Members of the Council are summoned to and General Meeting of Dullingham Parish Council to take place on

**Thursday 4th February 2021, Virtually via Zoom at 7pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via a Zoom Meeting (<https://zoom.us/>). The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020 (“the Regulations 2020”), enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021.

To join the Parish Meeting the meeting ID 81408136892 and password 628674

**Members of the public are welcome to attend and speak on any item on this agenda for the first**

 **10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

**AGENDA**

**040221/1 TO RECORD APOLOGIES FOR ABSENCE**

**040221/2 TO RECEIVE ANY DECLARATIONS OF INTEREST:**

 1. Declaration of any disclosable pecuniary interest in any item of business

2. Declaration of any personal and/or prejudicial interest in any items on the agenda

3. Written requests for dispensations for disclosable pecuniary interests

4. Grants to any requests for dispensation

**040221/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

Full Parish Council Meeting Thursday 7th January 2021

040221/4 OPEN FORUM FOR PUBLIC PARTICIPATION

Please note all issue to be raised in this section must be sent to the Clerk via email 24 hours before the meeting is due to commence. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

**040221/5** **MATTERS ARISING:**

1. Street Lighting Update – to discuss current maintenance contract and quotations if received
2. Planning survey
3. Bird/Bat Box for Tree Belt
4. Tree Relocation
5. Sports Field/Pavilion- entrance fence painting ,feedback following meeting, break in update
6. Request for grant Suffolk Accident Rescue Service
7. Grass Cutting Contract

**040221/6** **PLANNING**

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

**Applications to discuss:**

**21/00001/TRE 22 Station Road, Dullingham**

T1 Walnut – Remove due to fungal fruiting bodies – No Comment response send 19.01.2021

**UPDATES**

**18/01384/DISA Tilbrook Farm House, 63 Station Road, Dullingham**

To discharge Condition 8 (boundary treatments) of decision 18/01384/FUL dated 28th July 2020 for New Dwelling with access and associated works

**18/01384/DISB Tilbrook Farm House, 63 Station Road, Dullingham**

To discharge Conditions 3 (contamination), 12 (no dig driveway construction), 13 (no tree hedges prune or removal) and 14 (part discharge) of decision 18/01384/FUL dated 28th July 2020 for New Dwelling with access and associated works

**20/01374/FUL Deer Park Barn, 33 Station Road, Dullingham**

Single-storey side extension to create improved utility, storage and entrance spaces

Amendment received 10.12.2020 which included revision to the design of the extension **- APPROVED**

**20/01375/LBC Deer Park Barn, 33 Station Road, Dullingham**

Single-storey side extension to create improved utility, storage and entrance spaces **- APPROVED**

 **040221/7 PLAY AREA**

To update/ inspection report

**040221/8 COUNTY AND DISTRICT COUNCILLOR REPORTS**

 **040221/9 ENVIRONMENT AND FOOTPATHS**

 To update

**040221/10 ASSETS**

 To update

 **040221/11 FINANCIAL MATTERS**

 010.1 Bank Reconciliation for 31st January 2020

**Payments:**

010.2 KP Martin-Smith (Door Replacement Pavilion) £220.00 BACS

 HMRC, Wages and expenses £770.43 BACS

 K&M Lighting – Street Light Maintenance £86.04 BACS

 WAVE – water £11.97 DD

 OPUS – Street Light Energy £208.48 DD

 ICO £40.00 BACS

**Income**

 10.3 None

 **040221/12 COUNCILLORS FORUM**

To raise any concerns outside of agenda items

**040221/13** **TEMPORARY DELEGATION SCHEME**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

**040221/14 DIARY DATES –** Next meeting Thursday 4th March 2021

**29th January 2021**

K Peck

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Dullingham Parish Council**