

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Cary Simpson
Address: 1 The Crescent
Dullingham, Newmarket
CB8 9UY

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Clerk: Louise Shaw

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MINUTES of the Meeting of Dullingham Parish Council held on Thursday 6th June 2019 at 7.15pm at Taylor Hall, Dullingham

PRESENT: Cllr Cary Simpson (Chair) (CS), Cllr Robert Algar (Vice Chair) (RA), Cllr Mark Roberston (MR), Cllr Keith Owen (KO), Cllr Gail Parkins (GP), Cllr Sarah Mardon (SM), Cllr Mike Cameron (MC)

In attendance: Mrs L Shaw (LS), Roy Swain (RS), DCllr Alan Sharp (AS)

Public Forum:

060619/01 Apologies for absence
None Received

06019/02 To receive any declarations of interest:

1. Declaration of any disclosable pecuniary interest in any item of business
2. Declaration of any personal and/or prejudicial interest in any items on the agenda
3. Written requests for dispensations for disclosable pecuniary interests
4. Grants to any requests for dispensation

060619/03 Confirmation of Minutes of meeting held on 7th May 2019
The Minutes of the Meeting held on 7th May 2019 were signed as a true record of the meetings.

060619/04 Matters Arising:

1. Roy Swain – Ellesmere Centre
RS speaks to the PC meeting about the Ellesmere Centre. RS would like to raise the profile of the Centre with the functions and amenities the Centre hosts. RS is seeking donations from neighbouring parish councils.

Cllr Gail Parkins joins the meeting at 19.27pm

Roy Swain leaves the meeting at 19.34pm
2. Assets List
Look at report/ Add defibrillator to the assets list
3. Cars in Station Road
Cllr KO has received complaints about the volume of cars being parked on the road causing a dangerous obstruction for other road uses and pedestrians. PC will continue to monitor the situation.
4. Action List
Not needed at this meeting
5. Review of the AGM
Cllr GP informs the council that historically the PC had normally sent out a newsletter prior to get a better in attendance. Cllr KO would like to have a better system for the following year.

Signed: _____

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6. To discuss a new filing cabinet for Taylor Hall
Cllr KO suggests a new cabinet with the increase planning applications. Cllr CS suggests having a sort out before purchasing a new one.
7. Playground Inspection and repairs
Moved to the 060619/06
8. To discuss the purchase of a ride on mower for council use
PC have raised concerns over the rising cost of the grass cutting for this financial year. PC are considering buying a sit on mower to look at doing the grass cutting in house. PC needs to consider Storage, repairs and volunteers, insurance and health and safety. Cllr KO suggests contacting the Sports Club and asking whether they have space for storage and whether they would be interested in contributing to grass cutting. Cllrs have AGREED to look further into this with costings.

Cllr RA leaves the meeting at 20.33pm

060619/05

Planning Applications :

1. **E/3003/19/CC** Section 73 Planning application to develop land without complying with condition 1 of planning permission E/3004/14/CC to allow retention of a 4-bay mobile classroom until 31st August 2024. Kettlefields Primary School, Stetchworth Roadm, Dullingham
PC do not have objections or recommendations
2. **19/00688/FUL** Proposed rear single storey extension, front single and two storey extensions proposed new Balcony, 12 Algar Drive, Dullingham
PC do not have objections or recommendations
3. **18/01384/FUL** New dwelling with access and associated works. Tilbrook Farm, House 63 Station Road Dullingham
PC would like to note that this additional information does not address the concerns of flooding issues previously raised in other planning responses.

Cllr KO raises a comment about a piece of land that has recently been sold. Cllr KO reminds the meeting that a planning application has already been refused on the land.

