

# Dullingham Parish Council

[www.dullingham.org.uk](http://www.dullingham.org.uk)

Chairman: Cary Simpson  
Address: 1 The Crescent  
Dullingham, Newmarket  
CB8 9UY

Tel: 01638 508572

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Members of the Council are summoned to and General Meeting of Dullingham Parish Council to take place on  
**Thursday 26<sup>th</sup> May 2021 at Taylor Hall**

**Members of the public are welcome to attend and speak on any item on this agenda for the first 10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

## MINUTES

Attendees: Cllr Simpson (CS), Cllr Algar (RA), Cllr Owen (KO), Cllr Cameron (MC)

**260522/1 ELECTION OF A CHAIR AND TO RECEIVE THE ACCEPTANCE OF DECLARATION OF OFFICE**

RA proposed, KO seconded to appoint CS as the chairman for the coming year.  
Motion carried

**260522/2 ELECTION OF A VICE CHAIR AND TO RECEIVE THE ACCEPTANCE OF DECLARATION OF OFFICE**

CS proposed, KO seconded to appoint RA as the vice chairman for the coming year.  
Motion carried

**260522/3 TO RECORD APOLOGIES FOR ABSENCE**

Cllr Mardon (SM) and Cllr Robertson (MR)

**260522/4 TO RECEIVE ANY DECLARATIONS OF INTEREST:**

1. Declaration of any disclosable pecuniary interest in any item of business
2. Declaration of any personal and/or prejudicial interest in any items on the agenda
3. Written requests for dispensations for disclosable pecuniary interests
4. Grants to any requests for dispensation

There were no declarations of interest

**260522/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

The Full Parish Council Meeting Minutes from April 2022 were proposed by CS, seconded by RA as a true and accurate record of the meeting. Motion carried

**260522/6 OPEN FORUM FOR PUBLIC PARTICIPATION**

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman  
There were no members of the public in attendance

**260522/7 TO APPROVE AND ADOPT STANDING ORDERS**

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CS proposed, RA seconded to adopt and approve the Councils Standing Orders.  
Motion carried

**260522/8 TO REVIEW AND APPROVE FINANCIAL REGULATIONS, INTERNAL FINANCIAL CONTROLS DOCUMENT, NEW FINANCIAL YEARS ASSURANCES AND SIGNATORIES FOR 2022/23**

CS proposed, RA seconded to adopt and approve the Councils Financial Regulation, Internal Financial Controls, Assurances and signatories. Motion carried

**260522/9 TO APPROVE THE STANDARDS AND CODE OF CONDUCT FOR MEMBERS**

CS proposed, RA seconded to adopt and approve the Councils Standards and Code of Conduct. Motion carried

**260522/10 TO REVIEW AND APPROVE DULLINGHAM PARISH COUNCILS POLICIES**

CS proposed, RA seconded to adopt and approve the Councils Policies. Motion carried

**260522/11 INTERNAL AUDIT REPORT 2021/22 TO BE ACCEPTED AND APPROVED**

CS proposed, RA seconded to accept and approve the Councils Internal Audit Report

**260522/12 INTERNAL AUDIT REVIEW 2021/22**

No action was noted

**260522/13 AGAR 21/22: ANNUAL GOVERNANCE STATEMENT TO BE APPROVED**

CS proposed RA seconded to approve the AGAR 21/22 Annual Governance Statement. Motion carried

**260522/14 AGAR 21/22: ANNUAL ACCOUNTING STATEMENT TO BE APPROVED**

CS proposed RA seconded to approve the AGAR 21/22 Accounting Statement. Motion carried

**260522/15 APPOINTMENT OF INTERNAL AUDITOR 2022/23**

CS proposed, RA seconded to approve S&J Accounting as Internal Auditor for the coming year. Motion carried

**260522/16 MATTERS ARISING:**

1. Village Green Hire – various events (KO)  
The Council discussed the request for the green to be used on 3<sup>rd</sup> June 2022 for a village picnic and the Jubilee Weekend for additional parking was approved in principle. KO to organise roping an area for parking and picnic on the 3<sup>rd</sup>.
2. War Memorial Update  
The Council discussed the two quotations received. They also discussed the War Memorial Trust Grant Application process and deadlines. It was proposed by MC, seconded by KO to agree the quotation from R.S. Memorials for £2280.00

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and not to apply for funding due to Dullingham being these years' hosts. Motion carried.

