

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Rob Algar
Address: 10 Cross Green
Dullingham, Newmarket
CB8 9XH

Clerk: Karen Peck
19 High Street
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Members of the Council are summoned to a Meeting of Dullingham Parish Council to take place on
Thursday 5th October 2023 at Dullingham Pavilion at 6pm

MINUTES

In attendance: Councillor Algar (RA), Cameron (MC), Robertson (MR), Parkin (GP) arrived 18:38, District and County Councillor Alan Sharp (AS) and 3 members of Newmarket Cricket Club

051023/1 CHAIRMANS WELCOME

RA welcomed everyone to the meeting.

051023/2 TO RECORD APOLOGIES FOR ABSENCE

Councillor Mardon and District Councillor Ley sent their apologies – vacation. Apologies accepted by council.

051023/3 TO RECEIVE ANY DECLARATIONS OF INTEREST:

1. Declaration of any disclosable pecuniary interest in any item of business
2. Declaration of any personal and/or prejudicial interest in any items on the agenda
3. Written requests for dispensations for disclosable pecuniary interests
4. Grants to any requests for dispensation

There were no declaration made.

051023/4 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

MR proposed, MC seconded that the Full Parish Council Meeting 27th July 2023 be approved as a true and accurate record of the meeting. Motion carried unanimously.

051023/5 OPEN FORUM FOR PUBLIC PARTICIPATION

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

There were no matters raised.

051023/6 MATTERS ARISING:

1. Update on Tree Survey of Dullingham Sports Field/Green and ratify urgent works
RA advised a full survey of all parish owned tree stock had been completed and quotations for all levels of works had been sought. MC proposed, MR seconded to approve ECTC/42 High Priority tree works on the Sports Pavilion be completed by East Cambs Trading Co Ltd for £3081.86 plus vat and is due to take place late October 2023. The Council agreed lower priority works on the sports field and green would be budgeted for over the coming 1-2 years. Motion carried unanimously.
2. Update on Website
The Clerk updated council on the current progress. A draft link to be sent to council for comment. The likelihood is the site will go live mid-November. The Parish Council's new site will have a different web address and all Parish Councillors and staff will have new email address.
3. To discuss Salt Bin
The council discussed the siting of a new Salt bin on Bakehouse Hill. As the council has no land to site a bin a request will be sent to Cambridgeshire County Council to request they provide a suitable site for the bin.
4. Park fence and to approve materials

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The council agreed to enhance the play area fencing. Three quotation had been sought and the quote from Suregreen Ltd for £495 inclusive of VAT be accepted. MC proposed, RA seconded. Motion carried unanimously.

5. To note completion of Audit
The council noted that the Annual Governance and Accountability Return 2022/23 had now been concluded by the external auditors and all necessary action taken.
6. To ratify pond work to remove reeds
RA updated council that the necessary remedial works needed to the pond had been completed. It is felt next year a digger to remove more reeds via their roots would be sensible. It was noted that the pond currently has a covering of duck weed.
7. To note another volunteer had now joined the Telephone box maintenance team
The Parish Council were delighted to welcome another parishioner to the already established team and wished to thank all volunteers for their time.
8. To ratify the councils response to 22/00875/ESO Land South of 112 Station Road, Dullingham made via email on 15th September 2023
The Council ratified its response unanimously.
9. To note a defibrillator is now operational at the Sports Field
The council were delighted to have the unit in place and is registered on The Circuit.
10. Newmarket Cricket Club grounds update
Newmarket Cricket Clubs (NCC) – Heads Groundsman gave the Parish Council an overview of the work undertaken by the club in the 2023 season.
A long discussion took place on the current sports layout. MR enquired on the wicket and what looked to be an extension. It was confirmed the wicket had been extended by 20ft with 9 playable wickets, it was also confirmed that the extension of the wicket was not formally approved by council and therefore the extension was unratified by council. Council took the opportunity to remind NCC that no alterations, amendments or changes are made to the property or ground without being presented to council and officially approved by council within a meeting.
11. To discuss a proposal to install a two lane net facility
Newmarket Cricket Club presented council with a Net Facility proposal for a two lane, fully enclosed net facility with a lockable access gate at one end.
A detailed discussion took place and council were asked to vote in regard to allowing the facility to be sited on the sports field in 2024: RA, MC, MR voted to approve this motion, GP voted against the motion and stated the need to complete a further season before committing to such a facility. Motion carried to approve the principle of the siting of this structure in 2024. The council clearly outlined that this approval in principle only, allowing NCC to seek funding. No other detail was approved and therefore NCC are required to return to council for more formal/detailed approval.
3 members of NCC left the meeting at the close of this item.
12. Co-option of Parish Councillor
Mr Simon Park had applied to be co-opted to Dullingham Parish Council. The council discussed the application and it was agreed unanimously to approve the application.

