

# Dullingham Parish Council

[www.dullingham.org.uk](http://www.dullingham.org.uk)

Chairman: Cary Simpson  
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Members of the Council are summoned to and General Meeting of Dullingham Parish Council to take place on

**Thursday 4<sup>th</sup> November 2021 7pm**

**To join the meeting ID 83319276854 Passcode 342284**

Members of the public are welcome to attend and speak on any item on this agenda for the first 10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.

If you wish to raise any points within Public Participation, we ask these are sent to the Parish Clerk 48 hours prior to the meeting.

The Parish Council wish to advise for in person meetings that all attendees are required to practise social distancing measures, including hand washing and sanitising social distancing of at least 1m and 2m if possible, and masks wearing if possible. Please respect everyone's space and preference.

## Minutes

### **041121/1 TO RECORD APOLOGIES FOR ABSENCE**

Apologies received from MR, KO and GP (arrived 20.23) and AS (arrived 19.25) will arrive late

### **041121/2 TO RECEIVE ANY DECLARATIONS OF INTEREST:**

1. Declaration of any disclosable pecuniary interest in any item of business
  2. Declaration of any personal and/or prejudicial interest in any items on the agenda
  3. Written requests for dispensations for disclosable pecuniary interests
  4. Grants to any requests for dispensation
- There were no declarations of interest

### **041121/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

The approval of all minutes and decision made was proposed by CS and seconded by RA as a true record of the meeting held and all decisions ratified up until 30<sup>th</sup> September 2021.

### **041121/4 OPEN FORUM FOR PUBLIC PARTICIPATION (10 Minutes)**

Please note all issue to be raised in this section must be sent to the Clerk via email 24 hours before the meeting is due to commence. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman  
There were no members of the public present

### **041121/5 MATTERS ARISING:**

1. Resolution pending on Sport Pavilion Break In  
The Council updated that Cambridgeshire Police had now been in contact and the case is progressing. The Parish Council await a Police response.
2. Pavilion and Sports Field

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- CS updated that a full water reports was completed and passed. One additional insurance quotation had been sought and KP to chase second. The Council agreed that all utilities must now come under its ownership, CS and RA to speak to the relevant parties and provide KP with details. A draft hire agreement is to be circulated for all hirers and will be circulated to all. The Council agreed that there will be a £25 per game charge for all sports clubs and only the changing rooms and toilets were to be used.
3. To ratify approval of Condition Report for Pavilion  
To note the report has been carried out and the Council await the response, total cost of the survey as agreed was £700 plus vat
  4. To review Action List  
The Council went through the circulated list and made the necessary updates
  5. Street Lighting Renewal Update  
To note that the street lighting renewal has now been completed. The Parish Council asked KP to forward their thanks on to K&M Lighting
  6. To discuss precept and budget for 2022-23  
The Council were asked to view the draft budget and comment before the next meeting
  7. To adopt County Volunteering Policy  
The Parish Council agreed to the adoption unanimously. CS to collate a list of items covered to date and KP to keep up to date
  8. To adopt New Code of Conduct  
The Parish Council agreed to approve the policy by unanimous decision
  9. Footpath Map Update  
The footpath map has now been completed and circulated. The Council wished to thank SM for her hard work and commitment to this project and it was agreed by all the map was a job well done
  10. New Bench in Village  
The Parish Council noted the new village bench had now been installed by CS/RA in the church grounds, as agreed
  11. Play Park Works  
MC updated all with the current progress on all works highlighted from the recent inspection. All emergency works now completed. Two quotations for all other works sought and 1 awaited. MC noted that the equipment is now showing its age and the Council need to start renewing items. KP suggested that the Council look to budget for one piece of equipment per budget year to make this achievable
  12. Road/Potholes  
CS updated that this was an ongoing matter with Highways and certain issues had been chased various times, to date with no update. CS to provide KP with locations and report logs and she will chase.

**041121/6**

## **PLANNING**

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

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## **APPLICATIONS FOR DISCUSSION:**

### **21/01257/FUL 22 Station Road, Dullingham**

#### **Construct timber framed garden room/store in the rear garden (Retrospective)**

PC Replied: The Parish Council had no objection to the application.

### **21/01501/VAR 2 Hope Hall Cottages, Brinkley Road, Dullingham**

To vary condition 3 (occupation of the dwellings) of previously approved 02/01098/RMA for Racehorse stud farm and 4 no dwellings

PC Replied with an objection

### **21/011491/FUL 1B Elm Close, Dullingham**

#### **Replacement of existing wooden gates in private driveway with brick/flint piers, adjacent side walls and automated gates**

PC Replied: The Parish Council had no objection to the application.

### **21/01586/FUL Pipers Barn 63a Station Road, Dullingham**

#### **Internal and external alterations consisting of blocking up existing rear doorway, relocating existing door canopy and new kitchen window**

PC Replied: The Parish Council had no objection to the application.

### **21/01587/LBC Pipers Barn 63a Station Road, Dullingham**

#### **Internal and external alterations consisting of blocking up existing rear doorway, relocating existing door canopy and new kitchen window**

PC Replied: The Parish Council had no objection to the application.

