Members of the Council are summoned to and General Meeting of Dullingham Parish Council to take place on

**Thursday 6th May 2021, Virtually via Zoom at 7.30pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via a Zoom Meeting (<https://zoom.us/>). The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020 (“the Regulations 2020”), enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021.

To join the Parish Meeting the meeting ID 85809186121 and password 323805

**Members of the public are welcome to attend and speak on any item on this agenda for the first**

 **10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

**AGENDA**

**060521/1 ELECTION OF A CHAIR AND TO RECEIVE THE ACCEPTANCE OF DECLARATION OF OFFICE**

**060521/2 ELECTION OF A VICE CHAIR AND TO RECEIVE THE ACCEPTANCE OF DECLARATION OF OFFICE**

**060521/3 TO RECORD APOLOGIES FOR ABSENCE**

**060521/4 TO RECEIVE ANY DECLARATIONS OF INTEREST:**

 1. Declaration of any disclosable pecuniary interest in any item of business

2. Declaration of any personal and/or prejudicial interest in any items on the agenda

3. Written requests for dispensations for disclosable pecuniary interests

4. Grants to any requests for dispensation

**060521/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

Full Parish Council Meeting 1st April 2021

060521/6 OPEN FORUM FOR PUBLIC PARTICIPATION

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

**060521/7 TO APPROVE AND ADOPT STANDING ORDERS**

**060521/8 TO REVIEW AND APPROVE FINANCIAL REGULATIONS, INTERNAL FINANCIAL CONTROLS DOCUMENT, NEW FINANCIAL YEARS ASSURANCES AND SIGNATORIES FOR 2021/22**

**060521/9 TO APPROVE THE STANDARDS AND CODE OF CONDUCT FOR MEMBERS**

**060521/10 TO REVIEW AND APPROVE DULLINGHAM PARISH COUNCILS POLICIES**

**060521/11 INTERNAL AUDIT REPORT 2020/21 TO BE ACCEPTED AND APPROVED**

**060521/12 INTERNAL AUDIT REVIEW 2020/21**

**060521/13 AGAR 20/21: ANNUAL GOVERNANCE STATEMENT TO BE APPROVED**

**060521/14 AGAR 20/21: ANNUAL ACCOUNTING STATEMENT TO BE APPRROVED**

**060521/15 APPOINTMENT OF INTERNAL AUDITOR 2021/22**

**060521/16** **MATTERS ARISING:**

1. Street Light Replacement – to discuss and approve quotation for works
2. Pavilion – to agree spend for essential works
3. Footpath Map – Update
4. To agree and approve new Delegation Scheme -circulated to the Council in advance of the meeting Appendix 1
5. Correspondence regarding Access Balsham Lane to The Crescent
6. To agree purchase of two number bags of rubber chippings for play area

**060521**/**17 PLANNING**

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

**Applications to discuss:**

**20/01566/FUL 18 Bakehouse Hill,Dullingham**

Single storey rear and side extension and a new boundary fence- AMENDMENT reduction in the red line to exclude land to the west of the application property from the proposals and the inclusion of an additional high-level rear window within the proposed rear extension – responded under delegated powers with the following comment - please ensure that the piece of land with blue border is not fenced

**21/00558/VAR Ley Cottage 2 Dullingham Ley, Dullingham**

To vary condition 1 (Approved Plans) of previously approved 19/01666/VAR for demolition of existing house and construction of new replacement dwelling

 **21/00276/FUL 18 Bakehouse Hill, Dullingham**

 Change of use from public amenity land to residential garden

 **21/00579/TRE 1A Elm Close, Dullingham**

T1 Lime – Reduce bough leaning towards house approx. 20ft (6m) up by 15ft to balance weight. Also remove 2 x lower limbs over boundary to balance shape T2 Lime – Remove epicormics growth up to 20ft (6m) T3 Horse Chestnut – Remove x 2 lower boughs at Approx 20ft(6m) up to balance shape. Reduce overhanging branches back to clear conservatory by 6ft 6 inches (2m)

 **Planning Updates:**

**20/01566/FUL 18 Bakehouse Hill, Dullingham**

Single Storey rear and side extension – APPROVED

**21/00294/FUL Field House, 3 Elm Close, Dullingham**

Demolition of old timber conservatory and erection of new single storey extension to the rear of the property, with wrap around to the side – APPROVED

**21/00341/TRE Albert Farmhouse 57 Station Road, Dullingham**

Tree Works T1 Cherry – APPROVED

**21/00354/TRE Tilbrook Farm Cottage 81 Station Road, Dullingham**

T1 Apple, T2 – Lilac, H1 Hornbeam hedge/row young trees – APPROVED

**Appeal**

 **APP/Vo510/W/20/3265378 Land between 31 and 37 Brinkley Road, Dullingham**

 **Appeal dismissed by Planning Inspectorate**

 **060521/18** **PLAY AREA**

 To update/ inspection report

**060521/19 COUNTY AND DISTRICT COUNCILLOR REPORTS**

 To receive any reports

 **060521/20 ENVIRONMENT AND FOOTPATHS**

 To receive an update and discuss position

 **060521/21 ASSETS**

 To receive an update

 **060521/22 FINACIAL MATTERS**

 010.1 Bank Reconciliation for Signature for April 2021

**Payments:**

010.2 Opus Energy (Street Lighting) £462.12 DD

 Anglian Water £29.87 DD

 HMRC, Wages, and Expenses £632.00 BACS

 S& J Accountancy- Internal Audit £110.00 BACS

 McGregor Services – Grass Cutting £216.00 BACS

 K & M Lighting (Maintenance Street Lighting) £86.04 BACS

 Came & Company – Insurance Renewal £847.43 BACS

**060521/23 COUNCILLORS FORUM**

**060521/24 DIARY DATES –** Next Dullingham Parish Council Working Group meeting is Thursday 3rd June 2021

**26th April 2021**

K Peck

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Dullingham Parish Council**