Members of the Council are summoned to and General Meeting of Dullingham Parish Council to take place on

**Thursday 2nd July 2020, Virtually via Zoom at 7pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via a Zoom Meeting (<https://zoom.us/>). The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020 (“the Regulations 2020”), enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021.

If you wish to join the Parish Meeting please contact the Clerk directly by 4pm on the day of the meeting for the meeting ID and password (this will be forwarded to you on the day of the meeting) or this will be made available on the website on the day of the meeting. If you wish to raise any points within Item 100620/6 these must be sent to the Parish Clerk at least 24 hours before the meeting is due to commence.

We are limited to 40 minutes so this will enable to Council to respond.

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Members of the public are welcome to attend and speak on any item on this agenda for the first**

**10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

**AGENDA**

**020720/1 TO RECORD APOLOGIES FOR ABSENCE**

**020720/2 TO RECEIVE ANY DECLARATIONS OF INTEREST:**

1. Declaration of any disclosable pecuniary interest in any item of business

2. Declaration of any personal and/or prejudicial interest in any items on the agenda

3. Written requests for dispensations for disclosable pecuniary interests

4. Grants to any requests for dispensation

**020720/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

Full Parish Council Meeting 10th June 2020

020720/4 OPEN FORUM FOR PUBLIC PARTICIPATION

Please note all issue to be raised in this section must be sent to the Clerk via email 24 hours before the meeting is due to commence. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

**020720/5** **MATTERS ARISING:**

1. To make a decision if to adopt Dullingham Parish Council Emergency Plan

**020720/6** **PLANNING**

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

**Applications to discuss:**

**20/00750/FUL The Kings Head, 1 Stetchworth Road, Dullingham**

Refurbishment and extension of existing pub, demolition of attached outbuilding construction of store building and conversion of existing outbuildings to holiday accommodation in connection with pub and associated works.

**20/00764/FUL Solomons 45 Station Road, Dullingham**

Garden room to include removal of existing outbuilding (resubmission 19/01362/FUL)

**20/00799/LBC Solomons 45 Station Road, Dullingham**

Proposed garden room to include removal of existing outbuilding

**20/00321/DISA Cara Lodge, Dullingham Ley**

To discharge Condition 3 (Biodiversity) and 5 (Boundary Treatments)of decision dated 16th April 2020 for change of use of building from 2 holiday lets to 2 dwellings

**UPDATES**

**20/00282/FUL 5 Eagle Lane, Dullingham**

60mx30m all weather Equine Menage – **APPROVED**

**20/00526/FUL – Land between 31 and 37 Brinkley Road, Dullingham**

**New swelling and garage and change of use from agricultural to residential – RUFUSED**

**20/00566/FUL and 20/00565/LBC Dullingham House, 34 Station Road, Dullingham**

Alteration to existing single storey wing to link adjacent outbuilding to create back kitchen cloakroom,bootroom, utility room and family/side entrance including new paving and under floor heating – APPROVED

**020720/7 PLAY AREA**

To update/ inspection report and to discuss if the Council wish to re opne and comply with COVID secure guidance

**020720/8 SPORTS FIELD AND PAVILION**

To discuss a plan for the grounds and building going forward

**020720/9 COUNTY AND DISTRICT COUNCILLOR REPORTS**

April’s received a distributed

**020720/10 ENVIRONMENT AND FOOTPATHS**

To update

**020720/11 ASSETS**

To update

**020720/12 FINACIAL MATTERS**

010.1 Bank Reconciliation for June 2020

**Payments:**

010.2 S J Alexander (Internal Audit Fee) £100.00 BACS

K & M Lighting Inv 5818 £86.04 BACS

McGregor Services Inv 4012 £432.00 BACS

HMRC, Wages and Expenses £685.15 BACS

**020720/12 COUNCILLORS FORUM**

To raise any concerns outside of agenda items

**020720/13** **TEMPORARY DELEGATION SCHEME**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

**020720/14 DIARY DATES –** Next meeting 6th August 2020 – do we proceed or defer to 3rd September 2020 (date Clerk unable to make) possible new date 1st September 2020 and have an August break.

**29th June 2020**

K Peck

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Dullingham Parish Council**