Members of the Council are summoned to and General Meeting of Dullingham Parish Council to take place on

**Thursday 5th November 2020, Virtually via Zoom at 7pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via a Zoom Meeting (<https://zoom.us/>). The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020 (“the Regulations 2020”), enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021.

To join the Parish Meeting the meeting ID 84022944555 and password 676272.

**Members of the public are welcome to attend and speak on any item on this agenda for the first**

**10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

**MINUTES**

**051120/1 TO RECORD APOLOGIES FOR ABSENCE**

CS sent apologises for the meeting due to work commitments

**051120/2 TO RECEIVE ANY DECLARATIONS OF INTEREST:**

1. Declaration of any disclosable pecuniary interest in any item of business

2. Declaration of any personal and/or prejudicial interest in any items on the agenda

3. Written requests for dispensations for disclosable pecuniary interests

4. Grants to any requests for dispensation

MR declared and interest in 051120/11 Wave

**051120/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

The Full Parish Council Meeting Minutes from Thursday 1st October 2020 were agreed by unanimous decision as a true record of the meeting.

051120/4 OPEN FORUM FOR PUBLIC PARTICIPATION

Please note all issue to be raised in this section must be sent to the Clerk via email 24 hours before the meeting is due to commence. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

No members of the public were in attendance

**051120/5** **MATTERS ARISING:**

1. Dullingham CLT Leaflet Update

MC advised that the proposed leaflet had been circulated and that it had been agreed that the Parish Council would now circulate this to the community. GP will produce a Parish Newsletter

1. Draft Budget/precept discussion

The Parish Council discussed the precept and budget for 2021-22 and it was proposed by MR and seconded by RA that the budget is set at £23,649.00 for 2021-22

1. Helium Filled Balloons and Lanterns Policy

The Council agreed by unanimous vote to adopted the policy

1. Planning White Paper

The Council discussed the 8 page document circulated before the meeting and felt that more time was need to digest the information and this would be carried over for the next Parish Council Meeting

1. Street Lights and speed limits

MR advised he had been looking into the difference between Street Lighting and Pathway Lighting. He confirmed that the lights in Dullingham Parish and mainly Pathway Lighting. Highways were asked if 30mph speed repeaters could be installed by the Parish Council but this was declined. It was agreed to add a reminder of the 30mph limit in the Parish Newsletter

The install of new street lighting will now be headed up by MR and he will get quotations and bring back to council as soon as possible

1. Play area equipment

The Parish Council discussed the three quotations for a piece of under 5 play equipment for the play area. It was agreed to proceed with the quotation from Fenland Leisure Products for the off-road vehicle for £2946 plus VAT. The Council agreed that the CIL funding just received for £2361.81 would be used to fund the majority of the project. MC to progress

1. Dullingham Parish Council Noticeboard – new home

KO advised the old Parish Noticeboard which is stored now needs to be moved and asked the Parish Council their plans for the board? It was agreed KP would circulate a picture of the noticeboard to all and a decision made via email.

**051120/6** **PLANNING**

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

**Applications to discuss:**

**20/01256/FUL Holmwood 66 Station Road, Dullingham**

Proposed single storey front, side & rear extensions and log cabin/store

The Parish Council discussed the application and a “No Comment “ response was agreed by unanimous vote

**20/01347/FUL Solomons 45 Station Road, Dullingham**

New garden room

The Parish council request this application be refused

This site has been developed as far as should be allowed.

If this site is developed further its value as a listed building will be lost and the character of this area destroyed.

“The setting of a Listed Building is also important, and proposals that detract from the setting will be resisted. Similarly, where a Listed Building has landscape value, contributing to the wider setting of a settlement or the countryside, it will be necessary to demonstrate that development proposals do not adversely affect character or views.”

The scale and changes already made have reached the limit of what is acceptable and this represents a further degradation of the setting of the rest of the property as well as adjoining properties and the setting as a whole within the historic parkland.

A similar application has already been refused and we see nothing in this repeat application that offers any reason to reverse that position.

**20/01374/FUL Deer Park Barn 33 Station Road, Dullingham**

Single storey side extension to create improved utility, storage and entrance spaces

The Parish Council discussed the application and a “No Comment “response was agreed by unanimous vote

**20/01375/LBC FUL Deer Park Barn 33 Station Road, Dullingham**

Single storey side extension to create improved utility, storage and entrance spaces

The Parish Council discussed the application and a “No Comment “ response was agreed by unanimous vote

**UPDATES**

**20/01166/TRE Tree Works – APPROVED**

**20/010686/FUL Land West of 31 Brinkley Road, Dullingham**

**Erection of stable block – WITHDRAWN**

MR raised further concerns with AS over the Certificate of Lawfulness for Hope Hall Stud and asked the AS take this up with ECDC on the Parish Councils behalf

**051120/7 PLAY AREA**

The play area inspection report was circulated to all prior to the meeting. MC will meet with RA to look at the zip wire and confirmed that the rotten gate post is in hand

**051120/8 COUNTY AND DISTRICT COUNCILLOR REPORTS**

AS gave a brief overview on the planning white paper and advised that he will forward a copy of the ECDC response to the white to all.

The bus review is still on-going due to COVID 19

**051120/9 ENVIRONMENT AND FOOTPATHS**

No update

**051120/10 ASSETS**

RA circulated the asset review to all before the meeting and advised whilst we go through lockdown he will work on as many areas as possible.

KO offered his services in the tidy up required for the telephone box.

RA to speak to CS in regard to getting the white gate damage completed as soon as possible.

**051120/11 FINANCIAL MATTERS**

010.1 Bank Reconciliation for 31st October 2020

Lloyds Treasures Account £17011.40

Cambridge Building Society £35437.62

It was agreed that GP and KO to clarify the signatories on the CBS account and look into on online saving account making access monies easier.

**Payments:**

010.2

K & M Lighting £86.04 BACS

OPUS Energy – Street Lights £154.53 DD

Wicksteed – play area inspection £103.20 BACS

McGregor Services – Grass Cutting £480.00 BACS

Arbantia Fencing – Purchase and install of benches £1104.00 BACS

Wave – water £58.98 DD

Wages, Expenses and HMRC £547.37 BACS

**Income**

10.3

CIL – 15% 13/01042 £2361.81 BACS

**051120/12 COUNCILLORS FORUM**

MC asked if anyone was aware what the cameras in the village were for. It was thought they were traffic survey cameras and in other villages also, they have now been removed.

SM advised that is the Parish Newsletter can be with her before 20th she will arrange for distribution.

KO advised he was pleased to see the footpath towards the station has been cleared and asked if the Parish Council felt they may like to work with the Church in decorating the green for the Christmas period? This was deferred to the next meeting.

GP raised concerns over the flint wall disrepair in the village and it was agreed GP to provide a list of properties of concerns and that the Parish Council would write to the properties directly. An overview on the issue would also be included in the Parish Council Newsletter.

MR asked all to forward Development Area maps to him asap so he can collate the data

**051120/13** **TEMPORARY DELEGATION SCHEME**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

**051120/14 DIARY DATES –** The next Full Parish Council meeting is Thursday 3rd December 2020

Meeting closed 21.21

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K Peck C Simpson

**Karen Peck Cary Simpson**

**Clerk & Responsible Finance Officer Chairman**

**Dullingham Parish Council** **Dullingham Parish Council**

3rd December 2020