Decisions

1. **18/00790/FUL APPROVES** Equine Livery Yard, Temporary Dwelling and New Access, Second Land Parcel on East Side of Brinkley Road Dullingham
2. **19/00549/CLP APPROVES** Proposed side roof extension & Single storey rear extension 7 Bakehouse Hill, Dullingham
3. **19/00502/LBC GRANTS LISTED BUILDING CONSENT** Insertion of two windows, modified front door and sloping link roof (Retrospective) Solomons 45 Station Road, Dullingham
4. **19/00533/VAR APPROVES** To vary Condition 1 (approved plans) of previously approved 16/01601/FUL for Revised entrance porch (2 storey) side elevation, enclosure of a rear balcony at the first ground floor flat roof extension on an existing ground floor link at the front. Solomons 45 Station Road, Dullingham
5. **19/00468/VAR APPROVES** to vary condition 1 (Approved Plans) of previously approved 17/02114/FUL for construction of equine manager's dwelling with guest accomodation and associated facilities. Resubmission of previously approved 13/01042/FUL. Little Haven Stud London Road Dullingham

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060619/06 Play area

The parish council talks about the inspections due for the Playpark. Wickstead had done the last inspection. Cllr KO informs the PC that the PC was looking for someone new to carry out the inspection. Cllr GP proposes to have the playground inspected. Cllr MC and AR second that. Cllr MC informs the PC that ROSPA will draft a monthly inspection sheet for the PC to use for £30.00. PC have AGREED to arrange for ROSPA to compile a check sheet based on DPC's playground to use on a monthly basis. Cllr MC will email LS the details for ROSPA for LS to organise an inspection. PC have AGREED to get an annual inspection arranged.

Cllr Mark Roberston joins the meeting 20.09pm

060619/07 County and District Councillor Report

DCllr AS informs the PC about the information he has gained for Hope Hall Stud regarding the Certificate of Lawfulness. DCllr AS updates the PC on the Crown House/ Clare Stables planning application. DCllr informs the meeting about the MOD land that has 88 pre-built dwellings on and possibility of having 66 more dwellings on. There will be an extraordinary meeting held on the 19th June to discuss further. Festival of Antiques will be removing their signs.

060619/08 Environment and Footpaths

Cllr SM reports that the footpaths are in general the footpaths are OK. Nettles and hedges are growing fast, but as yet, there haven't been any footpath cuts this year. They are being monitored. Cllr SM thanked Aislabie for leaving the thickets along Watery Lane which are full of birds, and they responded very kindly. They empty the poo bins when reminded and Cllr SM has done quite a bit of waymarking to date. There is also a branch down in Watery Lane. Cllr SM will monitor the situation.

060619/09 Assets

Cllr RA reports on the Assets. An inspection of the village assets has been done by Cllr RA. In general most of the assets are in reasonable condition unless stated. Phone Box needs refurbishment but Cllr RA believes that this is in hand between Cllr CS and KO. Bench at Church Lane end of pond needs cleaning and staining. Sports Field and Pavilion. Field itself is in good condition, Pavilion as we know needs attention particularly barge boards and windows. This is an ongoing problem and will need some discussion as to what our aims are on the subject. Beacon on sports field need repainting but am not sure what the purpose of it is? Millennium garden wooden benches need a good clean and needs strimming. Lap top and printer are all in good working order. Mobile speed signs-Cllr CS has reported on this and awaiting the new sign which will be added for insurance purposes. White gates on entrance to village from Brinkley need refurbishing, possibly renewing. Play area- all equipment looks in reasonable condition but need re-staining. As discussed, rear fence need straightening and resetting and one or two vertical struts need replacing. There are one two or three lampposts that either need cleaning up or a cut back (particularly the one at the bottom of Bakehouse Hill) and some signs around the village need their foliage cut back. In conclusion, apart from the pavilion and phone box, Cllr RA can sort out and arrange work to be done on all the other points.

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060619/10 Financial Matters

- 010.1 Bank Reconciliation for signature
Current account balance: £29,682.02
Saving Account balance: £16,952.02
- 010.2 **Payments – To approve payment**
L Morgan - £322.40- SO May Wages
L Morgan – Exps May - £89.58
J & S Alexander – Internal Audit - £75.00
Came & Co Insurance - £706.00
ECDC – Election Costs - £200.00

060619/11 Councillor Forum

Cllr KO has passed to LS the sum of £95.00 from the Fayre held at the bank holiday weekend and £20.00 from the Fayre towards the electricity costs which goes towards the Taylor Hall. Cllr GP mentions about a branch that has fallen and hit a car. Cllr GP suggests writing to the property owners and asking them to arrange pruning it.

060619/12 Items for meeting to be held on Thursday 4th July 2019 at 7.15pm
Signage for the Village Green

There being no further business the meeting closed at 21.34pm

Signed: _____

Chair of the Meeting

Dated: _____