Members of the Council are summoned to and General Meeting of Dullingham Parish Council to take place on

**MINUTES of the meeting held on Thursday 9th January 2020 in Taylor Hall,**

**Dullingham at 7.15pm**

**PRESENT Cllr Cary Simpson (Chair)(CS), Cllr Rob Algar (Vice Chair) (RA), Cllr Mark Robertson (MR), Cllr Sarah Mardon (SM), Cllr Gail Parkins (arrived 19:24) (GP), Cllr Mick Cameron (MC), Cllr Keith Owen (KO), DCllr Alan Sharp (arrived 20.24) (AS), Mrs Karen Peck (KP) and one members of the public were in attendance.**

090120/01 Apologies for absence –DCllr Amy Starkey (Absent) given on evening by DCllr Alan Sharp

090120/02 To receive any declarations of interest:

1. Declaration of any disclosable pecuniary interest in any item of business

None

 2. Declaration of any personal and/or prejudicial interest in any items on the agenda

 KO declared an interest in item 090220/05 and 090220/06

1. Written requests for dispensations for disclosable pecuniary interests

None

1. Grants to any requests for dispensation

None

071119/03 Confirmation of Minutes of meeting held on 5th December 2019 were signed as a true record of the meeting.

071119/04 Matters Raising:

1. To discuss White Crown and related developments – MR updated that the Parish Council had not received any response to date from the barrister in regard to the review of the case and no formal decision has been published. MR advised he had written to Cambs County Council as the Flood Authority regarding recent flood issue but to date has not received a reply, KP to chase. The forthcoming mains water replacement and the proposed road closure to Station Road, were also highlighted and KP to write to Highways to address concerns.
2. To discuss Street Lights including Street lights Utility Contract – the Street Lighting Contract was reviewed and it was agreed by unanimous vote to proceed with quotation for £817.46 plus vat. Street Lighting power energy handover is ongoing and a further quote to be obtained by KP from Opus Energy and if quote lower to proceed. A letter had been received from CCC dated December 2019 for an update on our current position, update after quotations sought.

An invoice from CCC had been received for Street Light Energy from 01.10.2018-30.09.2019 and was to be queried.

1. To discuss Dullingham Charities request for donation – the Parish Council discussed the request for a donation and by unanimous vote it was decided on this occasion that they are not in a position to make a donation as they are currently working on a number of projects in the village which includes works to items such as the refurbishment of the children’s play area. KP to reply.
2. To discuss accounts package – KP outlined the package that is specifically designed for Parish Councils and the benefits it could bring. A vote was taken and by unanimous decision it was agreed to proceed with the purchase of the package and data entry at the quoted price of £326.60 plus vat. KP to progress.
3. To discuss Budget 2020/21 – CS advised the draft had been circulated prior to the meeting for consideration. Discussions were held surrounding the draft budget and it was agreed that the Budget for 2020/21 should be set at £23,390.13.
4. To discuss Precept 2020/21 - The Precept for 2020/21 to be requested from the District Council should be set at £22,522.75.

071119/05 Planning Applications:

 **19/01622/FUL (Widgham Park, Dullingham)** Proposed Gallop Tower – the application was discussed by the Parish Council and no comment reasponse was agreed.

 **19/01725/FUL** **(Plot 2 Site South of 18 Cross Green, Dullingham)** Construction of 1 no. three bedroom, two storey detached dwelling - the application was discussed and it was agreed that MR would draft a reply requesting refusal of this application.

 **19/01666/VAR (Ley Cottages 2 Dullingham Ley, Dullingham**) To vary condition 1 (approved plan) of previously approved 17/00329/FUL for demolition of existing house and construction of new replacement dwelling - the application was discussed by the Parish Council and no comment response was agreed.

 **19/01384/FUL Amendment (Tilbrook Farm House 63 Station Road, Dullingham**) New dwelling with access and associated works –the Parish Council discussed the amended application and it was agreed that the response had not changed and this was to be recorded again with ECDC.

 **19/01670/FUL (75 Stetchworth Road, Dullingham)** Erection of 3 bedroom detached house – the application was discussed and it was agreed that MR would draft a response to request the applications refusal.

071119/06 Play area

 To review update

006.1 To discuss play area shelter and fencing quotations – signs were discussed and agreed the information required to proceed would be to have the postcode added. KO to progress.

MC will circulate the quotations for fencing to all for consideration for the next meeting. Discussions were held regarding various other options for the play area including a shelter, and or a bench and the addition of a piece of equipment for toddlers. MC to procced with quotations and bring back to a meeting.

071119/07 County and District Councillor Report

 To receive any reports – AS reported that the cycleway committee meet on Monday and the bus review is due to go to Public and Parish Consultation. Feedback to come on the new agreed Transport Plan.

071119/08 Environment and Footpaths

To receive an update and discuss position. – SM reported that the new litter bin is now installed at Eagle Lane and the continuation of tree guards removal is ongoing .

071119/09 Assets

To receive an update – RA advised he will be reviewing the register for next meeting. The decision was made to put the replacement bench at the Pond on hold for now.

071119/10 Financial Matters

010.1 Bank Reconciliation for Signature (as of 31st December 2019)

 Treasurers Account balance: £26573.16

 Business Instant Access Account: £16981.44

**Payments:**

010.2 Arbantia Fencing- Bollards £3297.60 BACS

 McGregor Services Inv 3876 £216.00 BACS

 K & M Lighting Inv 5507 £86.04 BACS

 Landmark £1440.00 BACS

 Staff Wages and Expenses £706.48 BACS

 Redshoes £28.80 BACS

 Taylor Hall – hire £300.00 CHEQ

071119/11 Councillors Forum

MR and SM raised concerns over works Open Reach completed at the beginning of June and dug trenches for cables, and filled them in very badly, another team came a few weeks later to make good but topsoil and debris left in the drainage ditch. KP to contact Openreach

CS raised another issue with Openreach and the Communication Box on Station Road being unlock and engineers driving across the green which they should not and they park up on the bank when at the box and it is cutting up the verge, KP to write to Openreach.

An Enforcement matter was raised and KP to report to ECDC planning office.

The collars for the wooden bollards around the green are still ongoing but GP to progress and obtain a quotation.

KO raised concerns over the road damage on Vicarage Close, KO to report to Highways.

CS to chase Sanctuary re hedge obstruction.

A request had been received for a sign to advertise the Point to Point on Horses Heath, CS to reply in line with Parish Policy.

CS asked for the Parish Councils consent to have a remembrance plaque on the Beacon that will be funded by the family, the Parish Council agreed.

071119/12 Items for meeting to be held on Thursday 6th February 2020 – To be sent to Clerk ASAP for inclusion prior to cut off date for agenda posting.

 There being no other business the meeting closed at 21:41

 C Simpson Chair, Dullingham Parish Council

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Karen Peck

Clerk to Dullingham Parish Council

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Cary Simpson

Chair of Dullingham Parish Council