

# Dullingham Parish Council

www.dullingham.org.uk

Chairman: Cary Simpson  
Address: 1 The Crescent  
Dullingham, Newmarket  
CB8 9UY  
Tel: 01638 507455  
Email: [cary@dullingham.org.uk](mailto:cary@dullingham.org.uk)

Clerk: Louise Morgan  
Address: 1 Rowley Mile Stands  
Newmarket  
CB8 0TF  
Tel: 07972 398428  
Email: [dullinghamparishclerk@yahoo.com](mailto:dullinghamparishclerk@yahoo.com)

---

MINUTES of the Meeting of Dullingham Parish Council held on Thursday 7<sup>th</sup> June 2018 at 7.15pm at Taylor Hall, Dullingham

PRESENT: Cllr Cary Simpson (Chair) (CS), Cllr Robert Algar (Vice Chair) (RA), Cllr Richard Morley (RM), Cllr Sarah Mardon (SM), Cllr Gail Parkins (GP).  
In attendance: Mrs L Morgan (LM)

PUBLIC FORUM None Present

070618/01 Apologies for absence  
Cllr Keith Owen (KO)

070618/02 To receive any declarations of interest:  
1. Declaration of any disclosable pecuniary interest in any item of business  
2. Declaration of any personal and/or prejudicial interest in any items on the agenda  
3. Written requests for dispensations for disclosable pecuniary interests  
4. Grants to any requests for dispensation

070618/03 Confirmation of Minutes of meeting held on 5<sup>th</sup> April & 17<sup>th</sup> May 2018

070618/04 Matters arising –

1. To discuss the GDPR Policy  
LM has provided the PC with a copy of Dullingham Parish Council's GDPR Policy. This has now been uploaded onto the Website. LM informs the PC that she has been in contact with Tim Owen regarding the website and setting up Cllr emails. LM and Tim Owen plan to meet and discuss this.
2. To discuss the Defibrillator  
Cllr CS supplied the PC with an update on cabinet and location of the Defibrillator. Suggestions were made for the location to be at the End wall facing to garage on the Boot. The original budget set was £900.00, £600 for the cabinet and £300 for extra items. Full Council have agreed an extra £200 to go towards the budget for installation and electrics. Cllr SM and RA to look into Fundraising and training and report back for next meeting.
3. To receive a Street Lighting Update  
Cllr MR has been in touch with Enlight to ask them to provide an up to dated lighting quote. Cllr MR has obtained a quote to supply new bracket that would take LED lights. Cllr MR will circulate this to the PC. Up Date on Balfour Beatty, LM has chased the lighting survey. Still waiting for this to come in, once it does LM will circulate to PC. Cllr RA has cut the Ivy at the base of the Street Lights that required it and will wait for it to die back before removing it completely. Council to look into finding a new Lighting Maintenance Company.

Signed: \_\_\_\_\_

# Dullingham Parish Council

[www.dullingham.org.uk](http://www.dullingham.org.uk)

Chairman: Cary Simpson  
Address: 1 The Crescent  
Dullingham, Newmarket  
CB8 9UY

Tel: 01638 507455

Email: [cary@dullingham.org.uk](mailto:cary@dullingham.org.uk)

Clerk: Louise Morgan  
Address: 1 Rowley Mile Stands  
Newmarket  
CB8 0TF

Tel: 07972 398428

Email: [dullinghamparishclerk@yahoo.com](mailto:dullinghamparishclerk@yahoo.com)

---

4. To discuss the Pavilion

Cllr RM supplied the PC with photo evidence of the state of the Pavilion. The Pantiles roof tiles have been replaced. There is big concern over the state of the Pavilion. The large side window is badly boarded up, birds can entre. There is a down pipe that is too short causing the rainwater to damage to brickwork and the electric box has the cover missing. Concerns are that the box is level with children and the exposed wires can easily be reached. Cllr RM suggested a Bowling Green. PC have agreed to obtain quotes for securing the Pavilion. Cllr MR suggested a meeting with the Taylor Hall Committee.

5. To discuss the Notice Board by the pond

Cllr RM confirmed that the board was removed and in the process of finding someone to repair it. Cllr CS raised the question about the fish that have been added. PC have agreed that they should be removed to encourage the natural wildlife.

6. To discuss the Criteria for Sign to be placed on the Village Green

PC have agreed to up date the Policy for the criteria for signs to be placed on the Notice Board and Website. Criteria needed is to be a local resident and for non profit.

070618/05 County and District Councillor Report  
None Received

070618/06 Planning Applications  
None Received

070618/07 Correspondence  
None Received

070618/08 Play Area/Playing Field/Pavilion  
The Playing field has dried out well after harrowing and cutting the outfield, condition is good considering how wet it has been in the month of May. The cricket pitch has been prepared for its first game at the end of May. The Village green/Play area. All the Play equipment is in good condition. PC have acquired the Stain for the wood. Fencing is in good order although the weeds are coming through on the ditch side. The notice applying to dogs which was attached to the fence has been smashed and placed in the bin. The Bins have been emptied. The Memorial seating area is getting overgrown with weeds and grass. Cllr RM has spoken with Les Fields, who cuts the grass and asked for this to be done the week prior to the Fair coming. The village has has its first verge cut supplied by Cambs CC. Some areas had not been cut as well as other. Cllr RM contacted Dennis Vacher for advise and he confirmed that the Contractors would be back to following week to finish cutting. Cllr CS will fit the new springs on the Gates to the play area. PC will arrange a day for staining the wood in the play area.

070618/09 Environment and Footpaths  
Cllr SM has informed the PC that James Mason is putting a fence up down the middle of Footpath 20. Cllr SM has contacted Karen Champion and filed an online report, Karen Champion will look into this. Cllr SM reports that some footpaths and hedges are getting over grown. Cllr RA has cut the green on the corner of Stetchworth Road.

# Dullingham Parish Council

www.dullingham.org.uk

Chairman: Cary Simpson  
Address: 1 The Crescent  
Dullingham, Newmarket  
CB8 9UY  
Tel: 01638 507455  
Email: [cary@dullingham.org.uk](mailto:cary@dullingham.org.uk)

Clerk: Louise Morgan  
Address: 1 Rowley Mile Stands  
Newmarket  
CB8 0TF  
Tel: 07972 398428  
Email: [dullinghamparishclerk@yahoo.com](mailto:dullinghamparishclerk@yahoo.com)

---

Signed: \_\_\_\_\_

- 070618/10      Assets  
Nothing to report.
- 070618/11      Financial Matters  
                  011.1      Bank Reconciliation for signature  
                  011.2      **Payments – To approve payments**  
                            L.. F. Field - £630.00 – Chq No 1035. Inv No: LF 4-18DPC  
                  LM to write to Les Field to qualify seeking authorisation for extra works needed.
- 050418/12      Councillors' Forum  
Cllr GP mentioned about the over grown hedges, with suggestions of reminding people to cut their own hedges. Cllr SM suggested doing a Newsletter for July.  
Cllr RA to report online to Highways, a pot hole near Hill Farm and a bollard that has been hit in front of the Green. Cllr CS will paint the white gates at the top of the village. Cllr CS has placed the speed sign at the Kings Head facing The Boot monitoring the traffic approaching the Village. It will then be moved to Eagle Lane.  
Chairmanship and Councillor Training by CAPALC is on the 14<sup>th</sup> July 2018.
- 050418/13      Items for meeting to be held on Thursday 5<sup>th</sup> July 2018  
Defibrillator

There being no further business the meeting closed at 8.53pm

Signed: \_\_\_\_\_

Chair of the Meeting

Dated: \_\_\_\_\_