Members of the Council are summoned to and General Meeting of Dullingham Parish Council to take place on

**Thursday 4th February 2021, Virtually via Zoom at 7pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via a Zoom Meeting (<https://zoom.us/>). The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020 (“the Regulations 2020”), enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021.

To join the Parish Meeting the meeting ID 81408136892 and password 628674

**Members of the public are welcome to attend and speak on any item on this agenda for the first**

 **10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

**MINUTES**

**040221/1 TO RECORD APOLOGIES FOR ABSENCE**

There were no apologies for absence

 MR was absent

**040221/2 TO RECEIVE ANY DECLARATIONS OF INTEREST:**

 1. Declaration of any disclosable pecuniary interest in any item of business

2. Declaration of any personal and/or prejudicial interest in any items on the agenda

3. Written requests for dispensations for disclosable pecuniary interests

4. Grants to any requests for dispensation

There were no declarations of interest

**040221/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

The Full Parish Council Meeting minutes from Thursday 7th January 2021 were approved as a true copy of the meeting

040221/4 OPEN FORUM FOR PUBLIC PARTICIPATION

Please note all issue to be raised in this section must be sent to the Clerk via email 24 hours before the meeting is due to commence. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

One member of the public in attendance (remotely) with interest in the potential building of 150 houses and PC in general as relatively new to the village.

**040221/5** **MATTERS ARISING:**

1. Street Lighting Update – to discuss current maintenance contract and quotations if received – CS advised that quotations are still to be received and this has been chased. KP advised the Council that the Street Light Maintenance plan current held expires 31st January 2021. This will now run on a rolling monthly contract until such a time as the Street Lighting is upgraded to prevent a further alteration to the contract, costs are likely to be lower once renewed.
2. Planning survey

CS updated that the Parish Council survey had now been delivered to all address in Dullingham Parish and responses are being received. It was agreed a reminder would be put on face book to encourage more responses

1. Bird/Bat Box for Tree Belt - The Council agreed that this is something they would like undertake and have community input. MR to progress and update Council accordingly
2. Tree Relocation - It was agreed by unanimous decision to move the two horse chestnuts trees to the sport field
3. Sports Field/Pavilion- entrance fence painting ,feedback following meeting, break in update – CS advised that the Pavilion break-in is now a criminal investigation and is no longer being dealt with by the PCSO, interviews will take place to progress.

The council discussed the painting of the fence and agreed by unanimous vote to make £100 available for materials. CS to progress when the weather improves.

RA advised that an informal meeting has taken place with Mr Taylor in regard to the extension of the Parish Council Lease for the Sports and Social field and the Council await a response.

1. Request for grant Suffolk Accident Rescue Service

The Council discussed the letter and agreed by unanimous decision they could not contribute at this time

1. Grass Cutting Contract

The Parish Council discussed the grass cutting contract for 2021 season. It was agreed by unanimous vote to proceed with the quotation for a 3 year fixed price contract with McGregor Services.

**040221/6** **PLANNING**

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

**Applications to discuss:**

**21/00001/TRE 22 Station Road, Dullingham**

T1 Walnut – Remove due to fungal fruiting bodies – No Comment response send 19.01.2021

The Council discussed the application and it was agreed by unanimous vote to reply with a “No comment” response

**21/00144/FUL 7 Hill Farm View, Dullingham**

Two storey rear extension

The Council discussed the application and agreed by unanimous decision to reply with a “no comment” response

**UPDATES**

**18/01384/DISA Tilbrook Farm House, 63 Station Road, Dullingham**

To discharge Condition 8 (boundary treatments) of decision 18/01384/FUL dated 28th July 2020 for New Dwelling with access and associated works

The Parish Council wished to comment that all original conditions ref planting and trees must be retained.

