Members of the Council are summoned to and General Meeting of Dullingham Parish Council to take place on

**Thursday 2nd July 2020, Virtually via Zoom at 7pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via a Zoom Meeting (<https://zoom.us/>). The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020 (“the Regulations 2020”), enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021.

If you wish to join the Parish Meeting please contact the Clerk directly by 4pm on the day of the meeting for the meeting ID and password (this will be forwarded to you on the day of the meeting) or this will be made available on the website on the day of the meeting. If you wish to raise any points within Item 100620/6 these must be sent to the Parish Clerk at least 24 hours before the meeting is due to commence.

We are limited to 40 minutes so this will enable to Council to respond.

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Members of the public are welcome to attend and speak on any item on this agenda for the first**

**10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

**MINUTES**

**020720/1 TO RECORD APOLOGIES FOR ABSENCE**

None received, KO absent from meeting

**020720/2 TO RECEIVE ANY DECLARATIONS OF INTEREST:**

1. Declaration of any disclosable pecuniary interest in any item of business

2. Declaration of any personal and/or prejudicial interest in any items on the agenda

3. Written requests for dispensations for disclosable pecuniary interests

4. Grants to any requests for dispensation

MR declared an interest in item 020720/6

**020720/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

The Full Parish Council Meeting 10th June 2020 were approved by all.

020720/4 OPEN FORUM FOR PUBLIC PARTICIPATION

Please note all issue to be raised in this section must be sent to the Clerk via email 24 hours before the meeting is due to commence. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

No members of the public were present at the meeting.

**020720/5** **MATTERS ARISING:**

1. To make a decision if to adopt Dullingham Parish Council Emergency Plan

It was agreed that MC would make amendment to the Emergency Service element of the plan and recirculate. Amendment agreed by unanimous decision and to be added to Dullingham Parish Council’s Policy’s.

**020720/6** **PLANNING**

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

**Applications to discuss:**

**20/00750/FUL The Kings Head, 1 Stetchworth Road, Dullingham**

Refurbishment and extension of existing pub, demolition of attached outbuilding construction of store building and conversion of existing outbuildings to holiday accommodation in connection with pub and associated works.

The parish council feel that the plans demonstrate a significant intention to develop a local business and have no objections.

Whilst we recognise the challenge involved we would welcome any efforts or design feature that would, wherever possible, discourage or prevent vehicles exiting the development by turning directly onto the B1061 as this has shown to be a traffic hazard (particularly leaving toward Newmarket).

**20/00764/FUL Solomons 45 Station Road, Dullingham**

Garden room to include removal of existing outbuilding (resubmission 19/01362/FUL)

The Parish council request this application be refused

This site has been developed as far as should be allowed.

If this site is developed further its value as a listed building will be lost and the character of this area destroyed.

“The setting of a Listed Building is also important, and proposals that detract from the setting will be resisted. Similarly, where a Listed Building has landscape value, contributing to the wider setting of a settlement or the countryside, it will be necessary to demonstrate that development proposals do not adversely affect character or views.”

The scale and changes already made have reached the limit of what is acceptable and this represents a further degradation of the setting of the rest of the property as well as adjoining properties and the setting as a whole within the historic parkland.

A similar application has already been refused at application and appeal and we see nothing in this repeat application that offers any reason to reverse that position.

**20/00799/LBC Solomons 45 Station Road, Dullingham**

Proposed garden room to include removal of existing outbuilding

Application withdrawn.

**20/00321/DISA Cara Lodge, Dullingham Ley**

To discharge Condition 3 (Biodiversity) and 5 (Boundary Treatments)of decision dated 16th April 2020 for change of use of building from 2 holiday lets to 2 dwellings

Information only item.

**UPDATES**

**20/00282/FUL 5 Eagle Lane, Dullingham**

60mx30m all weather Equine Menage – **APPROVED**

**20/00526/FUL – Land between 31 and 37 Brinkley Road, Dullingham**

**New swelling and garage and change of use from agricultural to residential – RUFUSED**

**20/00566/FUL and 20/00565/LBC Dullingham House, 34 Station Road, Dullingham**

Alteration to existing single storey wing to link adjacent outbuilding to create back kitchen cloakroom,bootroom, utility room and family/side entrance including new paving and under floor heating – **APPROVED**

75 Stetchworth Road – SM raised concerns on the structure being erected at the above address. It was agreed for the clerk to contact EDCD Planning to ask if they were aware and if any consent was needed for the current works due to previous planning refusal.

MR advised that we are also awaiting Planning Enforcement responses on Middle Park Stud, Plot 1 Cross Green and he will again approach the Hope Hall subject for better clarification from EDCD if possible.

**020720/7 PLAY AREA**

To update/ inspection report and to discuss if the Council wish to re-open and comply with COVID secure guidance.

The play area inspection report was circulated to all prior to the meeting.

The Parish Council discussed the re open of the village Play Area on 4th July 2020 following Government Guidance. It was decided by unanimous vote to continue with the closure of the play area as enforcement of this guidance is not possible and signage is to be erected before 4th July 2020.

It was agreed for a 1 x 750 kg bag of rubber chippings to be purchased to top up the play area surfaces, MC to order as per quotation £277 including VAT and delivery, agreed by unanimous vote.

MC will forward quotations for benches to all, to be discussed at next meeting.

**020720/8 SPORTS FIELD AND PAVILION**

To discuss a plan for the grounds and building going forward .

GP updated that she had spoken with Mr Donnelly from the Sports Club and they would like to work with the PC in regard to the site.

It was agreed that GP will arrange a meeting within two weeks between landowner, Sport Club, and PC to progress. To be discussed at the next PC meeting.

KP to chase KO for copy of lease.

**020720/9 COUNTY AND DISTRICT COUNCILLOR REPORTS**

No report has been received.

**020720/10 ENVIRONMENT AND FOOTPATHS**

Pathways have all been cut and no current issues to report.

A survey has been conducted on Watery Lane but no notification of a reason why, to be monitored.

It was requested that KP write to the school to ask for the hedge to be cut as soon as possible.

**020720/11 ASSETS**

RA advised the piping for bollards on the green with be ordered and works commence shortly.

**020720/12 FINACIAL MATTERS**

010.1 Bank Reconciliation as of 30th June 2020

Lloyds Treasurers Account £30717.21

Cambridgeshire Building Society £17011.40

**Payments:**

010.2 S J Alexander (Internal Audit Fee) £100.00 BACS

K & M Lighting Inv 5818 £86.04 BACS

McGregor Services Inv 4012 £432.00 BACS

HMRC, Wages and Expenses £685.15 BACS

All payments approved.

**020720/12 COUNCILLORS FORUM**

RA asked if progress had been made with the Street Lighting Upgrade. CS advised he will chase K & M Lighting and MR will resend the relevant information for their information.

**020720/13** **TEMPORARY DELEGATION SCHEME**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.

Agreed by unanimous decision.

**020720/14 DIARY DATES –** Next meeting 6th August 2020

**…………………………………………………..**

K Peck

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Dullingham Parish Council**

**…………………………………………………**

**C Simpson**

**Chairman**

**Dullingham Parish Council**

**6th August 2020**