Members of the Council are summoned to and General Meeting of Dullingham Parish Council to take place on

**Thursday 1st April 2021, Virtually via Zoom at 7pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via a Zoom Meeting (<https://zoom.us/>). The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020 (“the Regulations 2020”), enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021.

To join the Parish Meeting the meeting ID 83535250916 and password 215279

**Members of the public are welcome to attend and speak on any item on this agenda for the first**

 **10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

**AGENDA**

**010421/1 TO RECORD APOLOGIES FOR ABSENCE**

**010421/2 TO RECEIVE ANY DECLARATIONS OF INTEREST:**

 1. Declaration of any disclosable pecuniary interest in any item of business

2. Declaration of any personal and/or prejudicial interest in any items on the agenda

3. Written requests for dispensations for disclosable pecuniary interests

4. Grants to any requests for dispensation

**010421/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

Full Parish Council Meeting Thursday 4th March 2021

010421/4 OPEN FORUM FOR PUBLIC PARTICIPATION

Please note all issue to be raised in this section must be sent to the Clerk via email 24 hours before the meeting is due to commence. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

**010421/5** **MATTERS ARISING:**

1. Station Upgrade following communication and webinar
2. Planning response and feedback
3. Street Lighting Update – to discuss quotations and make a decision
4. Pavilion – basics works quotations if received and to decide how to progress and set a budget for works
5. County Council - requirement to have all works on County Land registered prior to action
6. To discuss and approve Insurance Renewal
7. To discuss the Footpath Map
8. Remote Meetings - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020 (“the Regulations 2020”), enabling local councils to hold remote meetings (including by video and telephone conferencing) until 6th May 2021. As yet this has not been extended by the Government but we hope this will change by the deadline. Therefore after 6th May 2021 Dullingham Parish Council will continue to meet virtually, resolutions made with delegation to the Clerk as outlined in the Councils delegation scheme. At the next face to face meeting all resolutions under the delegation shall be ratified.

**010421/6** **PLANNING**

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

**Applications to discuss:**

**21/00276/FUL 18 Bakehouse Hill, Dullingham**

Change of use from public amenity land to residential garden (extension given until 02.04.2021)

**21/00337/FUL 150 Station Road, Dullingham**

New Close boarded boundary fencing (retrospective)

**18 The Crescent, Dullingham**

Summer House/shed (retrospective)

**21/00239/TRE Chestnut Cottage, 41 Station Road, Dullingham**

T1 Damson – reduce height by up to 2m and lateral spread by 1, to reshape

**21/00341/TRE Albert Farmhouse, 57 Station Road, Dullingham**

T1 Cherry – Remove as several large dead limbs causing unbalance and misshapen appearance. Replace with similar tree in close proximity

**21/00354/TRE Tilbrook Farm Cottage, 81 Station Road, Dullingham**

T1 Apple – Reduce by up to 2m and reshape

T2 Lilac – Fell as dying

H1 Hornbeam hedge/row young trees – reduce by up to 3m to manageable dimensions

**UPDATES**

**20/01743/FUL 15 Taylors Field, Dullingham**

Proposed single storey side extension, with garage **conversion – APPORVED**

**21/00144/FUL 7 Hill Farm View**

 **010421/7 PLAY AREA**

To update/ inspection report

To discuss an agreement for The Boot to use the green from April to October should this be requested

**010421/8 COUNTY AND DISTRICT COUNCILLOR REPORTS**

 **010421/9 ENVIRONMENT AND FOOTPATHS**

 To update

**010421/10 ASSETS**

 To update

 **010421/11 FINANCIAL MATTERS**

 010.1 Bank Reconciliation for 31st March 2021

**Payments:**

010.2 HMRC, Wages and Expenses £1108.79 BACS

 OPUS – Street Light Energy £256.80 DD

 Redshoes – Payroll Services £43.20 BACS

 K& M Lighting – Maintenance £86.04 BACS

**Income**

 10.3 None

 **010421/12 COUNCILLORS FORUM**

To raise any concerns outside of agenda items

**010421/13** **TEMPORARY DELEGATION SCHEME - TO ADOPT**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic/virtual means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council (in person)after the council meeting at which the delegation was put in place

**010421/14 DIARY DATES –** Next meeting Thursday 6th May 2021 7pm Annual Parish Meeting followed by Annual Meeting of Dullingham Parish Council at 7.30pm via Zoom

**26th March 2021**

K Peck

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Dullingham Parish Council**