## **DECISIONS MADE**

### **21/01116/TRE Dullingham Park, 10 Eagle Lane, Dullingham**

Various Tree Works – **APPROVED**

### **21/01219/FUL 18a Station Road, Dullingham**

Amendment previous application in relation to change of design to window **W6** – **APPROVED**

### **21/01126/FUL Pipers Barn, 63a Station Road, Dullingham**

Removal of internal partitions, installation of new fitted kitchen, blocking up existing rear doorway, relocating existing door canopy, and widening existing kitchen window – **APPROVED**

### **21/01127/LBC Pipers Barn, 63a Station Road, Dullingham**

Removal of internal partitions, installation of new fitted kitchen, blocking up existing rear doorway, relocating existing door canopy, and widening existing kitchen window - **APPROVED**

### **21/00337/FUL 150 Station Road, Dullingham**

New Close boarded boundary fence (retrospective)- **REFUSED**

### **21/01068/FUL 9 Kettlefields, Dullingham**

Single Storey front and side extension plus two storey rear extension – **APPROVED**

### **21/01080/FUL Old Salt Depot, 38 Brinkley Road, Dullingham**

Erection 4 No. new dwellings with associated highways access – **WITHDRAWN**

### **21/01284/TRE 61 Station Road, Dullingham**

Various Tree Works - **APPROVED**

### **21/009923/FUL Tamala 21 Eagle Lane, Dullingham**

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Demolish bungalow and erect 2no. 4 bed detached houses with parking, landscaping, boundary treatment plus bin and bike store and reuse 2 no existing access points – **APPROVED**

**21/01234/TRE 84 Station Road, Dullingham**

Various Tree Works – APPROVED

**21/01413/TRE Adjacent playground, Brinkley Road, Dullingham**

T1 Ash Works – APPROVED

**21/01426/TRE White Gables 74 Station Road, Dullingham**

T1 Mature Willow and T2 Conifer – APPROVED

**21/01257/FUL 22 Station Road, Dullingham**

Timber framed garden room store in rear garden (retrospective) APPROVED

**PENDING DECISION**

**21/01392/RMA Old Salt Depot, 38 Brinkley Road, Dullingham**

Reserves matters for appearance, landscaping, layout and scale of previously approved 19/01128/OUT

**21/01244/FUL The Kings Head, Dullingham**

Refurbishment and extension of existing pub, the demolitions of attached outbuilding, construction of store building and conversion of existing outbuildings to holiday accommodation in connection with pub, amendments to access and associated works

**041121/7**

**PLAY AREA**

To update/ inspection report and to discuss Annual Inspection  
MC circulated the full report before the meeting

**041121/8**

**COUNTY AND DISTRICT COUNCILLOR REPORTS**

AS updated that Full Council were conducting a combined pilot with Cambridgeshire Police for speeding/Anti-social parking and illegal parking that is due to be reviewed in 1 year. If there are any areas of concern please let AS know.

AS is also the East Cambs Representative for the Highways Improvement Board .

AS advised the access on Dullingham Ley case is still ongoing with planning

**041121/9**

**ENVIRONMENT AND FOOTPATHS**

SM noted there was a potentially dangerous situation on Watery Lane (dead ash trees and overgrown ivy). This had been reported to the land owner and the PC await their survey report.

**041121/10**

**ASSETS**

Previous covered in agenda items

**041121/11**

**FINANCIAL MATTERS**

010.1 Bank Reconciliation up to 31<sup>st</sup> October 2021

The bank reconciliations up until 31<sup>st</sup> October 2021 were approved by unanimous decision.

**Payments:**

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010.2	Opus – Street Light Energy	£15.09 DD
	K&M Lighting – Street Light Maintenance	£86.04 BACS
	HMRC, Wages and Expenses	£711.72 BACS
	PKF - External Audit	£240.00 BACS
	September	
	HMRC, Wages and Expenses	£778.44 BACS
	Mc Gregor Services – Grass Cutting	£540.00 BACS
	K & M Lighting – Maintenance	£86.04 BACS
	October	
	K& M Lighting	£86.04 BACS
	McGregor Services	£648.00 BACS
	Red Shoes – payroll fees	£432.20 BACS
	ROSPA – Play Area Inspection	£163.20 BACS
	Glasdon – Bench	£806.99 BACS
	Wave – Water	£21.56 BACS
	Expense, HMRC, Wages	£685.49 BACS
	The Sign Shed – No dog signs play area	£33.42 BACS

#### Income

10.3 ECDC Precept 2<sup>nd</sup> Instalment £11824.50 BACS

All payments and income was approved by unanimous decision.

#### 041121/12 COUNCILLORS FORUM

RA raised concerns over the mole issue on the village green. Agreed unanimously to approve works needed.

RA advised the memorial wreath had been purchased and MC will lay on behalf of the Parish Council.

SM enquired into the Santa event for 2021, CS agreed to progress the organisation of the event.

SM also enquired as to the needed for a PC newsletter before the Christmas period to outline PC matters, Santa event and also the Pavilion ongoing issues. SM to progress, RA to provide pavilion article.

CS noted that on numerous occasions black fly tipped sacks had been left on the corner of Balsham Lane/Station Road, these had been removed to date but PC to monitor.

#### 041121/13 TEMPORARY DELEGATION

It was agreed to continue with the scheme should this be required. Motion carried unanimously.

#### 041121/14 DIARY DATES – Next meeting at 7pm on 2<sup>nd</sup> December 2021, venue TBC

Meeting closed at 20.27

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*K Peck*

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Dullingham Parish Council**

2<sup>nd</sup> December 2021

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*C Simpson*

**Cary Simpson**

**Chairman**

**Dullingham Parish Council**