of acceptance and forward to LM.
2. To discuss an update on Street Lighting
Cllr MR is seeking quote for LED lights, however the light fittings within the Village will not hold LED lights. PC would therefore have to change the whole Light. Cllr MR has asked the company for a price break down of the Heritage Lights on Station Road for conversion to LED lights. The Counter Lever lights, to replace the Brackets with something that will accept LED lights. Also, seeking a price to replace the concrete lights. Cllr MR informs the PC that the current light bulbs within the lights are Sodum, if these are stop being manufactured, Cllr MR suggests "Stock Pilling" for the future.
3. To discuss the Defibrillator, casing, instalment, training and funding ideas.
Ask Cllr SM to search for a case and training and report back to PC,
4. To receive an update on General Data Protection Regulations
LM gave the PC an update after attending the GDPR Workshop on the 16th March. The new General Data Protection Regulation will take effect in the UK from 25th May 2018. LM has pointed out the areas in which the PC need to apply. A Privacy policy will be available on the PC website for the public to view, informing them of GDPR and how we as a PC will process, retain and or destroy personal data.
5. To discuss a working party for Ivy Removal from selected Street Lights as per the report.
PC responsibility for remove ivy, Cllr KO suggested cutting the base of the ivy in order to kill it off. Cllr RA to organise and report back.

Signed: _____

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6. To discuss a working party for the Play Area
Cllr MR suggested asking the Scouts to help with re-staining the Play area and washing down of the signs. Cllr KO to contact Scout leader and report back next meeting. Cllr CS will be replacing the springs for the gates.
7. Neighbourhood Watch Funding
PC have been contacted by an Executive Committee member of the East Cambridgeshire Neighbourhood Watch Association requesting help with funding. It is the PC's view that whilst we acknowledge the good work and volunteers that help run a Neighbourhood Watch on a national level, the PC feels that providing funds on at this level will not solely benefit the community. However, the PC states that should the local Neighbourhood Watch need help with funding they will assist where necessary.

050418/5 COUNTY AND DISTRICT COUNCILLOR REPORT

DCllr CM informs the PC of the Parish Forum meeting. Unfortunately due to the change of dates no Cllrs from Dullingham Parish Council could attend the meeting. DCllr CM informs the PC that Richard Kay from Peterborough attended the Parish Forum to discuss The Joint Neighbourhood Plan and supplies Council with the information. DCllr CM informs the PC of the meetings he has attended during the month. DCllr CM informs the PC of the progress of the Ely Bypass. DCllr CM informs Councils of the Purge of Plastic they plan to bring in. "A Green Future: Our 25 Year plan to improve the Environment. Members of the Public can purchase a 2nd Blue bin from the East Cambs for £25.00. DCllr CM supplies Council with Lis Every contact details, she is the area Champion for East Cambridgeshire, her role is to liaise with Parish, Town and District/City and County Cllrs. Lis.every@cambridgeshire.gov.uk. Cllr KO asked DCllr CM about the change in the Bin collection contractors which came in on 1st April 2018. East Cambs will be taking over the Refuse Collection. The next Parish Forum will be held on Monday 25th June 2018, Cheveley.

050418/6 PLANNING APPLICATIONS:

1. **18/00300/VAR** : Variation of conditions 2 (materials) of previously approved **15/00808/VAR** for construction of two storey rear extension and single storey front extension. Shangrila 6 Station Road, Dullingham
Parish Council has no objections
2. **18/00265/LBC** : Internal reconfiguration of living space and restoration / upgrading of fixtures and fitting. External changes comprising the enlargement of existing openings on south elevation, removal of chimney flues and making good and the introduction of 3 additional rooflights. Cables Farm, 1 Station Road, Dullingham
Parish Council has no objections

DECISIONS

1. 18/00096/FUL : **APPROVAL**. Erection of new detached dwelling and new access, Re-application of new dwelling. Site North of 52-56 Brinkley Road, Dullingham

050418/7 CORRESPONDENCE

PC were contacted by Support Care Rooms offering Care, where required, provided by professional care agencies, asking for home owners to rent out their spare room and bathroom. Support Care Rooms would provide training. PC do not feel this is would be appropriate for the community.

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LM informs PC of the update regarding the Staining product for the Playarea. Lars (Manufactures of the Play Equipment) will be sending out their own staining product by the end of April. They have also advised the best of year to re-stain is in the Summer months. Cllr KO informs the PC of booklets that he has to help vulnerable people to spots the shows on scammers. Cllr RA suggested putting in the newsletter. Cllr KO had been contacted from the new vendor at the Stud, regarding seeking planning for the site. Proposed new horse boxes and storage barn and Internal wet room. He informed Cllr KO that people picnic on the grass and wishes to put signs up to stop it. Cllr KO informed him that it would be a highways matter and to contact them should it happen again this year.

050418/8 PLAYAREA

Cllr CS will replace the 2 Springs for the gates in the play area.

050418/9 ENVIRONMENT AND FOOTPATHS

Nothing to report at the moment.

050418/10 ASSETS

Village Sign has been done Cllr RA to inquire about sign writing Dullingham. Bench near the Chapel need attentions.

050418/11 FINANCIAL MATTERS

- 011.1 Bank Reconciliation for signature
Currently 1 month behind on receiving paper Statements.
To receive up dated Standing Orders and Financial Regulations to include online banking
Signing of Bank Forms to Change Clerks details and to add Cllr CS as signatory
- 011.2 **Payments – To approve payments**
L Morgan – SO – Wages £ 285.60
ICO – Chq No 1028 - £35.00
Came & Company Insurance Renewal – Chq no 1029 - £679.48

050418/12 COUNCILLORS' FORUM

Cllr CS mentioned that the White gates on the south entrance will be painted when the weather is warmer. MVAS/MYAS is moving around the village in the reverse direction.
Cllr RA Bins are over filling within the village. Cllr KO suggests keeping an eye on them and if needs be write to East Cambs to complain and do a report. Highways Sign on the path, Kings Head Cross roads. has been flattened and left by Highways. LM to report to Highways.
Cllr RM suggested that the Playing field could be used for a community asses i.e. bowling green, Archery , Boot camp. Ideas from the Public would be welcome. Proposed meeting with Sports and Social Club. Cllr CS closed the gate on the playing field as it had been left open. Cllr CS needs to buy 2 new locks for the gate. Cllr KO would like to purchase bulbs for the village for next year. Cllr KO informed PC that The Boot has asked to have a BBQ along side the fair. LM will contact the fair and ask whether its ok, and to promote the fair in the newsletter and website.
Thanks are extended to everyone who attended the Village Litter Picking Day on the 24th March. Keep up the good work. 31 Black bags were filled during the day.

050418/13 ITEMS FOR THE NEXT MEETING – 17th May 2018 APM & ANNUAL MEETING

GDPR Policies update – defer to June Meeting
Street Lighting Update – defer to June meeting

There being no further business the meeting closed at 9.29 pm

Signed: _____
Chair of the Meeting

Dated: _____