Members of the Council are summoned to and General Meeting of Dullingham Parish Council to take place on

**Thursday 4th March 2021, Virtually via Zoom at 7pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via a Zoom Meeting (<https://zoom.us/>). The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020 (“the Regulations 2020”), enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021.

To join the Parish Meeting the meeting ID 84675432766 and password 894743

**Members of the public are welcome to attend and speak on any item on this agenda for the first**

 **10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

**AGENDA**

**040321/1 TO RECORD APOLOGIES FOR ABSENCE**

**040321/2 TO RECEIVE ANY DECLARATIONS OF INTEREST:**

 1. Declaration of any disclosable pecuniary interest in any item of business

2. Declaration of any personal and/or prejudicial interest in any items on the agenda

3. Written requests for dispensations for disclosable pecuniary interests

4. Grants to any requests for dispensation

**040321/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

Full Parish Council Meeting Thursday 4th February 2021

040321/4 OPEN FORUM FOR PUBLIC PARTICIPATION

Please note all issue to be raised in this section must be sent to the Clerk via email 24 hours before the meeting is due to commence. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

**040321/5** **MATTERS ARISING:**

1. Street Lighting Update – to discuss quotations if received
2. Planning survey - update
3. Bird Box Project – to discuss and agree any material costs
4. Tree Purchase – at agree type and spend
5. To approve internal auditor
6. To approve a spend for village planting
7. To discuss CAPALC Affiliation Renewal
8. Sports Pavilion - to provide an update

**040321/6** **PLANNING**

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

**Applications to discuss:**

**21/00239/TRE Chestnut Cottage 41 Station Road, Dullingham**

T1 Damson – Reduce height by up to 2m and lateral spread by 1pm to reshape

**21/00276/FUL 18 Bakehouse Hill, Dullingham**

Change of use from public amenity land to residential garden

**UPDATES**

**21/00001/TRE 22 Station Road, Dullingham**

T1 Walnut – Remove due to fungal fruiting bodies – APPROVED

 **040321/7 PLAY AREA**

To update/ inspection report

**040321/8 COUNTY AND DISTRICT COUNCILLOR REPORTS**

 **040321/9 ENVIRONMENT AND FOOTPATHS**

 To update

**040321/10 ASSETS**

 To update

 **040321/11 FINANCIAL MATTERS**

 010.1 Bank Reconciliation for 28th February 2021

**Payments:**

010.2 KP Martin-Smith (Door Replacement Pavilion) £220.00 BACS

 HMRC, Wages and expenses £649.95BACS

 K&M Lighting – Street Light Maintenance £86.04 BACS

 FLP – Play Equipment £3535.20 BACS

 OPUS – Street Light Energy £202.12 DD

 ICO – 2021-22 £40.00 BACSe

**Income**

 10.3 ECDC Covid £500.00 BACS

 **040321/12 COUNCILLORS FORUM**

To raise any concerns outside of agenda items

**040321/13** **TEMPORARY DELEGATION SCHEME**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

**040321/14 DIARY DATES –** Next meeting Thursday 1st April 2021

**26th February 2021**

K Peck

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Dullingham Parish Council**