

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Cary Simpson
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MINUTES of the Meeting of Dullingham Parish Council held on Thursday 5th September 2019 at 7.15pm at Taylor Hall, Dullingham

PRESENT: Cllr Cary Simpson (Chair) (CS), Cllr Robert Algar (Vice Chair) (RA), Cllr Gail Parkins (GP), Cllr Sarah Mardon (SM), Cllr Mike Cameron (MC)
In attendance: Mrs L Shaw (LS), DCllr Alan Sharp (AS), 1 Member of Public.

- 050919/01 Apologies for absence
Cllr Keith Owen (KO), DCllr Amy Starkey (Absent)
- 05099/02 To receive any declarations of interest:
1. Declaration of any disclosable pecuniary interest in any item of business
2. Declaration of any personal and/or prejudicial interest in any items on the agenda
3. Written requests for dispensations for disclosable pecuniary interests
4. Grants to any requests for dispensation
Cllr CS declares an interest in **19/00873/FUL**.
- 050919/03 Confirmation of Minutes of meeting held on 5th July 2019
The Minutes of the Meeting held on 5th July 2019 were signed as a true record of the meetings.
In addition there was an extra ordinary meeting held on the 28th August 2019.
The Minutes of the Meeting held on 28th August 2019 were signed as a true record of the meetings.
- 050919/04 Matters Arising:
1. To discuss the new Action Plan
PC will go through the document and inform of any changes. Cllrs CS & MC will liaise and reformat.
2. To discuss the new Risk Assessment
PC will go through the document and inform of any changes. Cllrs CS & MC will liaise and reformat.
- 050919/05 Planning Applications :
1. **19/00873/FUL** Convert existing shed/outbuilding to residential Annex, 2 The Crescent, Dullingham
Cllr CS left the meeting at 19.27pm
Cllr GP arrives at the meeting 19.30pm
The Parish Council do have concerns about the proposed building will be used in the future for a bed and breakfast type business. The Parish Council do not have any further objections to the application.
2. **19/01128/OUT** Outline planning permission with all matters reserved except for access for the erection of up to four dwellings (use class C3) and associated works, including access, car and cycle parking and landscaping following the demolition of the existing building on site. Old Salt Depot, 38 Brinkely Road, Dullingham
The Parish Council would like to mention that in the Local Plan due for adoption in 2019 this piece of land was turned down for building on, on the basis of the properties were too far from the village centre and amenities. The Parish Council do not have any objections to the outline planning, however they do have concerns over the design and size of the buildings and request that the Parish Council is involved in the planning design and would like to see smaller size properties to

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accommodate all levels of house buyers.

Signed: _____

3. **19/01101/LBC** Altering/rebuilding existing single storey wing to create a new kitchen/breakfast room, new single storey accommodation in existing courtyard and internal alterations, Dullingham House, 34 Station Road Dullingham
The Parish Council have no recommendations or objects

4. **19/01100/FUL** Altering/rebuilding existing single storey wing to create a new kitchen/breakfast room, new single storey accommodation in existing courtyard and internal alterations, Dullingham House, 34 Station Road Dullingham
The Parish Council have no recommendations or objects

Decisions

1. **19/00867/TRE & Trees/Dullingham/CA** Trees within the Dullingham Conservation Area Sec 211 Town & Country Planning Act 1990 18 A Station Road Dullingham Newmarket. T1 Lime- Raise Crown by 2m and remove suckers around the base. T2 Crab Apple – Crown reduce spread on all sides by up to 1.5 m, crown reduce height by 2m shape and balance remainder. G3 Sycamores X 2 Fell.
2. **19/00839/TRE & Trees/Dullingham/CA** Trees within the Dullingham Conservation Area Sec 211 Town & Country Planning Act 1990 Dullingham House 34 Station Road Dullingham. T1 Horse Chestnut – Fell, T2 Cypress – Fell, T3 & T4 Yew Trees x 2 – Fell, G1 Mixed Species (Tree belt/hedge along driveway) – Trim lower hedge and reduce back lateral Yew Branches overhanging driveway by 2M.
3. **19/00688/FUL APPROVES** Proposed rear single storey extension front single and two storey extensions, proposed new balcony, 12 Algar Drive Dullingham
4. **19/00672/FUL APPROVES** Retrospective planning application for the retention of the fencing along highway and agricultural reservoir. Widgham Park, Dullingham
5. **19/008/TRE & Trees/Dullingham/CA** Trees within the Dullingham Conservation Area Sec 211 Town & Country Planning Act 1990, 18A Station Road Dullingham. T1 Lime – Raise Crown by 2m and remove suckers around the base, T2 Crab Apple – Crown reduce spread on all sides by up to 1.5m, crown reduce height by 2m, shape and balance remainder G3 Sycamores x 2 Fell.
6. **19/00998/TRE & Trees/Dullingham/CA** Trees within the Dullingham Conservation Area Sec 211 Town & Country Planning Act 1990 Dullingham House 34 Station Road Dullingham. T1 Holm Oak – Fell to ground level, T2 Holm Oak – Reduce entire crown by approx., 2m , T4 Holm Oak – reduce entire crown by approx. 4m. T5 Mulberry – Fell to ground level. T6 Horse Chestnut – fell to ground level
7. **19/00524/CLE Certificate of Lawfulness of existing use or development.** Occupation of dwelling in breach of agricultural condition for a period in excess of 10 years. 1 Hope Hall Dullingham
8. **19/00520/CLE Certificate of Lawfulness of existing use or development.** Occupation of dwelling in breach of agricultural condition for a period in excess of 10 years. 1 Hope Hall Dullingham