**18/01384/DISB Tilbrook Farm House, 63 Station Road, Dullingham**

To discharge Conditions 3 (contamination), 12 (no dig driveway construction), 13 (no tree hedges prune or removal) and 14 (part discharge) of decision 18/01384/FUL dated 28th July 2020 for New Dwelling with access and associated works

The Parish Council wished to comment that all original conditions ref planting and trees must be retained.

**20/01374/FUL Deer Park Barn, 33 Station Road, Dullingham**

Single-storey side extension to create improved utility, storage and entrance spaces

Amendment received 10.12.2020 which included revision to the design of the extension **- APPROVED**

**20/01375/LBC Deer Park Barn, 33 Station Road, Dullingham**

Single-storey side extension to create improved utility, storage and entrance spaces **- APPROVED**

 **040221/7 PLAY AREA**

To update/ inspection report - MC had circulated a monthly play area inspection to all prior to the meeting and advised that the zip wire would need some refurbishment on the coming months.

It was noted by all that the new piece of equipment has now been installed and the Parish Council were very pleased with the addition.

**040221/8 COUNTY AND DISTRICT COUNCILLOR REPORTS**

AS advised the East Cambridgeshire District Council has been experiencing an email outage so some communications had been affected.

The Police and Crime Commission meet this week and it had approved the increase which will as a result affect the Council Tax for 2021-22.

AS has been in contact with East Cambridgeshire planning and will call in the applications the Parish Council had highlighted if necessary

 **040221/9 ENVIRONMENT AND FOOTPATHS**

SM updated - The pathways are being incredibly well used, but as a result combined with the wet weather, they are all very muddy. It was noted that pathways are not footpaths, those are the ones in the countryside, which I monitor.   Footpaths are by the roadside and the responsibility of highways

Stetchworth Estates had been contacted to clear the ditch along Watery Lane.

In view of negative response from the landowners, a cut had taken place on the encroaching hedge on fp. 3 (up the steps to school)

Whilst footpaths are not pavements, the Parish Council would like to thank the pavement gang on their fabulous work on the pavements.

The Parish Council agreed it would be wonderful to involve the village in a wildflower garden/tree planting.

SM had contacted Highways and reported the flooding on Dullingham Ley via the weblink, this will be dealt with within 3 months, and we are 4 or 6 weeks in.

**040221/10 ASSETS**

To update – RA advised that works had been completed to the tree line at the pavilion entrance and is looking much better.

The repair to the white gates is in progress.

 **040221/11 FINANCIAL MATTERS**

 010.1 Bank Reconciliation for 31st January 2020

**Payments:**

010.2 KP Martin-Smith (Door Replacement Pavilion) £220.00 BACS

 HMRC, Wages and expenses £770.43 BACS

 K&M Lighting – Street Light Maintenance £86.04 BACS

 WAVE – water £11.97 DD

 OPUS – Street Light Energy £208.48 DD

 ICO £40.00 BACS

**Income**

 10.3 None

 The bank reconciliation and all payments were agreed by unanimous vote

 **040221/12 COUNCILLORS FORUM**

GP – asked if there had been any update from the conservation officer in regard to a site visit for the Flint wall survey, KP advised this will likely be arranged once lockdown ends **and is safe to do so.**

CS – advised that the Anglian Water works currently taking place on Balsham Lane are progressing well.

The County Council has been contacted regarding the highway repair issues and CS is still progressing.

The speed sign that is currently being looked at by CS has now been reset and programmed and should be returned to its location later next week.

**040221/13** **TEMPORARY DELEGATION SCHEME**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

It was agreed to adopt the delegation by unanimous decision

**040221/14 DIARY DATES –** The next meeting of Dullingham Parish Council will be on Thursday 4th March 2021 at 7pm via Zoom

The meeting closed at 20.18

**................................................................ .......................................................**

K Peck C Simpson

**Karen Peck Cary Simpson**

**Clerk & Responsible Finance Officer Chairman**

**Dullingham Parish Council** **Dullingham Parish Council**