

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Rob Algar (Acting)
Address: 10 Cross Green
Dullingham, Newmarket
CB8 9XH

Clerk: Karen Peck
19 High Street
Aldreth, Cambs
CB6 3PQ

Email: robert@dullingham.org.uk

Email: dullinghamparishclerk@dullingham.org.uk

Members of the Council are summoned to a Meeting of Dullingham Parish Council to take place on
Thursday 27th July 2023 at Dullingham Pavilion at 6pm

MINUTES

In attendance: Councillor Algar (RA), Mardon (SM), Robertson (MR), Parkins (GP), Cameron (MC) and District Councillor James Lay (JL)

270723/1 CHAIRMANS WELCOME

The Chairman (RA) welcomed everyone to the meeting.

270723/2 TO RECORD APOLOGIES FOR ABSENCE

District Councillor Alan Sharp sent apologies

270723/3 TO RECEIVE ANY DECLARATIONS OF INTEREST:

1. Declaration of any disclosable pecuniary interest in any item of business
2. Declaration of any personal and/or prejudicial interest in any items on the agenda
3. Written requests for dispensations for disclosable pecuniary interests
4. Grants to any requests for dispensation

MR 270723/7 (23/00743/FUL)

270723/4 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

It was unanimously RESOLVED that the Full Parish Council Meeting of 9th May and 1st June 2023 were approved and signed.

Proposed: MR Seconded: SM

270723/5 OPEN FORUM FOR PUBLIC PARTICIPATION

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

There were no members of the public in attendance

270723/6 MATTERS ARISING:

1. To ratify/approve a Tree Survey of Dullingham Sports Field and Green
It was unanimously RESOLVED to ratify the Tree Survey of Dullingham Sports Field and Green at a cost of £450 +vat **Proposed: MR Seconded: SM**
2. To discuss Website options
The Parish Council discussed all quotes. It was unanimously RESOLVED to approve the quotation from Vision ICT for of £994 +vat **Proposed: GP Seconded: MC**
3. To discuss refurbishment of Village Sign
It was unanimously RESOLVED to approve Chris Winch to refurbish the village sign at his convenience. **Proposed: RA Seconded: MC**
4. To discuss unoccupied property Vicarage Close
The Council discussed the vacant sanctuary housing property and its disrepair. It was agreed to ask District Councillor Alan Sharp to raise the matter with Sanctuary Housing and provide the council with an update.
5. To approve Hire Agreement for pavilion and new key box
A draft Hire Agreement had been circulated to all before the meeting. It was unanimously RESOLVED to approve the Hire Agreement and to purchase a new key box and two new padlocks at a cost of £265 + vat **Proposed: GP Seconded: MC**

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6. To ratify request from Church for directional signage and use of the green for parking
It was unanimously RESOLVED to ratify the new Church directional sign on the village green and it was noted that GP and RA had parking signs for the village green and these would be left in the pavilion in the locked cupboard for easy access.

Proposed: MR Seconded: SM

7. To discuss Pavilion Sign, Village Green Sign and Defibrillator
The Council discussed the need for welcome sign to Dullingham Sport Field and Pavilion. Various location and types were discussed. Various quotes will be sought for consideration. A second hand Defibrillator had been sought and the Council will look into the possibility of its capabilities for the facility.

8. To delegate authority to Clerk and Chairman to apply for a Facilities Improvement Grant in the Autumn

It was unanimously RESOLVED to delegate authority to the Clerk and Chairman to apply for a Facilities Improvement Grant in the Autumn

Proposed: GP Seconded: MC

270723/7

PLANNING

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

Applications to discuss

23/00595/FUL Dullingham Park 10 Eagle Lane, Dullingham

Erection of replacement gates, installation of new pier and associated stone eagle and erection of flint stub wall – pending consideration

23/00596/LBC Dullingham Park 10 Eagle Lane, Dullingham

Erection of replacement gates, installation of new pier and associated stone eagle and erection of flint stub wall – pending consideration

23/00733/FUL Aisable Cottage 12 1 Stetchworth Road, Dullingham

Enlarge dormer to roof front and demolition of existing ground floor out-building with new single story rear extension – The Parish Council have requested original plans for comparison before making a decision. Extension requested until 9th August 2023. The parish council recommend this be approved provided any windows that may overlook adjacent properties be finished with obscured glass.

Response sent:

23/00742/FUL Land North of King Head Pubic House, Brinkley Road, Dullingham

From comparing the location plan with the ECDC published map Dullingham Parish Council believe the Development envelope as shown in the application is too far north.