050919/06

Play area

Currently waiting for ROSPA to carry out a site report. LS will email round once received. Cllr MC has produced a checklist for the PC to use on a monthly basis. Cllr MC has stained the playarea. Cllr MC informs the PC about a bolt on the tyre swing, he will replace this. The 'Shelter' in the playground will need repairing at some point. Cllrs MC & RA will have a look and report back for the next meeting.

Signed: _____

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- 050919/07 **County and District Councillor Report**
CCllr AS informs the PC about the Planning Minutes from the Planning meeting regarding Clare Farm Stables. CCllr had managed to have the minutes changed to represent a true version. CCllr AS spoke with Rebecca Saunt about the CLE's, he will be meeting with Planning on the 19th September to discuss further. CCllr As will chase regarding the Prep Sign and inform back for next meeting. Local Transport Scheme is holding a meeting on Tuesday 10th Sept at Bottisham in the Sports Hall between 4-6pm. Public can respond up to the 27th Sept online. Railway meeting in Newmarket 6th Sept.
- 050919/08 **Environment and Footpaths**
Cllr SM informs the PC about the issues with the footpaths. Footpath at the top of Dullingham Ley is over grown and complaints have been made online. PC will write to Sean Dudley to request that he maintains his footpath. Cllr SM suggests writing to Aisble and requesting maintaining Watery Lane.
- 050919/09 **Assets**
Cllr RA reports about the bench at the Pond, It had to be removed. Cllr RA suggests replacing it. Cllr RA will look into pricing and a new site for the next meeting. Cllr CS suggests a review of the while area at the top of the pond. Light at the bottom of Bakehouse Hill. The light is Cambridge County Council but the trees are over grown. LS will write to Sean Dudley to request maintaining them.
- 050919/10 **Financial Matters**
010.1 **Bank Reconciliation for signature**
Current account balance: £26,331.20,
Saving Account balance: £16,952.02
010.2 **Approval of the New Financial Regulations**
010.3 **Payments – To approve payment**
L Shaw - £644.80- SO July & August Wages
L Shaw Exps July/Aug £47.47
K & M Lighting Street Light Maintenance Inv 5270 -£86.04
McGregor Services – Grass Cutting Inv 3794 - £864.00
K & M Lighting Street Light Maintenance Inv 5330 - £86.04
- 050919/11 **Councillor Forum**
Cllr SM suggests doing a newsletter, containing information about Facebook, Speeding, New Clerks' position, anything else to contact Cllr GP. Cllr CS informs the PC about the correspondence from John Fields. LS wrote to him. Cllrs request that if parishioners have any information that they email the Clerk of the council so that the information is logged. Speed sign has been placed on Station Road. Comments had be raised to DCllr AS at the lack of support shown by DCllr Amy Starkey, since being elected in May 2019, DCllr AS has made no attempt at attending any of the Dullingham Parish Meetings. Cllrs at the meeting feel very let down by these actions.
- 050919/12 **Items for meeting to be held on Thursday 3rd October 2019 at 7.15pm**
Public notice sign to go in the Playground

There being no further business the meeting closed at 21.17pm

Signed: _____

Chair of the Meeting

Dated: _____