MINUTES of the Meeting of Dullingham Parish Council held on Thursday 10th January 2019 at 7.15pm at Taylor Hall, Dullingham

PRESENT: Cllr Cary Simpson (Chair) (CS), Cllr Robert Algar (Vice Chair) (RA), Cllr Sarah Mardon (SM), Cllr Mark Roberston (MR), Cllr Gail Parkins (GP)

In attendance: Mrs L Morgan (LM), Dcllr Chris Morris (CM)

100119/01 Apologies for absence

 Cllr Keith Owen, Cllr Richard Morley

10011902 To receive any declarations of interest:

 1. Declaration of any disclosable pecuniary interest in any item of business

 2. Declaration of any personal and/or prejudicial interest in any items on the agenda

3. Written requests for dispensations for disclosable pecuniary interests

4. Grants to any requests for dispensation

100119/03 Confirmation of Minutes of meeting held on 6th December 2018

 The Minutes of the Meeting held on 6th December 2018 were signed as a true record of the meetings.

100119/04 Matters Arising:

1. To discuss the Telephone Box

Cllrs have discussed moving the Telephone Box nearer to the Village Green, but after discussion it was decided it should remain in its current and original position. Cllrs have agreed to use the Telephone box as an information box for Footpath maps, defibrillator information and any relevant village information. Cllr RA suggests putting flower pots either side of the box to make a feature of it. Cllrs have agreed to tidy the immediate area around the box with tree pruning, grass cutting and revamping the exterior paintwork. Cllrs suggest possible sponsorship or adopting the box. Cllr MR suggests a sign with Village Information Centre.

1. To discuss purchasing trees

Cllr MR suggests the footpath near the railway station and the green near Dullingham Ley. Cllrs suggest that they seek advice from the Tree Specialist with regards to species and where best to plant in the village. Cllr MR suggests that all Cllrs walk round the village and suggest possible places to plant and report back for the next meeting. Cllr MR requests that the horse chestnuts around the Sports field be looked at for safety reasons.

1. To discuss Councillors role review

Cllr CS suggests revisiting this once the elections are underway and any new cllrs joining. LM will look into preparing a flyer for the elections.

1. To sign off New Policies

PC have signed off 6 new policies, remaining policies will be signed off over coming meetings.

1. To discuss the MYAS Sign

Cllrs discussed whether the PC should purchase another sign. Cllrs have agreed to purchase a non-recordable sign, Cllr CS will look into costing and report back for next meeting.

Signed:

1. To discuss Locks for the Playing Field

Cllr RA will look into Keyed alike keys/locks for the next meeting.

1. To discuss Safety work for damaged Trees

Cllr RA reports that there are 5 trees on the edge of the Sports field. Cllr RA has had a

Quote in for dismantling the trees at £560. Cllr RA will ask the Tree Specialist to contact

The Tree Officer to qualify.

1. To discuss Speedwatch

Cllrs have agreed to put an advert out on Facebook to gather interest from parishioners who would be interested in starting and running a speed watch group in the village..

100119/05 Planning Applications :

1. **18/01672/FUL** Erection of 5 dwellings and garage, Site South of 22 Brinkley Road, Dullingham PC have concerns that this site is outside the development envelope and within the conservation area. PC have ongoing concerns over the sewage system in the village at present as it is unable to cope with the current system as it stands.

Decisions:

1. **18/01325/FUL APPROVES** Enclosed external first floor staircase. 20 The Crescent Dullingham
2. **18/01498/FUL APPROVES** Proposed annexe and demolition of existing garage block, The Old Mission Hall, 29 Dullingham Ley, Dullingham
3. **18/01716/AGN** Notification of erection, extension or alteration or an agricultural or Forestry building or the carrying out or engineering or excavation operations on agricultural or forestry land. **Local Planning Authority determines that the LPA is not required on the above application.**
4. **18/01559/TCON APPROVES** Tree works to the following trees – T1 Lime Tree, Fell- T2 Spruce, Fell – T3 Ash, Fell – T4 Norway Maple Tree , Fell – T5 Ash Tree, Fell – T6 Ash tree , Fell – T7 Ash , Fell – T8 Maple, Crown – T9 Lime, Crown – T10 Lime, Crown – T11 Lime, Crown.

Cllr have agreed to hold an extraordinary meeting for Monday 14th January 2019 to discuss expenditure for the White Crown planning application and surveys for the Sewage system within Dullingham. Dcllr Chris Morris (CM) attends the meeting at 20.30pm

100119/06 Correspondence

None received

100119/07 Play area

 Nothing to report at this meeting.

10011908 County and District Councillor Report

Dcllr CM reports to the PC about the White Crown planning application won’t go through too the Planning Committee until March / April 2019. Dcllr CM informs the PC of the meetings that he has attended during November, December 2018 and Jan 2019. Universal Credits went live within CB8 this month. Parish Council Conference 29th Jan 2019. Next Parish Forum is 26th February 2019 at Kirtling Village Hall. Cllr MR informs the PC that he held a meeting with Anglian Water on the 9th Jan 2019. Anglian Water have agreed to conduct a survey and let the PC have the report. Cllr MR suggests doing signs to remind the Public to report any sewage overflows to Anglian Water, Environment Agency and the PC.

 Dcllr Chris Morris leaves the meeting at 21.19pm

Signed:

100119/09 Environment and Footpaths

Cllr SM informs the PC that the footpaths are muddy but in good condition for this time of the year. Questions have been raised into a Black bin on the Corner of Stetchworth Estate. Cllr SM will find out more information and report back.

100119/10 Assets

PC would like to thank Sally and Grant Claydon for their support in keeping Dullingham tidy.

100119/11 Financial Matters

 011.1 Bank Reconciliation for signature

 Current account balance: £32,017.71

 Saving Account balance: £16,926.33

 011.2 **Payments – To approve payment**

 L Morgan - £322.40- SO Dec Wages

 L Morgan – Exps Dec – Jan 19 Ch no 1063 £64.69

 The Sidney Taylor Hall – Inv No 50 Hall Hire for 2019 -£300.00 Chq 1065

 Conway Tree Specialist - £650.00 Chq No: 1064

100119/12 Items for meeting to be held on Thursday 7th February 2019

 Review of Policies

 Advertising Flyer for Elections

There being no further business the meeting closed at 21.30pm

 Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chair of the Meeting

 Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_