We feel that the application results in a cramped and unnecessarily overcrowded design purely to try and squeeze this into the envelope, we believe, mistakenly drawn too far North. We believe this application should be reassessed as regards the line as well as the location of the building which would over dominate the house to the South and be refused – pending consideration

23/00743/FUL Paddocks South 27-29 Stetchworth Road, Dullingham

Replacement agricultural Storage building – the Parish Council have no objection.

RA/GP/SM/MC no objection MR – declared and interest and took no part in discussions – pending consideration

23/00679/FUL Jasper 57 Brinkley Road, Dullingham

Replacement of existing ground source heat pump system with new oil central heating and tank - The Parish Council have no objection to the application – pending consideration

23/00534/FUL Dullingham House, 34 Station Road, Dullingham

Proposed garden room– pending consideration

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23/00484/FUL Elm House, 4 Elm Close, Dullingham

Proposed infill and renovation of existing ground floor link to the garage and orangery, new first floor extension above garage block to create annexe– pending consideration

Responses sent and Application Status:

22/01503/FUL Land North West of 63 Station Road, Dullingham

Conversion of existing outbuilding and new footbridge access – *pending consideration*

23/00439/FUL Fairway, 14 Cross Green Dullingham

Alter front drive to create new car parking area, entrance step's and associated works – pending consideration

23/00111/VAR Tamala 21 Eagle Lane, Dullingham

Vary condition 1 (drawings and documents) of previously approved 21/01670/FUL – pending consideration

22/00039/RMM Site East of Clare House Stables, Stetchworth Road, Dullingham

Amendments to proposed foul and surface water drainage system, layout and design of proposed roads, addition of visibility splay and vehicle tracking information, amendments to proposed landscaping– pending consideration

Updated Application Status:

23/00598/VAR Driftway Bungalow, 19 Dullingham Ley, Dullingham

To vary condition 1 (approved plans) of previously approved 22/01245/FUL for a replacement dwelling– Approved

23/00539/LBC Porters Lodge, 30 Eagle Lane, Dullingham

Repair to existing rotten windows or replacement of timber windows like for like - Approved

23/00548 Land north of Beswick Stud, Eagle Lane, Dullingham

Proposed installation of an air source heat pump – Approved

23/00474/FUL Land North of Kings Head Public House, Brinkley Road, Dullingham

Construction of 3 no. bedroom, two storey detached dwellings – Withdrawn

270723/8

PLAY AREA

MR noted a full inspection report would be circulated in August when due.

It was unanimously RESOLVED to source quotation to replace the sections of fence needing attention and to look at the replacement of a see saw. **Proposed: GP Seconded: RA**

270723/9

COUNTY AND DISTRICT COUNCILLOR REPORTS

JL provided a brief report to council since his last visit.

270723/10

ENVIRONMENT AND FOOTPATHS

SM update that the footpaths in general look good.

270723/11

ASSETS

It was unanimously RESOLVED to approve the Council draft of Ladybird Communications case study and to email Newmarket Cricket Club with a monthly update.

Proposed: GP Seconded: MC

270723/12

FINANCIAL MATTERS

Approval of bank reconciliation up until 30th June 2003, payments and income to date

Payments:

June

Opus Energy - Street Light Energy

£86.30

K&M Lighting - Street Light Maintenance

£30.60 BACS

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HMRC, Wages and All Expenses	£951.48BACS
ECDC – election expenses	£250.00 BACS
MWP – Pavilion works (various works)	£400.00 BACS
EDCD – New Property numbering	£57.00 BACS
Red Shoes Accounting – payroll services	£45.00 BACS
July	
HMRC, Wages and Expenses	£948.80
McGregor Services	£1092.00
K&M Lighting	£30.60
MWP – Pavilion works	£200.00
Opus Energy - Street Light Energy	£84.04
Opus Energy – Pavilion	£122.23
Income	
Pavilion Hire	£543.19

It was unanimously RESOLVED to approve all bank reconciliation, payments and income.

Proposed: GP Seconded: SM

270723/13 COUNCILLORS FORUM
No issues were raised

270723/14 DIARY DATES – 5th October 2023, 6pm at Dullingham Pavilion, Dullingham Sport Field

Meeting closed at 19.19

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K Peck

**Karen Peck
Clerk and RFO
Dullingham Parish Council**

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R Algar

**Rob Algar
Chairman
Dullingham Parish Council**