

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Cary Simpson
Address: 1 The Crescent
Dullingham
Newmarket
CB8 9UY
Tel: 01638 508572
Email: cary@dullingham.org.uk

Clerk: Karen Peck
19 High Street
Aldreth
Cambridgeshire
CB63PQ
Tel: 07527 705839

Email: dullinghamparishclerk@dullingham.org.uk

Members of the Council are summoned to and General Meeting of Dullingham Parish Council to take place on

MINUTES of the meeting held on Thursday 5th December 2019 in Taylor Hall, Dullingham at 7.20pm

PRESENT Cllr Cary Simpson (Chair)(CS), Cllr Rob Algar (Vice Chair) (RA), Cllr Mark Robertson (MR), Cllr Sarah Mardon (SM), Cllr Gail Parkins (arrived 19:24) (GP), Cllr Mick Cameron (MC), Cllr Keith Owen (KO), DCllr Alan Sharp (AS), Mrs Karen Peck (KP) and Four members of the public were in attendance.

- 051219/01 Apologies for absence –DCllr Amy Starkey (Absent) given on evening by DCllr Alan Sharp
- 051219/02 To receive any declarations of interest:
1. Declaration of any disclosable pecuniary interest in any item of business
 2. Declaration of any personal and/or prejudicial interest in any items on the agenda
KO declared an interest in item 051219/06
 3. Written requests for dispensations for disclosable pecuniary interests
 4. Grants to any requests for dispensation
- 051219/03 Confirmation of Minutes of meeting held on 7th November 2019 were signed as a true record of the meeting.
- 051219/04 Matters Raising:
1. To discuss White Crown and related developments – MR updated that he will be attending a meeting on 12th December 2019 in London with MC to review the case. The cost for the meeting is £1200 plus VAT and as agreed in a previous meeting. The meeting is essential before the application is formally confirmed. Members of the public present expressed they would be happy to help the Parish Council with this issue if needed.
 2. To discuss Street Lights including Street lights Utility Contract – MR asked for MC to assist with obtaining contract quotations to replace the hardware element and then the second phase would be to look at Smart Software. Current Street lighting is 40 plus years old. CS to contact K&M Lighting to see if they can assist. It is thought the cost to replace the Street Lighting will be in the region of £18,000 including hardware and software and there may be a possibility of working alongside Stetchworth on this project.
 3. To discuss Precept 2020/21 – CS advised that the deadline for return is mid-January 2020 and this item will be deferred to January's meeting but asked all to start to think about our position in advance to this meeting. Circular has been sent, KP to resend.
 4. To discuss Budget 2020/21 – This item was also deferred to January's meeting and KP will circulate the current budget position to all. CS asked for all to consider the areas the Council may need to budget for the coming year and KO highlighted areas such as election costs, grass cutting, VE/VJ Day Celebrations, Footpaths, planning issues etc.
 5. To discuss CIL Reporting – KP advised the legal requirements to report CIL funding annually and advised on the restrictions that Parishes have to follow in relation to this

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Cary Simpson
Address: 1 The Crescent
Dullingham
Newmarket
CB8 9UY
Tel: 01638 508572
Email: cary@dullingham.org.uk

Clerk: Karen Peck
19 High Street
Aldreth
Cambridgeshire
CB63PQ
Tel: 07527 705839

Email: dullinghamparishclerk@dullingham.org.uk

-
- spend. The report must also be published on the website. A new reporting spreadsheet will now be used to report CIL spend. KP to contact ECDC to obtain 5 year history on CIL.
6. To discuss potential Neighbourhood Plan – SM re addressed the question as to whether a Neighbourhood Plan is the way the Council should progress. Various views were raised and it was agreed that further investigation would take place in regard to this subject and that SM would make contact with Richard Kay to see if he can address the Parish Council directly on the matter or if a Parish Forum would be a better setting for discussion - this is ongoing.
 7. To discuss a request from Dullingham Charities for a donation – CS advised a request had been made by Dullingham Charities for a grant, as no accounts have been supplied it was agreed KP will contact them to request.
 8. To discuss parking at the front of Kings Head – CS advised this matter had been discussed previously and all agreed that CS will write to pub regarding this issue.