051023/7

PLANNING

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

Applications to discuss

23/00972/FUL Land North of Kings Head Public House, Brinkley Road, Dullingham

Erection of a single, two storey dwelling

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The Parish Council discussed the application and unanimously agreed the following response:

The Parish Council are concerned about the safe access to the site.

Updated Application Status:

22/00875/ESO Land South of 112 Station Road, Dullingham

Outline application with all matters reserves other than strategic point of access for the erection of up to 160 dwellings – pending consideration

23/00779/FUL Colbert Stud, 40 Dullingham Ley, Dullingham

All-weather 1.60 furlong ride – pending consideration

22/01503/FUL Land West of 63 Station Road, Dullingham

Conversion of existing outbuilding and new footbridge access – pending consideration

23/00895/FUL Napa House, 60 Station Road, Dullingham

Gate replacement – pending consideration

23/00896/LBC Napa House, 60 Station Road, Dullingham

Gate replacement – pending consideration

22/00039/RMM Site east of Clare House, Stables, Stetchworth Road, Dullingham

Amendment – Revised block plan, amended drainage proposal and SuDs Maintenance Plan

23/00936/TRE 2 Church Lane, Dullingham

Various Tree Works – approved

23/00743/FUL Paddocks South 27-29 Stetchworth Road, Dullingham

Replacement agricultural Storage building – pending consideration

22/01503/FUL Land North West of 63 Station Road, Dullingham

Conversion of existing outbuilding and new footbridge access – *pending consideration*

23/00111/VAR Tamala 21 Eagle Lane, Dullingham

Vary condition 1 (drawings and documents) of previously approved 21/01670/FUL – pending consideration

22/00039/RMM Site East of Clare House Stables, Stetchworth Road, Dullingham

Amendments to proposed foul and surface water drainage system, layout and design of proposed roads, addition of visibility splay and vehicle tracking information, amendments to proposed landscaping – pending consideration

23/00742/FUL Land North of King Head Pubic House, Brinkley Road, Dullingham

– Withdrawn

23/00679/FUL Jasper 57 Brinkley Road, Dullingham

Replacement of existing ground source heat pump system with new oil central heating and tank - The Parish Council have no objection to the application – approved

23/00534/FUL Dullingham House, 34 Station Road, Dullingham

Proposed garden room – approved

23/00484/FUL Elm House, 4 Elm Close, Dullingham

Proposed infill and renovation of existing ground floor link to the garage and orangery, new first floor extension above garage block to create annexe – Approved

23/00595/FUL Dullingham Park 10 Eagle Lane, Dullingham

Erection of replacement gates, installation of new pier and associated stone eagle and erection of flint stub wall – Approved

23/00596/LBC Dullingham Park 10 Eagle Lane, Dullingham

Erection of replacement gates, installation of new pier and associated stone eagle and erection of flint stub wall – Approved

23/00733/FUL Aisable Cottage 12 1 Stetchworth Road, Dullingham

Enlarge dormer to roof front and demolition of existing ground floor out-building with new single story rear extension – Approved

23/00439/FUL Fairway, 14 Cross Green Dullingham

Alter front drive to create new car parking area, entrance steps and associated works – Approved

23/00792/TRE 30 Station Road, Dullingham

Various Tree Works - Approved

051023/8

PLAY AREA

MC circulated a full monthly report to council prior to the meeting. MC requested the grounds contractor to trim behind the play area fence.

