

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Cary Simpson
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MINUTES of the Meeting of Dullingham Parish Council held on Thursday 6th December 2018 at 7.00pm at Taylor Hall, Dullingham

PRESENT: Cllr Cary Simpson (Chair) (CS), Cllr Robert Algar (Vice Chair) (RA), Cllr Sarah Mardon (SM), Cllr Mark Roberston (MR)

In attendance: Mrs L Morgan (LM), Ian Baker

- 061218/01 Apologies for absence
Cllr Gail Parkins (GP), Cllr Richard Morley (RM), DCllr Chris Morris (CM), Cllr Keith Owen
- 061218/02 To receive any declarations of interest:
1. Declaration of any disclosable pecuniary interest in any item of business
 2. Declaration of any personal and/or prejudicial interest in any items on the agenda
 3. Written requests for dispensations for disclosable pecuniary interests
 4. Grants to any requests for dispensation
- 061218/03 Confirmation of Minutes of meeting held on 1st November 2018
The Minutes of the Meeting held on 1st November 2018 were signed as a true record of the meetings..
- 061218/04 Matters Arising :
1. Review of PC Policies
LM has provided updated policies which have been circulated round the PC. The decision has been made that Standing orders and Financial Regs will be signed off at the next meeting. With all the other policies being signed in February's Meetings.
 2. Street Lighting
PC have agreed for K & M Lighting Services to take over the Street Lighting Contract for 1 year. Cllr CS will contact the company.
 3. Clerks Pension
LM supplies the PC with information on clerks pension. LM informs the Council that one of the other council's LM clerks is considering to contribute to a pension. LM has been asked to gain information for that Council. Dullingham PC if they decide to contribute would be looking at matching the 3% at £7.53. LM will pay which will be £10.71 now and from April 2019. PC have agreed to pay the 3% contribution. LM will set up.
 4. Energy Charger and Community Power
PC have agreed to defer this subject until the time is right.
 5. Old Maids Corner Traffic Signage
Ian Baker informs the PC of an accident within the village a couple of weeks ago. There is an area within the village that has 2 give ways signs and beware of oncoming traffic sign. Signs are not lit, there are no reflectors or street lighting. CS informs the PC that he had written to the Highways priority to the accident and was informed that the area is on a 3 year scheme for repainting the road lines. CS rewrote to them after the accident and has been informed that it has been passed to the road safety team. CS will follow up the report.
- Ian Baker leaves the meeting at 19.39pm
6. Review Anglian Water and Sewage
Ian Baker informs the PC of the work he has done regarding the sewage system within the village following on from the recent planning application 18/01435/OUM. Anglian Water have agreed to a meeting on the 9th January 2019 10.30am.

Signed: _____

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7. **Painting White Gates South Entrance to Village**
CS has the paint for the white gates. CS informs the PC that the gates needs sanding down and repainting. CS has suggested Grant Claydon to repaint in early Spring. CS will ask GC to quote.

061218/05

Planning Applications :

1. **18/00790/FUL** Equine Livery Yard, Temporary Dwelling and new access, Second land parcel on east side of Brinkley Road Dullingham
Having reviewed the information and safety concerns given the speed of vehicles, visibility and the significant ground drops Dullingham PC repeats its objections to this development.
2. **18/01498/FUL** Proposed annexe and demolition of existing garage block, The Old Mission Hall 29 Dullingham Ley, Dullingham
PC don't have any recommendations.
3. **18/01435/OUM Proposal for up to 41 homes to include 12 new affordable dwellings. 250sqm commercial units (Class B1a office, Class D1 community uses), accessible bungalows, over 50's bungalow and public open spaces with public footpaths/cycle ways.**
DCllr CM has informed the Clerk of the new planning amendment for the above planning applications. Cllrs will go online and check the planning.

Decisions:

1. **18/01322/VAR** Variation of condition 1 (Approved plans) of previously approved 18/00773/FUL for Loft alterations with new roof lights in front and rear elevations. Gable window replacement and external fire escape ladder. Pipers Barn 63A Station Road Dullingham

Cllr SM left the meeting at 20.16pm

061218/06

Correspondence
None received

061218/07

Play area
Cllr RM circulated his report prior to the meeting. Cllr RM reports that he has emptied bins, fixed loose fence timbers x 2 and checked all play area equipment, found in good working order. Grass in good condition and no need for cutting. Sports pavilion secure, gate locks in place and grass levels good. Bins overflowing with cans/bottles. Which will be emptied in coming days.

061218/08

County and District Councillor Report
DCllr Chris Morris sends his best wishes to the PC for the forthcoming Christmas Season.

061218/09

Environment and Footpaths
Cllr SM reports that the footpaths are in good order for this time. Fp 6 across to Brinkley stud has not been re-instated. Cllr SM has reported to CCC.

Signed: _____

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061218/10

Assets

Cllr RA reports that with the help of Keith Algar (many thanks) we had a good cut back and clear up of the The Millennium Garden. Cllr RA suggests refurbishing the Millennium Gardens with new planting in the Spring. Cllrs MR also suggests planting new trees within the village. We created quite a pile of cuttings which was generously put through the chipper of Glen Conway when he came to do the trees, as this was extra to his quote. Tree work was carried out as agreed by the PC. Cllr RA went round with Glen Conway to make sure all quoted work was carried out and he made a really good job of it. Cllr RA cleaned the signs at the sports field and remove the fishing float from the pond. Cllr RA also cleared up around the traffic calming area on old maids corner as the leaf build up was out of hand and following on from an earlier accident due to this build up. The wreath was refurbished in time for Remembrance Sunday. White Gates - North and south entrance to village and Balsham Lane. In particular South entrance which need a revamp. I have paint etc. for this but not had time to rub down and paint. It is an agenda item to ask Grant if he has time to get this done and if time and paint left, a quick coat on the other two sets which are small and new. We would pay him for this work, guess a couple of hours or so circa £60-70 if all agree.

Cllr CS reports to PC on MVAS - Currently on Eagle Lane, when it comes down all the information will be analysed and report circulated. The MVAS has been near the Sports field for some time both ways recently. When it goes back up Cllr CS intends to move bracket and put it up as a trial near school, lamp post out the front to the left of school best for access etc. a week and then reverse. Defibrillator has now been installed at the Boot and a training link on our web site.

061218/11

Financial Matters

- 011.1 Bank Reconciliation for signature
Current account balance: £32,852.26
Saving Account balance: £16,908.81
- 011.2 Signing of all Cllr and Clerk online banking forms
- 011.3 Draft Budget and Precept 2019/2020
PC have agreed to set the precept with a 3% increase bringing the total Precept to £18,768.96 to cover the cost of new street lights for 2019/2020.
- 011.4 **Payments – To approve payment**
L Morgan - £322.40- SO November Wages
L Morgan – Exps Oct Nov Dec – Chq no 1058 £70.01
LGS Services Chq No 1059 - £90.00
Heather Carpenter – Chq No 1060 - £15.00

061218/12

Items for meeting to be held on Thursday 10th January 2019
Policies - ongoing

There being no further business the meeting closed at 21.05pm

Signed: _____

Chair of the Meeting

Dated: _____