051219/05

Planning Applications:

1. **19/01551/FUL Site west of 22 Station Road, Dullingham** (Erection of a single storey 2 bed dwelling, linking into rear of GRADE II Listed boundary wall) – discussions took place into the application and it was agreed by unanimous vote that the Parish Council would object, MS to draft PC response and forward to KP, reply required 06/12/2019.
2. **19/01552/LBC – Site west of 22 Station Road, Dullingham** (Erection of a single storey 2 bed dwelling, linking into rear of GRADE II Listed boundary wall – as above, discussions took place into the application and it was agreed by unanimous vote that the Parish Council would object to the application, MS to draft PC response and forward to KP, reply required 06/12/2019.
3. **19/01553/FUL Part of Paddock Associated with Dullingham Park Stud, Accessed via private drive off Elm Close** (Erection of a 2 storey family dwelling) – the application was discussed and it was agreed by unanimous vote that the PC would object to the application. MS to draft a response on behalf of the PC and forward to KP, reply required by 06/12/2019.

051219/06

Play area

To review update

- 006.1 To discuss play area shelter quotation – MC updated on the issue and advised obtaining quotes for the work has been difficult. One quote had been obtained and awaiting a further two, all should be available for next meeting to progress.
- 006.2 To discuss repair of fencing and quotations – MC advised as above and that he had established a meeting with LARs to progress playground issues and under 3 play equipment in January 2020.
MC also advised that as the new bollard had been installed on the green he had purchased two padlocks to secure the removable bollards allowing access. The need for metal collars around all fence posts was discussed and to be progressed.

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Cary Simpson

Address: 1 The Crescent

Dullingham

Newmarket

CB8 9UY

Tel: 01638 508572

Email: cary@dullingham.org.uk

Clerk: Karen Peck

19 High Street

Aldreth

Cambridgeshire

CB63PQ

Tel: 07527 705839

Email: dullinghamparishclerk@dullingham.org.uk

051219/07 County and District Councillor Report

To receive any reports – AS reported that Bus review had held its first meeting of which he is Chair and there next is approx. 2 weeks away, consultation should start February/March 2020. AS advised that Newmarket Waste and Recycling Centre issue is not straight forward and will take time to progress. ECDC accounts are thought to be signed off in the middle December 2019 after the delay caused by Ernest and Young's.

051219/08 Environment and Footpaths

To receive an update and discuss position. – received an update from KP on Eagle Lane bin issue, bin agreed by ECDC and meeting requested with SM to progress location before we speak to land owners to install, SM to contact ECDC to progress. SM updated that the plastic tree guard removal is progressing, once removed help is requested to collect and dispose, MR and RA offered to assist.

051219/09 Assets

To receive an update – RA advised he will be reviewing the register in January 2020. CS added that the purchase of a new bench is required, it was agreed that a recycled plastic bench would be installed as per the previous two purchased by the PC for similar cost and for location at the Pond as old had collapsed and been removed. KP to make contact with supplier and purchase a replacement bench.

051219/10 Financial Matters

010.1 Bank Reconciliation for signature
Treasurer's Account balance: £32,840.49
Business Instant Access Account: £16,981,.44

010.2 Payments

ICO – Data Controller Fees	£40.00	BACS
KM Lighting (Inv 5453)	£86.04	BACS
Staff Wages and Expenses Oct/Nov 2019	£696.52	BACS
HMRC	£192.41	BACS

051219/11 Councillors Forum

011.1 Some concerns were raised over footpaths in that many are overgrown and require overgrowth cutting back. CS to contact highways. Issue was also raised in regard to a current hedge obstruction, CS to progress with Sanctuary on behalf of the PC.

051219/12 Items for meeting to be held on Thursday 9th January 2020 – To be sent to Clerk ASAP for inclusion prior to cut off date for agenda posting.

There being no other business the meeting closed at 21:00

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Cary Simpson

Address: 1 The Crescent

Dullingham

Newmarket

CB8 9UY

Tel: 01638 508572

Email: cary@dullingham.org.uk

Clerk: Karen Peck

19 High Street

Aldreth

Cambridgeshire

CB63PQ

Tel: 07527 705839

Email: dullinghamparishclerk@dullingham.org.uk

C Simpson

Chair, Dullingham Parish Council

.....
Karen Peck

Clerk to Dullingham Parish Council

.....
Cary Simpson

Chair of Dullingham Parish Council