Members of the Council are summoned to and Extraordinary Parish Meeting of Dullingham Parish Council to discuss the Temporary Delegation Scheme and Financial Assurance Document Approval is to take place on

**Tuesday 17th March 2020 in Taylor Hall, Dullingham at 6.30pm**

**Members of the public are welcome to attend and speak on any item on this agenda for the first 10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

**MINUTES**

170320/01 Apologies for absence

Councillor Keith Owen, Councillor Gail Parkin and Councillor Sarah Mardon, and Karen Peck

170320/02 To receive any declarations of interest:

1. Declaration of any disclosable pecuniary interest in any item of business

None

1. Declaration of any personal and/or prejudicial interest in any items on the agenda

No

1. Written requests for dispensations for disclosable pecuniary interests

None

1. Grants to any requests for dispensation

None

170320/03 Temporary Delegation Scheme

"In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place"

The Council agreed the motion by unanimous decision. They also approved the new Internal Financial Assurances by unanimous decision.

Meeting closed at 6.40pm

………………………………………………………………………..

Karen Peck

Clerk to Dullingham Parish Council

………………………………………………………

C Simpson Chairman, Dullingham Parish Council