3. Pavilion Progress

RA gave an overview on the current position. It was felt the roof would be the next project but other grant applications were not making good progress. MC proposed that the area could be utilised as allotments, wildflower meadow and a dog walking area.

4. Response to 22/00006/REFAPP – confirm responses

The Council discussed the above and agreed to send an additional reply to the Planning Inspectorate

5. Correspondence regarding a memorial tree

The Council discussed the request and it was agreed unanimously to approve the request for a Victoria Plum to be planted on the area of grass to the top right of Church Close.

## 260522/17

### PLANNING

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

#### Applications to discuss:

22/00570/FUL Old Salt Deport 38 Brinkley Road, Dullingham

Proposed erected of 4 no. new dwellings with associated highways access

The Parish Council discussed the application and unanimously agreed they had no objection to the application

22/00527/VAR Land between 31 and 37 Brinkley Road, Dullingham

To vary condition 1 (approved plans) of previously approved 21/00803/FUL for

Erection of new dwelling with associated detached garage and new highway access

The parish council had no objection to the application

#### Planning Updates:

22/00202 Bosanova, 22 Brinkley Road, Dullingham – APPROVED

22/00272 Driftway Cottage, 19 Dullingham Ley, Dullingham – APPROVED

22/00177/FUL Ley Cottage, 2 Dullingham Ley

New Boundary Fence

The Council have no objection to the application - APPROVED

## 260522/18

### PLAY AREA

To update/ inspection report

The play area inspection report was received.

Zip wire and bridge works are awaiting a start date.

A work party is requested for painting and to rake over rubber chippings

## 260522/19

### COUNTY AND DISTRICT COUNCILLOR REPORTS

To receive any reports

AS gave a brief overview of the years events

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## 260522/20

### ENVIRONMENT AND FOOTPATHS

SM provided a report to the council in her absence.

Footpaths are currently all reasonably satisfactory. There are however, increasing numbers of somewhat bolshie cyclists using the actual *footpaths*.

The **litter pick** was not particularly well attended but with the help of Rubbish Friends all the roads and approach roads to and in Dullingham were cleared. There are ongoing issues of beer cans in the verges and recently too much fly tipping, ECDC respond very efficiently to reports of tipping and clear it within a few days.

Aislabie Stud kindly cut back/down some 32 trees along **Watery Lane**. A lot of the trees were dead or damaged with ivy overgrowth. Luckily this work was carried out just before the spring storms, or there could have been serious damage.

SM looked into suppliers of **trees** and the Woodland Trust will provide bare rooted trees, free, but they need exact locations and length of space to full etc. first. The soonest we can apply is in the autumn.

## 260522/21

### ASSETS

To receive an update

RA provided an overview

## 260522/22

### FINANCIAL MATTERS

010.1 Bank Reconciliation for Signature for April 2022

#### Payments:

010.2	HMRC, Wages and Exp	£725.97 BACS
	K&M Lighting – Street Light Maintenance	£30.60 BACS
	McGregor Services – Grass Cutting	£216.00 BACS
	Anglian Water	£33.34 BACS
	Mr G Conway – Emergency Tree Works	£595.00 BACS
	Huw Gray – Materials for pavilion	£194.57 BACS
	Demcom – Asbestos Removal	£3510.00 BACS
	Opus – Pavilion Electric	£127.96 BACS

#### Income

EDDC – Precept £12415.73 BACS

CS proposed, RA seconded to approve all bank reconciliations, payments and income. Motion carried

## 260522/23 COUNCILLORS FORUM

KO requested a list of places of interested within Dullingham

MC proposed that the next edition of the Newsletter the Council request further support from the community in a way of working parties

CS raised concern with Highways issues, Old Maids Corner and Junction for Old Maids Corner/ Newmarket to Six Mile Bottom surfacing, KP to report

Speed sign require repair – KP to get a quotation

## 260522/24 DIARY DATES – 7<sup>th</sup> July 2022

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Meeting closed at 20.28

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K Peck  
**Karen Peck**  
**Clerk & Responsible Finance Officer**  
**Dullingham Parish Council**

.....  
C Simpson  
**Cary Simpson**  
**Chairman**  
**Dullingham Parish Council**

**7<sup>th</sup> July 2022**