051023/9

COUNTY AND DISTRICT COUNCILLOR REPORTS

AS provided council with an overview of current district and county matters: congestion charge project being paused, Mill Road Bridge closure is facing a legal challenge, next round LHI (Local Highways Initiatives) being open until 6th January 2024, current Weed Control

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Policy change survey, Giga-clear project and the delivery of black bags being in progress to all homes in the district.

051023/10 ENVIRONMENT AND FOOTPATHS

Watery Lane

Two Councillors had visited Watery Lane and cut back the overhanging brambles etc. Aislabie Stud sent their thanks.

Fireblight

A report had been logged by the Parish Council that two County Council rowans which were planted and nurtured a couple of years ago were suffering from Fireblight. A member of the public reported the issue to the Parish Council, as having Fireblight is a notifiable disease. Nothing has happened, been acknowledged by County Council.

The oak tree on Cross Green corner may not survive as it was damaged by County Council strimming, the Parish Council have been providing care to the tree in the hope to save it, a tree guard has been placed around the tree.

Footpath state

Footpaths have generally worn well this summer.

Bats and things

After attending bat detecting locally, there seems to be a good population of bats in Dullingham. We also have a good badger's population.

Encroachment

A note to the Parish asking those responsible for hedge encroachment on to the pavements in the Parish take the necessary action, positive remedial works had been noted in some areas.

Chalk Stream

Nothing further to report.

Pond

Thanks to Councillor Algar for assisting in the clearing of the reeds earlier in the month.

051023/11 ASSETS

No further update outside of Matters for discussion.

051023/12 FINANCIAL MATTERS

Approval of bank reconciliation up until 30th September, payments and income to date

Payments:

August

| | |
|--|----------|
| Ellesmere – Printing | £43.82 |
| PKF Littlejohn – External Audit | £378.00 |
| HMRC, Wages and Expenses | £1042.20 |
| McGregor Services – Grass Cutting May and July | £1188.00 |
| K&M Lighting – Street Light Maintenance | £30.60 |
| Opus Energy – street light energy | £88.13 |
| Opus Energy – Pavilion energy | £114.93 |
| The Safe Shop – Igloo padlock | £99.00 |
| Defib Shop – Pads | £156.00 |

September

| | |
|---|---------|
| HMRC, Wages and Expenses | £872.70 |
| K&M Lighting – Maintenance Street lighting | £30.60 |
| McGregor Services – August | £864.00 |
| East Cambs Trading co Ltd – Tree Survey | £540.00 |
| Redshoes - payroll | £45.00 |
| Vision ICT - website | £763.20 |
| MWP – pond/pavilion works | £200.00 |
| Janet Curnow – Cleaning (June to September) | £147.75 |

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|-----------------------------------|---------|
| Opus Energy – street light energy | £81.46 |
| Opus Energy – Pavilion energy | £109.70 |
| Income | |
| E Owen – parking | £25.00 |

RA proposed, MR seconded to approval all bank reconciliation, payments and income. Motion carried unanimously.

051023/13 COUNCILLORS FORUM
King's Head closure.

051023/14 CORRESPONDENCE (INFO ONLY NO FOR DISCUSSION)
Member of the public – village pond
Taylor Hall Committee – hall hire
Member of the public – village photos
Member of the public – salt bin
Newmarket Cricket Club – August event and spraying request
Newmarket Cricket Club – Net proposal
Newmarket Cricket Club – verti draining (await contractor insurance)
Newmarket Cricket Club – slabbed area (awaiting detail and spec)
Newmarket Cricket Club – grounds
Kettlefields School – firework event details

051023/15 DIARY DATES 9th November 6pm Dullingham Sports Field Pavilion – meeting will return to monthly

051023/16 MOTION TO EXCLUDE THE PRESS AND PUBLIC
A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted under item 051023/17 the public and press should be excluded for this item
RA proposed, MC seconded, to exclude members of the press and public for 051023/17. Motion carried unanimously.

051023/17 RENEWAL
The Parish Council discussed the annual review under 4.1 a). All costings are representative of running costs only. Increased to be notified.

Meeting closed at 20.18

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K Peck

Karen Peck
Clerk and RFO
Dullingham Parish Council

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R Algar

Robert Algar
Chairman
Dullingham Parish Council