

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Cary Simpson
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Dullingham, Newmarket
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Clerk: Karen Peck
19 High Street
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Members of the Council are summoned to and Annual Meeting of Dullingham Parish Council to take place on

Tuesday 9th May 2023 at Dullingham Pavilion at 6.30pm

Members of the public are welcome to attend and speak on any item on this agenda for the first 10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.

AGENDA

- 090523/1 ELECTION OF A CHAIR AND TO RECEIVE THE ACCEPTANCE OF DECLARATION OF OFFICE**
- 090523/2 ELECTION OF A VICE CHAIR AND TO RECEIVE THE ACCEPTANCE OF DECLARATION OF OFFICE**
- 090523/3 TO RECORD APOLOGIES FOR ABSENCE**
- 090523/4 TO RECEIVE ANY DECLARATIONS OF INTEREST:**
1. Declaration of any disclosable pecuniary interest in any item of business
 2. Declaration of any personal and/or prejudicial interest in any items on the agenda
 3. Written requests for dispensations for disclosable pecuniary interests
 4. Grants to any requests for dispensation
- 090523/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**
Full Parish Council Meeting 6th April 2023
- 090523/6 OPEN FORUM FOR PUBLIC PARTICIPATION**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 090523/7 TO APPROVE AND ADOPT STANDING ORDERS**
- 090523/8 TO REVIEW AND APPROVE FINANCIAL REGULATIONS, INTERNAL FINANCIAL CONTROLS DOCUMENT, NEW FINANCIAL YEARS ASSURANCES AND SIGNATORIES FOR 2023/24**
- 090523/9 TO APPROVE THE STANDARDS AND CODE OF CONDUCT FOR MEMBERS**
- 090523/10 TO REVIEW AND APPROVE DULLINGHAM PARISH COUNCILS POLICIES**
- 090523/11 INTERNAL AUDIT REPORT 2022/23 TO BE ACCEPTED AND APPROVED**
- 090523/12 INTERNAL AUDIT REVIEW 2022/23**
- 090523/13 AGAR 22/23: ANNUAL GOVERNANCE STATEMENT TO BE APPROVED**
- 090523/14 AGAR 22/23: ANNUAL ACCOUNTING STATEMENT TO BE APPROVED**
- 090523/15 APPOINTMENT OF INTERNAL AUDITOR 2023/24**
- 090523/16 MATTERS ARISING:**
1. To discuss Dullingham Pavilion phase 2 completion and discuss future plans
 2. Ecological Surveys update

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3. To officially thank Keith Owen for his service to Dullingham Parish Council
4. To approve essential works to swings
5. To discuss CAPALC subscription invitation

090523/17

PLANNING

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

Applications to discuss:

23/00474/FUL Land North of Kings Head Public House, Brinkley Road, Dullingham

Construction of 3 no. bedroom, two storey detached dwellings

23/00484/FUL Elm House, 4 Elm Close, Dullingham

Proposed infill and renovation of existing ground floor link to the garage and orangery, new first floor extension above garage block to create annexe

Responses sent and Application Status:

23/00429/VAR Driftway Bungalow, 19 Dullingham Ley, Dullingham

To Vary condition 1 (approved plans) of previously approved 22/01245/FUL for replacement dwelling – pending consideration

22/01503/FUL Land North West of 63 Station Road, Dullingham

Conversion of existing outbuilding and new footbridge access – *pending consideration*

23/00439/FUL Fairway, 14 Cross Green Dullingham

Alter front drive to create new car parking area, entrance steps and associated works – pending consideration

23/00322/FUL Rosyground Stud, 40 Dullingham Ley, Dullingham

Proposed all weather manege and lunge ring – pending consideration

23/00111/VAR Tamala 21 Eagle Lane, Dullingham

Vary condition 1 (drawings and documents) of previously approved 21/01670/FUL – pending consideration

22/01385/FUL the Bungalow, Marwell Park, Brinkley Road, Burrough Green

Replacement 2 bedroom 1.5 storey detached dwelling and double garage with hobbies room and associated works – pending consideration

22/00039/RMM Site East of Clare House Stables, Stetchworth Road, Dullingham

Amendments to proposed foul and surface water drainage system, layout and design of proposed roads, addition of visibility splay and vehicle tracking information, amendments to proposed landscaping – pending consideration

Decisions made:

23/00263/FUL 56 Brinkley Road, Dullingham

Construction of a cartlodge – withdrawn

090523/18

PLAY AREA

To update/ inspection report

090523/19

COUNTY AND DISTRICT COUNCILLOR REPORTS

To receive any reports

090523/20

ENVIRONMENT AND FOOTPATHS

To receive an update and discuss position

090523/21

ASSETS

To receive an update

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090523/22

FINANCIAL MATTERS

a) Bank Reconciliation for Signature up until 30th April 2023 and approval of payments and income to date

Payments:

010.2

HMRC, Wages and Expenses	£994.73	BACS
Culford Waste – Skip	£355.00	BACS
Build and Plumb Materials – manholes	£159.45	BACS
JW Electrical – Kitchen removal/ disposal and matting	£1100.00	BACS
JW Electrical – Replacement materials	£500.00	BACS
JW Electrical – Completion invoice for rewire	£1500.00	BACS
McGregor Services – Grass Cutting	£324.00	BACS
K&M Lighting – Street Light Maintenance	£30.60	BACS
Wave – water	£100.97	BACS
Gallagher – Parish Insurance	£1115.99	BACS
K Mc Donnell – S137 Grant for Coronation	£300.00	BACS
Anglian Water – Water	£100.97	DD
Appliance House – Igloo key box and locks	£288.95	BACS
Green Magic – Leaflet Holders	£16.68	BACS
Opus – Street Light Energy	£ 136.54	DD
C Simpson – expenses	£66.53	BACS

Income

HMRC – VAT Reclaim	£1930.13	BACS
ECDC – 1 st Instalment Precept	£13036.51	BACS
Newmarket Cricket Club – 1 st Instalment of Lease Fees	£625.00	BACS

090523/23

COUNCILLORS FORUM

090523/24 **DIARY DATES** – 1st June 2023, 6pm at Dullingham Pavilion, Dullingham Sport Field



K Peck – Issued 02.05.2023

Karen Peck

Clerk and RFO

Dullingham Parish Council