Informal Advisory Meeting (with Community Drop-in) of Dullingham Parish Council to take place on

**Wednesday 1st September 2021, at 7pm**

**Members of the public are welcome to attend and speak on any item on this agenda for the first**

 **10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

To join the Meeting the meeting ID 84165224262 and password 215736

**AGENDA**

**010921/1 TO RECORD APOLOGIES FOR ABSENCE**

**010921/2 TO RECEIVE ANY DECLARATIONS OF INTEREST:**

 1. Declaration of any disclosable pecuniary interest in any item of business

2. Declaration of any personal and/or prejudicial interest in any items on the agenda

3. Written requests for dispensations for disclosable pecuniary interests

4. Grants to any requests for dispensation

**010921/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

Informal Advisory Meeting Minutes and actions taken from Thursday 5th August 2021 agreed under delegation. All minutes/decisions will be ratified at the next face to face meeting of the Council

010921/4 OPEN FORUM FOR PUBLIC PARTICIPATION (10 Minutes)

Please note all issue to be raised in this section must be sent to the Clerk via email 24 hours before the meeting is due to commence. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

**010921/5** **MATTERS ARISING:**

1. Pavilion and Sports Field
2. To continue with delegation scheme
3. To review Action List
4. Street Lighting Renewal Update
5. Notice of conclusion of Audit – Annual Governance & Accountability Return for the year ended 31st March 2021
6. To discuss and approve Tree Works at the Play Area

**010921/6** **PLANNING**

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

**Applications to discuss:**

**21/01127/FUL Pipers Barn, 63a Station Road, Dullingham**

Removal of internal partitions, installation of new fitted kitchen, blocking up existing rear doorway, relocating existing door canopy, and widening existing kitchen window – No Comment

**21/01127/LBC Pipers Barn, 63a Station Road, Dullingham**

Removal of internal partitions, installation of new fitted kitchen, blocking up existing rear doorway, relocating existing door canopy, and widening existing kitchen window – No comment

**21/01219/FUL 18A Station Road, Dullingham**

Replace Existing Oil Tank with 14kw air source heat pump, repair existing brickwork, render walls with lime render paint, replace all existing windows, new mini guttering and down pipes to existing dormer windows, new vent pantiles, new French doors, replace existing gates, remove various features from existing gable wall, prune existing crab tree T1

**21/01244/FUL The Kings Head, Dullingham**

Refurbishment and extension of existing pub, the demolitions of attached outbuilding, construction of store building and conversion of existing outbuildings to holiday accommodation in connection with pub, amendments to access and associated works

**UPDATES**

**18/01384/DISC Land Adjacent Tilbrook Farm 63 Station Road Dullingham**

To discharge Condition 5 (Foul and surface water), 7 (Materials), 11 (Construction Environmental Management Plan), 14 (Arboriculture method statement ), and 20 (Windows and doors details) of decision dated 28/07/2020 for New dwelling with access and associated works – APPROVED (not notified by ECDC)

**21/00803/FUL Land between 31 and 27 Brinkley Road, Dullingham**

Erection of new dwelling with associated detached garage and new highway access – REFUSED

**21/01426/FUL 85 Stetchworth Road, Dullingham**

Two storey side extension and single storey rear – APPROVED

**18/01672/DISB Site South Of 22 Brinkley Road Dullingham**

To discharge Conditions 3 (Contamination), 5 (Surface Water), 6 (Archaeology), 7 (Footpath), 10 (Tree Protection), 11 (Soft Landscaping), 12 (Hard Landscaping), 13 (Boundary Treatments), 15 (Materials) and 17 (Scheme for domestic sprinkler system) for Plot 4 of decision dated 14 November 2019 for Erection of 5 Dwellings and Garages / Cart lodges of decision Erection of 5 Dwellings and Garages / Cart lodges - CONDITIONS DISCHARGED

 **010921/7 PLAY AREA**

To update/ inspection report

**010921/8 COUNTY AND DISTRICT COUNCILLOR REPORTS**

 **010921/9 ENVIRONMENT AND FOOTPATHS**

 To update

**010921/10 ASSETS**

 To update

 **010921/11 FINANCIAL MATTERS**

 010.1 Bank Reconciliation for August 2021

**Payments:**

010.2 Opus – Street Light Energy £15.09 DD

 K&M Lighting – Street Light Maintenance £86.04 BACS

 HMRC, Wages and Expenses £711.72 BACS

 PKF - External Audit £240.00 BACS

**Income**

 10.3 None

 **010921/12 COUNCILLORS FORUM**

To raise any concerns outside of agenda items

**010921/13 DIARY DATES –** Next meeting at 7pm on 7th October 2021

K Peck

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Dullingham Parish Council**

**Date 27th August 2021**